



J.C. Bose University of Science & Technology, YMCA, Faridabad, Haryana

(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognised by UGC Act 1956 u/s 22 to Confer Degrees)

Accredited 'A+' Grade by NAAC

Store and Purchase

E-mail: [dr.purchase@jcboseust.ac.in](mailto:dr.purchase@jcboseust.ac.in)

Contact: 0129-2310164

## QUOTATION/TENDER NOTICE

Ref.: JCBUST/2023-24/S&P/RFQ/08

Dated: 13.06.2023

To

**Sub: - Request for Quotation for printing of Anti-Ragging Banners and Boards for Proctorial Committee**

Sir,

Sealed Quotations/tenders are invited from the manufacturers/exclusive distributors/authorized dealers/suppliers/stationers for the items/work detailed below:

Sr No.	Name of items	Specifications	Quantity	Basic Rate (Rs.)	GST (in %)	Net Rate (Rs.)
1.	Anti-Ragging Banners	Vinyl Printing + Matt Lamination and pasted on 5mm Sun board Size 24" x 36"	4x10 = 40			
2.	Boards for Anti-Ragging Committee	Vinyl Printing + Matt Lamination and pasted on 5mm Sun board Size 24" x 36"	10			
3.	Boards for Proctorial Committee	Vinyl Printing + Matt Lamination and pasted on 5mm Sun board Size 24" x 36"	10			
<b>Total Amount (Rs.)</b>						

### Terms and Conditions: -

1. The sealed quotations complete in all respects, must reach the office of the undersigned latest by **27.06.2023** by **03.00 PM** by **post/courier** in the office of the undersigned. The same shall be opened on **29.06.2023** at **03.30 PM**. The quotees or their authorized representatives are allowed to attend the meeting of the Quotation Opening Committee at their own costs.
2. **There is no provision of Advance Payment in the rules of the University. Therefore, the payment will only be made against delivery of the material.**
3. **Please submit valid GST Certificate along with your quotation otherwise the quotation will not be considered.**
4. The Quotation/Tender received after due date and time or incomplete shall be rejected outrightly.
5. The quotation/tender shall be submitted in double envelope. The inner envelope shall be sealed and shall have the superscription "QUOTATION/TENDER IN RESPONSE TO ENQUIRY NO: \_\_\_\_\_ DATED \_\_\_\_\_, AND DUE ON \_\_\_\_\_". The offer may be sent to the **Assistant Registrar (Purchases and Stores), J.C.Bose University of Science and Technology, YMCA, Faridabad (Haryana)**. The quotation/tender, where

the superscription is not mentioned on the envelope by the Quotee, may not be entertained.

6. The following charges and terms may be spelt out in your offer clearly:
  - i. F.O.R
  - ii. Rates of GST (in per cent), if any. Please note that the University does not issue Form 'C' or 'D'
  - iii. Payment terms.
  - iv. Delivery period.
  - v. Guarantee/Warranty period.
  - vi. After-sales service.
  - vii. Installation charges, if any.
  - viii. Validity period of the quotation.
  - ix. Bank Draft charges, if any.
  - x. Misc. charges such as Packing & Forwarding charges, Insurance charges, etc., if any.
7. The packing, forwarding, freight, insurance charges etc. may be quantified in terms of amount. These charges will not be payable against such vague statement as "packing, forwarding, freight and insurance charges etc. extra".
8. Charges not mentioned in the quotation/tender shall not be paid.
9. FOR shall be **J. C. Bose University of Science and Technology, YMCA, Faridabad**. The rates quoted Ex-Godown can be rejected.
10. The offer must be valid for a period of at least three months from the date of opening of quotation/tender.
11. The current price list duly authenticated by the Principals with dated signature and seal along with literature/pamphlets may be supplied along with the offer.
12. Quantity may increase or decrease without any notice.
13. If the Supplier or their Principals are on rate contract with DGS&D or DS&D (Haryana), this may be mentioned specifically in the offer and a photocopy of the same, duly attested, may be appended.
14. The University is situated within the Municipal Limits. As such, Octroi, if any, shall be payable. In case, the material is supplied through a Transport Company by road, the Transport Company's charges, labour charges and octroi charges shall be borne by the supplier. It may be mentioned specifically as to whether the material will be sent by rail or by road through a Transport Company.
15. As per University Accounts Code Rule 12.66 (**Applicable only to the L-1 Vendor**), the Security/earnest money equivalent to 2% (two percent), if Contract value exceeds Rs. 40000/-, of the total cost of the material rounded off to nearest should be deposited into the account number 11081546340, Bank: State Bank of India, IFSC Code: SBIN0000734. The original deposit slip is to be submitted in the department of Store and Purchase of the University.
16. The goods shall be supplied by the Supplier within the time limit specified in the supply order. The delivery period can be extended by the Dy. Registrar (P & S) with the approval of CPC; only in exceptional cases on written request of the Supplier giving reasons/explaining circumstances due to which delivery period could not be adhered to. **In case, the material is not supplied within the delivery period, the supplier shall be liable to pay the University the compensation amount equivalent to 1% (one percent) of the cost of material each day or such other amount as the CPC/Dy. Registrar (P&S) may decide till the supply remains incomplete, provided that the total amount of compensation shall not exceed**

