

**YMCA UNIVERSITY OF SCIENCE & TECHNOLOGY, FARIDABAD
DEPARTMENT OF COMPUTER ENGINEERING**

Dated:28/08/2014

Minutes of the 5th meeting of Board of Studies (Comp.Engg.Deptt) held on
27.08.2014 at 11.00 AM in the Conference Hall of Computer Engg.Deptt.

Present:

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| 1. Dr.Naresh Chauhan,Professor & Chairman-CED | : In Chair |
| 2. Dr.C.K.Nagpal, Professor in CE | : Special Invitee |
| 3. Dr.Ashutosh Dixit, Associate Professor in CE | : Member |
| 4. Dr.Sapna Gambhir, Associate Professor in IT | : Member |
| 5. Dr.Neelam Duhan, Associate Professor in IT | : Member |
| 6. Sh.Harish Kumar, Asstt. Professor in CE | : Member |
| 7. Dr.Parul Tomar, Asstt.Professor in CE | : Member |
| 8. Dr.Anuradha, Asstt Professor in CE | : Member |

At the outset, the Chairman welcomed the Board Members for attending 5th meeting of the BOS. It was informed to the members that Outside Experts Dr.Padam Kumar and Dr.Rahul Rishi could not attend the meeting due to busy schedule at their work place. After that the agenda items were taken up and the Board decided/recommended as under :-

Item No.BOS/05/01: To consider and confirm the Minutes of 4th meeting of the BOS held on 22.08.2013.

The Board considered and confirmed the minutes of its 4th meeting held on 22.08.2013.

Item No.BOS/05/02 : To report the action taken, where necessary, on the various decisions taken by the BOS in its 4th meeting held on 22.08.2013.

The Board noted the action taken, where necessary, on the various decisions taken in its 4th meeting held on 22.08.2013. However, while considering the action taken report on Item No.BOS/04/02, the Board desired as under :-

The Board noted that during the 4th meeting held on 22.08.2013, modifications were suggested in the course title of some scholars. The Board desired that the Ph.D Coordinator should issue necessary notification for information of all the concerned Ph.D scholars and their Supervisors/Co-Supervisors regarding amendment in their course title.

The Board also expressed its satisfaction on the action taken report on the various decisions taken in its 4th meeting held on 22.08.2013.

Item No.BOS/05/03 : **To consider the Annual Progress Report of Ph.D Scholars registered during the years 2010-11, 2011-12 & 2012-13.**

The Board went through the details of annual progress report submitted by the Ph.D scholars registered during the year 2010-11, 2011-12 & 2012-13. It was noted by the Board that inspite of issuance of necessary instructions by the Ph.D Coordinator regarding following proper common format and spiral binding, some Ph.D Scholars did not follow the instructions. It has also found that the Scholars even did not signed on the progress report and the period of the reports were also not proper, as notified by the Ph.D Coordinator vide Notice dated 21.3.2014. The Board also noted that Ms Amita Arora has not submitted her annual progress report.

In view of above short comings, the Board decided that the Dr.Atul Mishra, Ph.D Coordinator will issue a notice indicating the deficiencies of concerned scholars and direction to be careful in future, while submitting their annual progress report alongwith a copy to the concerned Supervisor/Co-Supervisor/Guide etc. It was also decided to issue a letter to Ms Amita Arora, Asstt Professor in IT, YMCAUST, Faridabad for not submission of her annual progress report.

Item No.BOS/05/04 : **To consider and approve the proposal regarding grant of compensation of credits in the scheme of MCA (First year) after removal of Soft Skill subject from the syllabi.**

The Board went through the agenda note and noted that with the removal of Soft Skill subject from the scheme of MCA (First year), the students are getting loss of 4 credits in their DMCs. As proposed in the agenda note, the Board decided that the students of MCA , who were admitted during the year 2013-14 and onwards, may be awarded 4 credits during their 4th & 5th semester for their Minor Project-I & II, by increasing the existing 2 credits with 4 Credits (i.e. 2 credits to each minor projects). Hence, the decision will be applicable for the students admitted during the year 2013-14 and 2014-15 or till further modification in the syllabi of the MCA Course. The decision should be conveyed to the Controller of Examination accordingly.

Item No.BOS/05/05 : To consider and approve the panel of Examiners for Theory and Practical Examination for the session 2014-15

The Board considered and approved the panel of Examiners for UG/PG examinations and Examiners for M.Tech Dissertation Examination for the session 2014-15. However, the Board decided that the Examiners, who are pursuing Ph.D can only be invited for conduct of examination for B.Tech and MCA courses provided that they have minimum experience of 5 years.

Item No.BOS/05/06 : Any other Item with the permission of the Chair.

It was brought to the notice of the Board that presently the internal and external examiners are being paid @ Rs.18/- per student on account of conduct of practical examinations for UG/PG courses. The Board felt that the existing rate of remuneration is very less and should be enhanced suitably. After detailed discussions, the Board proposed the following rate of honorarium for conduct of practical exam and Travelling Allowance etc. :-

Sr.No.	Name of Exam/work	Proposed rate for conduct of practical exam
1.	M.Tech/MCA Practical Exam.	@ Rs.50/- per student subject to minimum of Rs.1200/-
2.	M.Tech/MCA Minor Project	@ Rs.100/- per student subject to minimum of Rs.1200/-
3.	Conduct of Minor Project for UG courses	Rs.50/- per student subject to minimum of Rs.1000/-
4.	Travelling Allowance	Rs.500/- minimum for local and Faridabad and for outside of Faridabad, as per Rules of the University.

The meeting ended with a vote of thanks to the Chair.

Chairman
Board of Studies (Comp.Engg)