

**MINUTES OF 12TH MEETING OF THE ACADEMIC COUNCIL
HELD ON 03.05.2017 AT 12:00 NOON
IN THE CONFERENCE ROOM OF DEPARTMENT OF MANAGEMENT STUDIES**

Present :

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| 1 | Dr. Dinesh Kumar, Vice-Chancellor,
YMCA University of Science & Technology,
Faridabad | : | Ex-Officio Chairman |
| 2 | Dr. Sandeep Grover,
Dean Institutions, YMCA UST, Faridabad | : | Ex-Officio Member |
| 3 | Dr. C.K. Nagpal, Dean (E&T), YMCA UST, Faridabad | : | Ex-Officio Member |
| 4 | Dr. Raj Kumar, Dean (HAS), YMCA UST, Faridabad | : | Ex-Officio Member |
| 5 | Dr. Arvind Gupta, Dean (MBA), YMCA UST, Faridabad | : | Ex-Officio Member |
| 6 | Dr. Pradeep Dimri, COF, YMCA UST, Faridabad | : | Ex-Officio Member |
| 7 | Dr. Hari Om, COE, YMCA UST, Faridabad | : | Ex-Officio Member |
| 8 | Sh. P.N. Bajpai, Librarian, YMCA UST, Faridabad | : | Ex-Officio Member |
| 9 | Dr. Rachna Aggarwal, Associate Professor, MBA, YMCA UST | : | Member |
| 10 | Dr. DivyaJyoti, Assistant Professor, HAS, YMC UST | : | Member |
| 11 | Mrs. Jyotsana, Assistant Professor, MBA, YMCA UST | : | Member |
| 12 | Dr. K.K. Gupta, Principal, Agarwal College, Ballabgarh | : | Member |
| 13 | Sh. Raj Bhatia, Chairman & MD,
Bony Polymers (P) Ltd., Faridabad | : | Member |
| 14 | Dr. Vikram Singh, Dean Academic Affairs | : | Special Invitee |
| 15 | Dr. Atul Mishra, Dean (R & D) | : | Special Invitee |
| 16 | Dr. Shailza Jain, Ph. D Co-ordinator | : | -- |

Following member could not attend the meeting :

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| 1 | Dr. Sanjay Kumar Sharma, Registrar | : | Ex-Officio Member &
Member Secretary |
| 2 | Sh. Naresh Yadav, Associate Prof., Mechanical Deptt. | : | Member |
| 3 | Prof. N. Lal, Vice-Chancellor, Sri Sri University, Cuttack | : | Member |
| 4 | Dr. S.S.V. Ramakumar, Director (R & D), IOC,
Faridabad | : | Member |
| 5 | Dr. Jitender Chhabra, Professor, NIT, Kuruksetra | : | Member |
| 6 | Dr. Indu Shekhar Shastri, Dy. General Manager, IOC,
Faridabad | : | Member |
| 7 | Sh. Mangu Singh, Managing Director, Delhi Metro
Corporation | : | Member |
| 8 | Sh. Anil Bhardwaj, Director, Ministry of Corporate
Affairs, Govt. of India | : | Member |

The Vice-Chancellor welcomed all the members of the Academic Council and in the absence of Registrar, Dean Academic Affairs presented the agenda items.

The Agenda Items were taken up and after detailed deliberation/discussion, the following decisions were taken.

Item No. 12.01 To Confirm the Minutes of 11th Meeting of the Academic Council held on 01/12/2016

The Council approved the Minutes of the 11th meeting of the Academic Council held on 01/12/2016, circulated via e-mail dated 08/12/2016.

Item No. 12.02 Action Taken on the Minutes of 11th Meeting of the Academic Council held on 01/12/2016.

The Council noted that the University has implemented all the decisions taken by the Council held in 11th Meetings held on 01/12/2016, except the following items, some efforts needs to be done.