**10% (ten percent) of the total amount of the cost of material supplied.** Appeal against these orders shall, however, lie with the Vice-Chancellor, J.C. BOSE University of Science and Technology, YMCA, Faridabad whose decision shall be final. **The University has all rights for cancellation any Purchase Order any time without explaining any reason.**

17. In case, the supplier/contractor fails to execute the supply order/contract on the rates, and terms and conditions as contained in the supply order within the stipulated period, they shall be liable to such action as blacklisting, debarring from having any business with this University, forfeiture of earnest money/security, besides any other action as may be deemed proper by the University.
18. As per University Accounts Code Rule 12.68, the supplier has to deposit 5% bank guarantee for the period of guarantee/warrantee along with the Bill/Invoice.
19. As a general policy, the University tries to make 100% payment within one month of the receipt of material subject to proper installation, wherever applicable, and satisfaction of the Inspection Committee.
20. The acceptance of the material shall be subject to satisfactory report of this Office's Inspection Committee/Technical Committee/ Experts Committee.
21. The samples of the material, if necessary and possible, shall be supplied with the quotation. The unapproved samples shall be collected on receipt of information failing which the same shall be dispatched by Goods Carrier on your risk with the condition of "Freight to Pay". Samples **costing less than** Rs. 100.00 shall not be returned to the **quotees**. However, if the **quotees** wish to take the same back, it can be collected at their own cost within a period of one month, failing which the samples will be disposed off.
22. The acceptance of the quotation/tender shall rest with the undersigned that does not bind him to accept the lowest quotation and reserves the right to reject any or all items of quotation/tender without assigning any reason therefore. The undersigned also reserves the right to accept quotation/tender in part i.e. any item or any quantity and to reject it for the rest.
23. It may be certified that you have not been debarred/ blacklisted for any reason/period by DGS&D, DS&D (Haryana) or any other Central/State Govt. Dept./University/PSU etc. If so, particulars of the same may be furnished. Concealment of facts shall not only lead to cancellation of the supply order, but may also warrant legal action.
24. In case, any other information/clarification is required, the undersigned may be contacted at Telephone No. **0129-2310164** on any working day (Monday to Friday) during office hours (9 a.m. to 5.00 p.m.) or through email **dr.purchase@jcboseust.ac.in**.
25. The dispute, if any, shall be subject to the jurisdiction of Courts at Faridabad. Any other jurisdiction mentioned in the quotations or invoices of the manufacturers/distributors/dealers/suppliers etc. shall be invalid and shall have no legal sanctity.
26. Terms and conditions printed on Quotation/Invoice of the firm, if any, shall not be binding on the University, except those mentioned specifically on the supply order, and your acceptance of the order shall be construed as your agreement to all the terms and conditions contained in the order.

