

YMCA University of Science and Technology, Faridabad

Department of Computer Engineering

Minutes of the meeting of Board of Studies (Computer Engineering) held in the Department on 15th November 2011 at 2:30pm. The following members were present:

SNo.	Name	Member
1	Dr. A.K.Sharma	Chairman, BOS
2	Dr. Manjeet Singh	Member
3	Prof. Atul Mishra	Member
4	Dr. Komal Kumar Bhatia	Member
5	Ms. Jyoti	Member
6	Ms. Shilpa	Member
7	Ms. Shruti Mittal	Member
8	Dr. Naresh Chauhan	Special Invitee
9	Dr. Ashutosh Dixit	Special Invitee

Prof Padam Kumar & Prof Qasim Rafiq could not attend the meeting.

At the onset, the Chairman welcomed the members of the meeting of BOS. Following deliberations were made as per the items of the circulated agenda:

1. To confirm the minutes of BOS held on 8th June 2010

Minutes of the meeting held on 8th June 2010 were circulated to all the members. The members confirmed the minutes. The matter of Faculty (tenure-based) against self financing courses has been taken up with Academic Council and Executive Council of the University and it was decided by both councils that henceforth the services of the faculty members appointed against Self-Financing courses be made co-terminus with the course on the pattern of Kurukshetra University, Kurukshetra with some benefits at par with the faculty appointed against aided course.

2. To discuss the result of course work of the PhD scholars admitted in session 2010-2011 & considers the recommendations of DRC regarding registration of PhD candidates who have successfully completed their course work.

In total there were 17 candidates. However, Mr. Pradeep Kamboj(CE) was found ineligible due to his distance education post graduate qualification, Mr. Ashok Yadav (CE) could not qualify the sessional and final Exams and Ms. Sunaina Mangla(CE) did not take up any classes and exams for the course work, moreover her supervisors have also withdrawn their consent of being supervisors. Rest of 14 scholars have successfully completed their course work and presented their synopsis before the

DRC on 5th May 2011. The BOS approved their registrations with the university as research scholars. The list of these Scholars along with their Topic of Research & respective supervisor(s) is attached as Annexure-A.

3. **To consider and approve the panel of Examiner for theory and practical Examination to be held in Dec 2011.**

The members deliberated and approved the list of examiners for academic session 2011-2012 for theory and practical exams of UG and PG courses attached as in Annexure-B. Furthermore the members authorised the Chairman BOS to change the examiners as per needs.

4. **To consider the identification of various research groups and developing their corresponding Research labs.**

It was observed by the members that in order to improve the quality of student at graduate post graduate and research level, the department needs to form research groups consisting of teachers and each group will take all necessary steps to set up the research facilities required for that group in the form of Labs. In this regard a committee consisting of Dr. Naresh Chauhan (Chairman), Dr. Manjeet Singh, Dr. Komal Kumar Bhatia was constituted to identify the research groups.

5. **To consider the proposal of End Semester Progress Report for consistent monitoring of PhD scholars.**

The members approved the proposal of End Semester Progress Report in which the candidate has to submit a report duly signed by his/her Supervisor(s) and Chairman of the Department. Moreover scholars will physically present their annual progress in work before the faculty and the students of the department.

6. **To consider the proposal of pre-submission seminars of M.Tech. candidates to improve the quality of work done during their dissertation.**

The members agreed that a pre-submission seminar for M.Tech. dissertation by the Post graduates must be delivered in order to monitor the quality of the research work done by them in the presence of M.Tech. Dissertation Screening Committee (DSC). In case the DSC finds the work not up to the mark then the candidate may be asked to enhance the work or repeat the dissertation session. DSC shall be constituted out of faculty members on rotational basis.

7. **To consider the proposal of associating GATE scholars as Teaching Assistants for their better learning.**

For the optimum utilization of the GATE candidates pursuing M.Tech., It is decided that student must be associated with Faculty members to perform Teaching Assistantship mainly for research work.

It was also decided that every faculty member will guide equal number of M.Tech. Dissertations. However, no regular duties of the faculty members shall be assigned to the associated Teaching Assistants.

8. To consider the moderation for Question Paper Setting and Answer Sheet showing programs.

The board approved a moderation committee for screening the question papers set by the faculty members for the theory exams of the Department. The committee will ensure that the standard of questions is not compromised as well as the syllabus is not tapered. A committee of Dr. A.K.Sharma, Prof. Atul Mishra, Prof. Neelam Duhan, Dr. Rahul Rishi(Outside Expert) was constituted in this connection.

The board observed that the regular answer book showing program as a part of current Credit Based System has some drawbacks due to the various type of menace reported by the various faculty members. In place of this, it is recommended that the department may constitute an answer book moderation committee which will take 10% of the evaluated answer books from each subject and will judge whether the evaluation has been conducted properly. In case the committee found any irregularity then it may recommend appropriate steps. This recommendation may be forwarded to BOS Faculty of Engineering & Technology for collective decision in consultation with all stakeholders.

9. Constitution of Departmental Research Committee (DRC) for PhD admissions in year 2011-2012.

The BOS recommended that a Departmental Research Committee will be constituted out of Faculty members possessing Doctoral Degree, on rotational basis. For the session 2011-2012, Dr. Naresh Chauhan, Dr. Komal Kumar Bhatia, Dr. Ashutosh Dixit will be the members of DRC.

10. To approve the syllabus of the subjects for PhD scholars for session 2010-2011 and 2011-2012.

The BOS recommended that DRC shall approve the Syllabus for the subjects taught during the course work for PhD scholars as and when required.

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Dr. A.K. Sharma

Prof. Atul Mishra

Prof. Neelam Duhan

Dr. Naresh Chauhan

Dr. Komal Kumar Bhatia

Dr. Ashutosh Dixit

Atul

Chairman
Board of Studies