



Yashwantrao Chavan Pratishthan
Sector 6, Faridabad (HARYANA) - 121006

A State Govt. University established vide State Legislature Act 21 of 2009
Ph-0129-2310112, 2310158, 2242141, 2242143 (Fax) web: www.ymcaust.ac.in



Date: Sep 11, 2019

Ref: VCS/2192

Office Order

As per directions of the Competent Authority, following staff member of the University is hereby transferred as follows:

Name & Designation	Transfer from	Transfer to	Remarks
Sanjay Singh, Dy. Supdt	Accounts Branch	Store & Purchase Branch	
Sharad Fadia, Dy. Supdt.	Store & Purchase	Academics Branch	
Arti, Dy. Supdt.	Establishment Branch	Accounts Branch	*On rejoining
Renu Chawla, Personal Assistant	IQAC Cell	O/o Chairperson- CA	
Seema Sharma, Sr. Steno	O/o Chairperson- ME	Research Cell (Dean-R&D)	
Richa, Sr. Steno	Exam Branch	Affiliation	
Raj Kumar, Assistant (OS)	Academics Branch	O/o Training & Placement	
Hem Singh, Clerk	Store & Purchase	Academics	
Ashwini, Clerk	Accounts Branch	O/o Chairperson- ME	
Saurabh Dixit, LCC	Accounts Branch	Library	
Parmod, Clerk	Affiliation Branch	IQAC Cell	*On reinstate

Further, it is also decided that:

- Respective Reporting officers, Chairperson- CA/ Dean (R&D)/COF/ Dy. Registrar (S&P)/ Dy. Registrar (Academics) are required to accordingly surrender the services being availed through outsourcing.
- The services of one Supdt. being availed through outsourcing in Academics Branch is hereby transferred to the Examination Branch.
- The services of one DEO being availed through outsourcing in O/o the Registrar will be shared with the O/o the Vice Chancellor.

[Signature]
OSD to VC

for Vice Chancellor

Copy to:

- Above mentioned Staff Members: with the directions to get relieved/join the respective office with due handing-taking over of charge duly approved by Reporting Officer
- Dean-Colleges/Dean-R&D/Dean-Academics/
- Director-IQAC/COF/COE/DR-Acad./DR-Estb.
- Registrar

For filing
12/9/19