Encl: As above

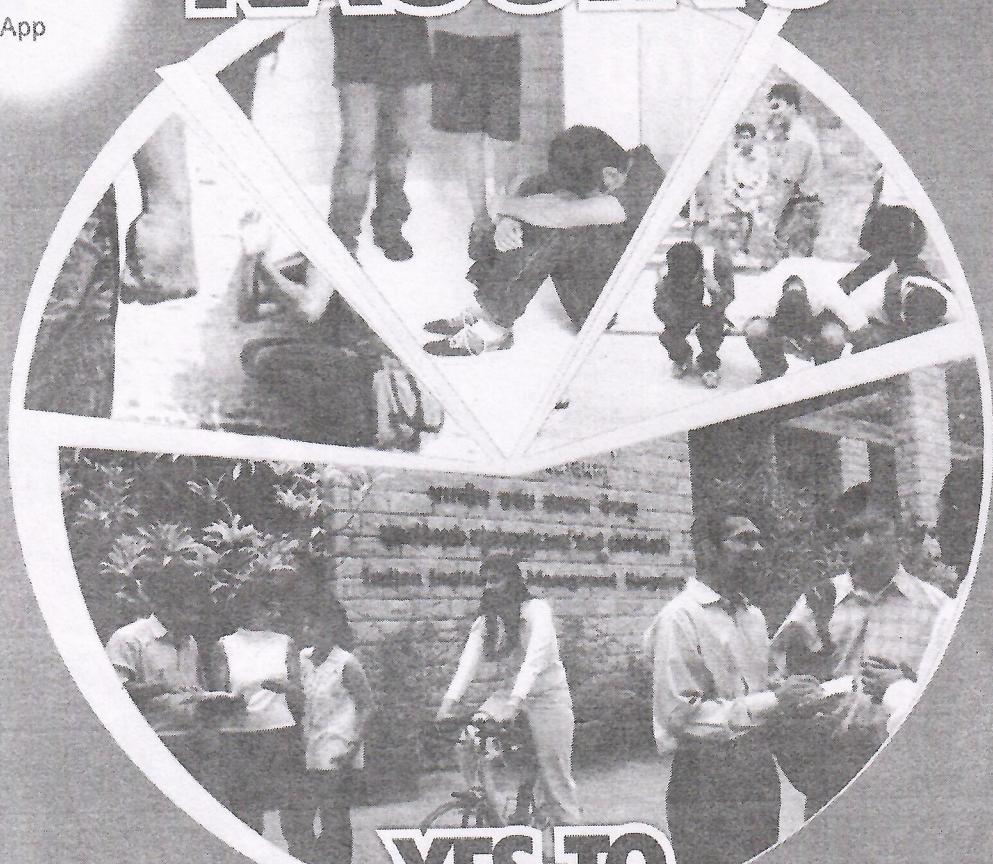
  
Assistant Registrar (S&P)

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**ANTI  
RAGGING**

App

# SAY NO TO RAGGING



# YES TO JOYFUL CAMPUS

A STUDENT INDULGING IN RAGGING CAN BE:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force
- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.



## What is Ragging?

Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

immediately call  
**UGC Anti-Ragging Helpline**  
1800-180-5522 (24X7 toll free)  
or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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GOVERNMENT OF INDIA



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**University Grants Commission**  
quality higher education for all

# Foolishly I ragged & got suspended

Will I get  
prosecuted?

What about my  
Job prospects?



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# MY FUTURE IS A BIG ?

Remember *RAGGING* is for *LOSERS*

Visit UGC Website i.e. [www.ugc.ac.in](http://www.ugc.ac.in) & [www.antiragging.in](http://www.antiragging.in) to see UGC Anti Ragging regulations.  
Are You Being Ragged ?

Immediately call UGC Anti Ragging Helpline- 1800-180-5522 (24x7 Toll Free)  
Or Send an E-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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BEFORE YOU EVEN  
THINK OF RAGGING

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THINK OF

Humiliation

Suspension

Blacklisting

Ruined Career

Possible Prosecution

Expulsion

Don't just stand and watch. Stop Ragging! Show Character

Remember RAGGING is for LOSERS

Are You Being Ragged ?



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# DON'T RAG, JUST INTERACT



Visit UGC website i.e.  
[www.ugc.ac.in](http://www.ugc.ac.in) &  
[www.antiragging.in](http://www.antiragging.in) to  
see UGC Anti Ragging  
Regulations

**RAGGING  
IN ANY FORM IS  
PUNISHABLE**

## Are you being ragged ?

Immediately call UGC Anti Ragging Helpline  
1800-100-3522 (24x7 Toll Free)  
Or send an e-mail to [helpline@antiragging.in](mailto:helpline@antiragging.in)

Issued to public by  
Ministry of Human Resource Development  
Department of Higher Education  
Government of India

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Join hands to make your campus ragging free



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# J.C. BOSE UNIVERSITY OF SCIENCE & TECHNOLOGY YMCA, FARIDABAD, HARYANA

(State Govt. University established by the State Legislative Act 21/2009)

## ANTI RAGGING INSTRUCTIONS

### 1. RAGGING BEING A COGNIZABLE OFFENCE & SOCIAL MALAISE IS TOTALLY PROHIBITED IN THE UNIVERSITY.

### 2. MEANING OF RAGGING

"Ragging is any disorderly conduct, whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any student, indulging in rowdy or un-disciplined activities which cause or are likely to cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student and which has the effect of causing or generating a sense of shame of embarrassment so as to adversely affect the psyche of a fresher or a junior student"

### 3. FORM OF RAGGING

Hon'ble Supreme Court of India

Dress code ragging, Formal introduction like in "Shudh Hindi", Verbal torture, Sexual abuse, Playing the fool, Hostel ragging, Drug abuse, Forced dancing and singing.