Sr. No	Item details	Action needs to be taken
1.	Item No. AC/11/04 To Approve the Minute of Meeting of Board of Studies of HAS Department	In the 11 th Meeting of Academic Council, the council emphasized the need to bifurcate the faculty into the various department for their well conduct of work and this time also, in 12 th Academic Council Meeting, the Council reiterated and desired that the two separate faculties viz. Faculty of Humanities with Department of Languages & Department of Mass Communication and Journalism, Faculty of Sciences with Department of Physics, Department of Mathematics, Department of Chemistry is to be made. [The action to be taken by Dean (HAS)]
2.	Item No. AC/11/12 To Consider and Approve the Scheme for all UG Courses (IInd year Onwards) from the Session 2017-18 under CBCS	The Council noted that some reworking is required to be done in the CBCS Scheme wherein, it was stressed that more flexibility should be given to the students in terms of choosing their subjects/credits. It was further resolved that the departments shall organize workshops to review the scheme and syllabi as per the need of the market. It was desired that more industry experts should be involved in this task. The Council also went through the papers related to MOOCs and desired that in the best interest and more exposure to students, scheme should be implemented as the guidelines of the UGC/MHRD. These should be initiated with the framework from UGC/MHRD/regulatory bodies.

Item No. 12.03 To apprise the House about the students who have qualified prestigious competitive examinations.

[Action to be taken by All Chairpersons / Deans of various Departments]

The matter was discussed at length with all Chairpersons / Deans of various Departments of the University. The council also desired that data of students who apply for International universities for higher studies shall be collated by the Departments.

The Council further desired that experts/lecturers from Outside agencies shall be arranged for improving the results of competitive examinations. The council also desired that meetings with the top leadership shall be organized at University level to increase the interaction between the industries and the University, with the help of external agencies so that in house training/ coaching can be provided to the students for various competitive exam. The financial burden shall be borne by the students and the University, as may be decided by the competent authority.

Item No. 12.04 To Apprise about the Result Analysis of Semester Examinations held in Dec. 2016.

[Action to be taken by All Chairpersons / Deans of various Departments]

The Council noted the result analysis of various departments and felt that it needs to improve the same.

In this regard, they suggested many mechanisms which can help to improve the result of the students and expect that a more stress should be given in the required cases. The Council further desired that a Committee for Result Analysis and Academic Audit is to be constituted at centralized level to counsel the students and teachers, comprises two members / experts from outside, preferably from the field of industries along with the other members of the University.

Academic Council further authorized Vice Chancellor to constitute the Committee for Academic auditing at centralized level.

Item No. 12.05 To Apprise the Council about the various Academic Activities undertaken by different Departments of University since last Academic Council Meeting.

[Action to be taken by Dean Academic Affairs and concerned Chairpersons]

The Council seriously viewed the figures / numbers of each heads which were very less and desired that serious measures should be taken up at department level to improve the figures in the best interest of the students. The Council further desired that a format shall be prepared which can keep the record of the items / budget allocated to the departments at the start of the session and a quarterly review system shall be implemented so that a proper mechanism can be set up to evaluate the periodic progress.

Item No. 12.06 To Consider and Approve the Minutes of 7th Meeting of Faculty of Engineering & Technology held on 01.05.17 at 3.00 PM in the Conference Hall of Computer Engg. Department.

[Action to be taken by concerned Chairpersons]

As per Item No. BOF/07/02 para 1 at pg. no. 61 of Agenda of 12th ACM, the council desired that the matter should be resolved at centralized level.

In addition to this, need for restructuring the BOS involving industry experts was emphasized. The Council desired that modalities for developing the curricula and also on the flexibility provided to the students under CBCS. Based on the above, the members desired that before approving the scheme and syllabi (put up by FET), the same should be reviewed in view of homogeneity, flexibility, inclusion of MOOC and conduct of workshops involving industry experts.

The Council further authorized Vice-Chancellor to approve the same.

Item No. 12.07 To Consider & Approve the Minutes of Meeting of Faculty of Management Studies held on 01.05.17 at 11.00 AM in the Conference Hall of MBA Department.

[Action to be taken by concerned Dean]

The Council noted that scheme for MBA (new course) with 60 seats has been made involving experts from industry and academia and approved the same.

Further, the council desired that an internship/industry training of suitable duration be made for MBA students. Further, the Council authorized Vice-Chancellor for minor modifications, if any.

