

**MINUTES OF 14TH MEETING OF THE ACADEMIC COUNCIL
HELD ON 27.02.2018 AT 11:00 AM
IN THE CONFERENCE ROOM OF DEPARTMENT OF MANAGEMENT STUDIES**

Present:

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| 1 | Dr. Dinesh Kumar, Vice-Chancellor,
YMCA University of Science & Technology,
Faridabad | : | Ex-Officio Chairman |
| 2 | Dr. Sanjay Kumar Sharma, Registrar | : | Ex-Officio Member &
Member Secretary |
| 3 | Dr. Sandeep Grover,
Dean Institutions, YMCA UST, Faridabad | : | Ex-Officio Member |
| 4 | Dr. Tilak Raj, Dean (FET) & Chairman (ME Deptt.) | : | Ex-Officio Member |
| 5 | Dr. Raj Kumar, Dean (HAS), YMCA UST, Faridabad | : | Ex-Officio Member |
| 6 | Dr. Arvind Gupta, Dean (MBA), YMCA UST, Faridabad | : | Ex-Officio Member |
| 7 | Dr. Pradeep Dimri, COF, YMCA UST, Faridabad | : | Ex-Officio Member |
| 8 | Dr. Hari Om, COE, YMCA UST, Faridabad | : | Ex-Officio Member |
| 9 | Sh. P.N. Bajpai, Librarian, YMCA UST, Faridabad | : | Ex-Officio Member |
| 10 | Dr. C.K. Nagpal, Prof. (CE Deptt.), YMCA UST,
Faridabad | : | Member |
| 11 | Dr. Rachna Aggarwal, Associate Professor, MBA, YMCA UST | : | Member |
| 12 | Dr. Divyajyoti, Assistant Professor, HAS, YMC UST | : | Member |
| 13 | Mrs. Jyotsana, Assistant Professor, MBA, YMCA UST | : | Member |
| 14 | Sh. Naresh Yadav, Associate Prof., Mechanical Deptt. | : | Member |
| 15 | Dr. K.K. Gupta, Principal, Agarwal College, Ballabgarh | : | Member |
| 16 | Sh. Raj Bhatia, Chairman & MD,
Bony Polymers (P) Ltd., Faridabad | : | Member |
| 17 | Prof. N. Lal, Vice-Chancellor, Sri Sri University, Cuttack | : | Member |
| 18 | Sh. Anil Bhardwaj, Adviser (B & CS), Telecom
regulatory Authority of India, Mahanagar Doorsanchar
Bhawan, New Delhi | : | Member |
| 19 | Dr. Vikram Singh, Dean Academic Affairs | : | Special Invitee |
| 20 | Dr. Naresh Chauhan, Dean Student Welfare | : | Special Invitee |
| 21 | Dr. Munish Vashishtha, Chairman (ECE Deptt.) | : | Special Invitee |
| 22 | Dr. Komal Kumar Bhatia, Chairman (CE Deptt.) | : | Special Invitee |
| 23 | Dr. Renuka Gupta, AP, EVE, HAS Deptt. | : | |
| 24 | Dr. Maneesha Garg, Ph.D. Co-ordinator | : | Representative of
Dean (R&D),
Special Invitee |
| 25 | Dr. Neetu Gupta, AP, HAS Deptt. | : | Special Invitee |
| 26 | Dr. Anuradha Sharma, AP, HAS Deptt. | : | Special Invitee |
| 27 | Ms. Bindu Mangla, AP, HAS Deptt. | : | Special Invitee |

Following member could not attend the meeting:

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| 1 | Dr. Indu Shekhar Shastri, GM, IOL | : | Member |
| 2 | Dr. S.S.V. Ramakumar, Director (R & D), IOCL,
Faridabad | : | Member |
| 3 | Dr. Jitender Chhabra, Professor, NIT, Kuruksetra | : | Member |
| 4 | Sh. Mangu Singh, Managing Director, Delhi Metro
Corporation | : | Member |

At the outset, Dr. Dinesh Kumar, Vice-Chancellor and Chairman of Academic Council warmly welcomed all the members of the Academic Council. The Vice-Chancellor also appreciated the interest and the presence of outside members who took pain to attend this meeting for the healthy discussion on the development of the University.

The Agenda Items taken up and after detailed deliberation/discussion, the following decisions were taken.

