



J. C. Bose University of Science and Technology, YMCA, Faridabad

(Recognized by UGC under Section 2 (f) & 12 (B) of UGC Act, 1956 | Accredited 'A' Grade by NAAC)

(A State Govt. University established wide State Legislative Act. No. 21 of 2009)

Sector-6, Faridabad, Haryana-121006

August 26, 2022

Minutes of the 11th Departmental Faculty Meeting

The 11th faculty meeting of the Department of Chemistry was held on 26.08.2022 i. e. Friday in physical mode at 3.30 PM in Chairperson's office. The following members were present:

1. Dr. Ravi Kumar, Associate Professor & Incharge Chemistry
2. Dr. Bindu Mangla, Associate Professor
3. Dr. Vinod Kumar, Assistant Professor
4. Dr. Anurag Prakash Sunda, Assistant Professor
5. Ms. Pooja, Assistant Professor
6. Dr. Sunil Kumar, Assistant Professor
7. Dr. Sita Ram, Assistant Professor
8. Dr. Amit Rajput, Assistant Professor
9. Dr. Sandeep Kumar, Assistant Professor
10. Dr. Bhawna Uttam, Assistant Professor (On Maternity Leave)
11. Dr. Shilpa Behl, Assistant Professor
12. Dr. Vishwas Khurana, Assistant Professor
13. Dr. Nobel Tomar, Assistant Professor

Following agenda items were discussed in the meeting.

- 1 The minutes of 10th departmental meeting were confirmed.
- 2 Admission process of UG/ PG Chemistry programmes for the session 2022 -2023 is acknowledged and admission rules were discussed in detail for BSc Chemistry (Hons.) through 12th Marks basis and MSc Chemistry through entrance exam.
- 3 For smooth operation of admission process, the duties are assigned for Merit Preparation, Document Verification Cum-Attendance Coordinator, Admission Committee and Over-All Coordinator (Annexure-I enclosed).

The meeting ended with vote of thanks to the chair.

Bindu
Bindu
Faculty Coordinator
(Departmental Meetings)

R. K. P.
R. K. P.
Chairman
Department of Chemistry

Copy to: Dean (Faculty of Sciences) for Information.



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Annexure-I

Department of Chemistry

Date: 26/08/2022

Subject: Duties for UG/ PG Chemistry Admission-2022 -2023

Sr. No.	Nature of Duty	Faculty members
1	Chairperson of the Committee	Dr. Ravi Kumar
2	Admission Coordinator	Dr. Sita Ram
3	Merit List Coordinator	1. Dr. Anurag Prakash 2. Dr. Amit Rajput 3. Dr. Nobel Tomar
4	Admission Committee	1. Dr. Vinod Kumar 2. Miss Pooja
5	Verification- Cum- Attendance Coordinator	Teacher InCharge 1. Dr. Sunil Kumar 2. Dr. Sandeep Kumar 3. Dr. Shilpa Behl 4. Dr. Vishwas Khurana 1. Mr. Deepak Rawat 2. Mr. Krishan 3. Mr. Naveen 4. Ms. Ankita 5. Mr. Devender 6. Mr. Anuj
6	Clerk	Ms. Suman
7	Helper/Attendant	Mr. Brahmdutt & Ms. Saraswati

- The Committee for preparing merit list will provide the list latest by 30th August, 2022 so that the same may be uploaded on the website
- The 1st Counselling is scheduled on 01 September 2022, 9:30 AM onwards.



**Dr. Ravi Kumar
(In- Charge Chemistry)**

Copy to:-

- PA to VC for kind Information of Vice Chancellor
- PA to Registrar for kind Information of Registrar
- Director (Admission)