### 4. ALL STUDENTS ARE ADVISED NOT TO INDULGE IN RAGGING.

### 5. RAGGING ENTAILS HEAVY FINES, SUSPENSION AND EXPULSION IN ADDITION TO CRIMINAL PROSECUTION IN COURT OF LAW.

#### ADVICE TO FRESHERS :

- The Fresher are advised to report ragging to the authorities immediately.
- It is mandatory for the parents to report ragging immediately to the authorities.

### IN CASE OF ANY COMPLAINT REGARDING RAGGING CONTACT :

Important Contacts		
Sr. No.	Name & Designation	Mobile No.
1	Dr. Munish Vashishth, Proctor & Chief Warden	9873762868
2	Dr. Neelam Turk, Deputy Proctor	9958138139
3	Dr. Dushyant Kumar Shukla, Deputy Proctor	9958666066
4	Dr. O.P. Mishra, Deputy Proctor	9818602901
5	Dr. Sandhya Dixit, Chief Warden (Girls)	9899804575
6	Dr. Krishan Verma, Add. Chief Warden (Boys)	9896596710
7	Dr. Manvi, Add. Chief Warden (Girls)	997159979
8	In-Charge Police Chowki, Sector-7, Faridabad	9582200164

First Year Students may contact any staff members of university in addition to above in emergency



**J.C. BOSE UNIVERSITY OF SCIENCE & TECHNOLOGY**  
**YMCA, FARIDABAD, HARYANA**  
(State Govt. University established by the State Legislative Act 21/2009)

## Emergency Contacts

Sr. No.	Issue	Name & Designation	Mobile No.
1	Department Related	Dr. Tilak Raj, Chairperson Civil Engg. Dr. Raj Kumar, Chairperson Mech. Engg. Dr. Atul Mishra, Chairperson Computer Engg. Dr. Manjit Singh, Chairperson Computer Applications Dr. Pradeep Kumar, Chairperson Electronics Engg. Dr. Anju Gupta, Chairperson Electrical Engg. Dr. Neetu Gupta, Chairperson Mathematics Dr. Anuradha Sharma, Chairperson Physics Dr. Manisha Goel, Chairperson Business Studies Dr. Rachna Aggarwal, Chairperson Management Studies Dr. Ravi Kumar Chairperson (Incharge) Chemistry Dr. Renuka Gupta Chairperson (Incharge) Env. Sc. & Engg. Dr. Pawan Singh Chairperson (Incharge) CMT Dr. Kakuli Dutt, Chairperson (Incharge) Life Science	9818562391 9818312533 9818769772 9868617422 9968433183 9810571704 9953505828 9818244641 9871881788 8585972708 9996649666 9999692469 8269547207 9887398384
2	Discipline & Ragging Related	Dr. Munish Vashishth, Proctor & Chief Warden	9873762868
3	Woman's and Sexual Harassment Related	Dr. Neetu Gupta, Chairperson Woman Cell	9953505828
4	Discrimination Related	Dr. Raj Kumar, Anti-Discriminatory Officer	9818312533
5	Medical & First Aid Related	Dr. Ankur Sharma, Medical Officer Dr. Santa Jain, Nurse Mr. Ankur Bhusan Goyal, Dispenser	9811572112 8510808055 880984027
6	Guest House	Dr. Munish Vashishth, Prof. Incharge Guest House	9873762868
7	Fire Brigade	Fire Station, Sector 15, Faridabad Fire Station, Ballabgarh, Faridabad Fire Station, NIT, Faridabad - 121001	+91-129-5284444 +91-129-2241000 +91-129-2412666
8	Nearby Hospital	Badshah Khan Goverment Hospital, Faridabad  Ashwani Hospital, Sector-11, Faridabad, Haryana-121006  Sarvodaya Hospital, YMCA Road Sector-8, Near ESI Hospital, Faridabad	+91-129-2414300 2425223, 2411881 +91-129-4184444  +91-129-4813100
9	Nearest Police Chowki	In-Charge Police Chowki, Sector-7, Faridabad	9582200164