Item No. 14.01 To Confirm the Minutes of 13th Meeting of the Academic Council held on 19/07/2017

Resolved that the minutes of 13th meeting of Academic Council held on 19.07.2017, confirmed.

Item No. 14.02 Action Taken Report - On the Minutes of 13th Meeting of the Academic Council held on 19/07/2017.

While noting the follow-up action report on the decisions of 13th Meeting of Academic Council, the Council noted the action taken wherever necessary :

For 13.05, the Council desired that University website shall be updated accordingly.

For 13.06, the Council authorized Dean Academic Affairs

For Item No. 13.08, the Council also desired that all the department/sections should submit their action taken report in time.

For 13.18, it is resolved that a Grievance Cell should be established for the students or a Committee should be established under the Chairmanship of Dean (R & D) consisting Dean Academic Affairs & Dean (FET) as members of the said committee. Further, the Council desired that norms of Women Cell to be framed as per norms of Internal Complaint Committee.

Item No. 14.03 To Apprise about the NBA Accreditation of different Courses.

The Council appreciated that after NAAC accreditation it is another remarkable achievement for the University. The Council further desired to monitor the follow-up action of prequalifier for 2nd phase of NBA within 6 months.

Item No. 14.04 To Consider the equivalency status of qualification from Board of Nepal.

Noted the action taken by the Vice-Chancellor for the session 2017-18.

And; from the next session 2018-19, Equivalency Certificate from AIU should be obtained by the institutions admitting students from boards for which Equivalency Certificate is not issued by State Board of Haryana / Technical Education of Haryana.

Item No. 14.05 To Consider & Approve the Minutes of 9th Meeting of Faculty of Management Studies held on 16.02.2018 at 3.00 PM in the Conference Hall of Department of Management Studies.

Considered and approved the minutes of 9th meeting of Faculty of Management Studies held on 16.02.2018.

Further, it is resolved that the AICTE module curriculum shall be adopted from the session 2018-19 and submit the report of the same on or before 15th April 2018 to the competent authority of the University.

Item No. 14.06 To Consider the Minutes of 4th Meeting of Research Promotion Board (RPB) held in the Board Room of the University held on 24.01.2018 at 11.30 AM.

Considered and approved the minutes of 4th meeting of RPB and further resolved to circulate the Project Rules among the members for suggestions and feedback.

Item No. 14.07 **To note the content of letter no. CRSU/CB/2017/3602 dated 28.09.2017 received from CRSU, Jind.**

Noted to follow the directions of the Hon'ble Court.

Item No. 14.08 **To Apprise the Matter regarding Court Cases filed by J.B. Knowledge Park, Faridabad.**

Noted to follow the directions of the Hon'ble Court.

Item No. 14.09 **To Consider the Matter regarding Opening of New Courses from the Session 2018-19 of the affiliating institutes.**

The Council permitted to proceed and process the applications. Further, the Council recommended that clause C (V) of State Govt. memo no.44/72/2017-4TE dated 14.09.2017 to be taken into consideration for all additional courses/increase in intake in the same / similar disciplines.

Item No. 14.10 **To Consider & Approve Serving of Refreshment/Lunch/Dinner for staff put on Admission duties for University Teaching Departments.**

Considered and approved.

Item No. 14.11 **To Grant Post Facto Approval for Fee Refund Policy to Newly Admitted Students or candidates after cancellation of their Admission.**

Noted the action taken by the Vice-Chancellor in approving the Fee Refund Policy.

Item No. 14.12 **To Grant Post Facto Approval of Marking Scheme/Answer Sheet Evaluation Scheme.**

Noted the action taken by the Vice-Chancellor in approving the Marking Scheme/Answer Sheet Evaluation Scheme.

Item No. 14.13 To Apprise the Council about Result Analysis for the Semester Examination held in December 2016 & May 2017.

The Council resolved that UTDs. shall conduct a detailed result analysis for different courses offered by departments and further desired that a suitable mechanism shall be framed to improve the performance of the students where results are below the benchmark.

Item No. 14.14 To Consider and Approve the Agenda items related to the O/o Controller of Examination of University.

14.1 To approve modifications in Examination Ordinance enclosed as Annexure-R.

Considered and approved.

Further desired that Examination Ordinance with all amendments shall be updated on University website.

14.2 To Apprise about the Ph.D. Notifications.

Noted.

Item No. 14.15 To Consider the MOOC Courses under Digital India Programme at University Level.

Considered and approved.

Item No. 14.16 To Consider & Approve the Minutes of 9th Meeting of Faculty of Engineering & Technology held on 20.02.2018 at 3.00 PM in the Conference Hall of Mechanical Engg. Department.

Considered and approved the recommendations, recommended by 9th Meeting of Faculty of Engg. & Tech. held o 20.02.2018.

Further, it is resolved for :

- **BOF/09/03 Part B (3)** that all departments shall adopt the guidelines regarding Project Submission and Evaluation formulated by Department of Mechanical Engineering.

Further, it is resolved that Examiners' qualifications in regard to UG/PG programmes, Ph.D. qualification shall be made desirable instead of mandatory for the eligibility as examiners.

Item No. 14.17 To Consider & Approve the Minutes of 9th Meeting of Faculty of Humanities & Sciences held on 20.02.2018 at 3.00 PM in the Conference Hall of Mechanical Engg. Department

The Council resolved that reframed minutes shall be put up in the next meeting of Academic Council.

Item No. 14.18 To Consider and Approve the Fine for Late Filling of Information on Online Portal

Considered & approved and further resolved that a suitable mechanism shall be framed for the UTDs. to avoid the delay in filling of Information on online portal.

Item No. 14.19 To Consider & Approve to Not Considering the result of Audit Subject in the Mark Sheets.

Resolved not to accept the proposal of COE and for the requests under consideration, a separate approval may be sought from competent authority.

Item No. 14.20 To Consider & Approve DMC Format for the Students admitted in the Academic Year 2017-18 onwards.

Considered & approved and further resolved to include the Aadhaar number of the concerned student in the proposed format.

Item No. 14.21 To Consider and Approve the case of Mr. Siddarth, Roll No. M-4239-2K16 regarding inclusion of Mother's Name in DMCs.

Considered and approved.

Item No. 14.22 To Consider and Approve the Remuneration for Secrecy work.

Considered and approved.

Item No. 14.23 To Consider and Approve the Remuneration for Outsourced Staff engaged in Examination Work.

Resolved not to accept the proposal from Controller of Examination.

Item No. 14.24 To Consider and Approve the Gazette Notification of May, 2017

Noted and approved.

Item No. 14.25 To Apprise about the Online Result Declaration of 1st year students.

Noted.

Item No. 14.26 To Consider the Complete Closure Application of Delhi Engineering College, Faridabad

The Council permitted to proceed and process the applications as per rules laid down by AICTE. Further, the arrangements be made to take care of education of existing students studying in the institution admitted by YMCA UST i.e., during session 2017-18 and the arrangements to take care of education of existing students studying in the institution for students admitted prior to 2017-18 i.e. registered with MDU Rohtak to be made by MDU Rohtak. The same may be intimated to MDU, Rohtak and the application be processed accordingly.

Item No. 14.27 To Consider the Complete Closure Application of Applied College of Management & Engineering, Palwal.

The Council permitted to proceed and process the applications as per rules laid down by AICTE. Further, the arrangements be made to take care of education of existing students studying in the institution admitted by YMCA UST i.e. during session 2017-18 and the arrangements to take care of education of existing students studying in the institution for students admitted prior to 2017-18 i.e., registered with MDU Rohtak to be made by MDU Rohtak. The same may be intimated to MDU, Rohtak and the application be processed accordingly.

Item No. 14.28 To Consider the MOOC Courses under Digital India Programme at University Level

Resolved as per Agenda Item 14.15.

Items with the permission of Chair :

Additional Item No. 14.29 To Consider the Use of University Auditorium.

It is brought to the kind notice of Council by Dr. Naresh Chauhan, Dean (Student Welfare) of the University :

About the use of Auditorium in the University.

In this connection, the Council desired that a committee may be constituted to finalize the use and implementation of the procedure to follow. In this regard, rules for maintenance should also be made by Maintenance (Incharge).

Additional Item No. 14.30 To Consider the Credit Scheme of Environmental Sciences in Affiliated Colleges of the University.

It is brought to the kind notice of Council by Dr. Renuka, Assistant Professor, HAS Department:

That Environmental Sciences subject should be taught in affiliated colleges of the University by the faculties having specialization in the EVS subject.

It is resolved to issue the directions to employ the expert faculty in this area.

**(Dr. Sanjay Kumar Sharma)
REGISTRAR**

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