Item No. 12.08 To Consider & Approve the Minutes of Meeting of Faculty of Humanities & Sciences held on 27.04.17 at 12.00 P.M in the Conference Hall of Mechanical Engg. Department.

[Action to be taken by concerned Dean]

Noted and approved.

Item No. 12.09 To approve Ph.D ordinance as per UGC 2016 regulations.

[Action Taken for 11th Academic Council Item No. AC/11/09]

[Action to be taken by Dean (R&D)]

The Council approved the Ordinance with some required amendments / modifications.

Item No. 12.10 To consider the extension of PhD duration for a period of one year beyond the stipulated period.

[Action to be taken by Dean (R&D)]

The Council noted that some Ph.D research scholar have been given their requests for the extension of Ph.D. duration of a period of one year beyond the stipulated period whose details are given below.

S.No.	Name	Department	Registration No.	Tenure expiring on	Extension required upto	Remarks
1	Ms. Poonam	CE	YMCAUST/PH 19/2010	05-05-2017	04-05-2018	All progress reports satisfactory.
2	Ms. Meghna Sharma	CE	YMCAUST/Ph 08/2010	05-05-2017	04-05-2018	All progress reports satisfactory.
3	Ms. Amita Arora	CE	YMCAUST/Ph 10/2010	05-05-2017	04-05-2018	Reports for three years not submitted, other reports are satisfactory.
4	Ms. Parinam Naga Sandhya	ME	YMCAUST/Ph 29/2010	04-05-2017	04-05-2018	7 out of 8 reports are satisfactory.
5	Ms. Shakuntla	EL	YMCAUST/PH /01/2010	09.05. 2017	09.05.2018	85%/25% of the Ph.D. work completed.

The Council approved the extension for 03 research scholars name, Ms. Poonam, Ms. Meghna Sharma & Ms. Parinam Naga Sandhya with the following observations.

1. Based on the recommendations received a fine of Rs.15,000/- be imposed.
2. This would be a one time extension and no further action would be provided.

In case of research scholar name **Ms. Amita Arora**, continuously no progress reports were submitted for a period of 3 years. This shows insincerity and lack of interest in the work.

In case of research scholar name **Ms. Shakuntla**, the Council observed that there were two conflicting versions with Supervisor (based on candidates claim) recommended the case with 85% of the work having been done and the departmental committee resolving 25% work being done. The Council desired that the concerned Chairperson to clarify the same.

The Council resolved to issue a show cause notice to Ms. Amita Arora and Ms. Shakuntla.

Item No. 12.11 To apprise the house about the 2nd University Convocation 2017 held on 15.02.2017.

Noted.

Item No. 12.12 To apprise about the PhD Notifications

Noted.

Item No. 12.13 To consider and ratify the Gazette of December 2016 Examination

Noted & Approved.

Item No. 12.14 To consider and approve the permission to students for mercy chance and special chance in May 2017 examinations

Approved.

Item No. 12.15 To consider and approve the action taken for Unfair Means Cases

[Action to be taken by concerned Committee]

Noted. Further, the Council desired that the stringent actions needs to be taken against the defaulters.

Item No. 12.16 To consider amendment in the existing Exam Ordinance

[Action to be taken by Controller of Exam.]

1. Approved.
2. Approved with a fee of Rs.5,000/- per subject in full span of his / her UG / PG degree.

Item No. 12.17 To consider and approve the procedure of DMC/ Degree Printing

[Action to be taken by Controller of Exam.]

The Council agreed on the need of tendering/other procedure as per purchase guidelines for printing the DMC /Degree work should be done in secrecy. The Council further desired that a proposal as per the GJU Hisarand DCRUST Murthalis to be prepared and put up as per purchase guidelines for consideration before the Competent Authority.

Item No. 12.18 To Apprise the Signing of Memorandum of Understanding (MoU) by University.

The Council noted that this is positive for the growth of vibrant University and desired that these MOUs for the best benefits of the students and other stakeholders.

Item No. 12.19 To Approve the Admission Brochure and Admission Calendar for the Admission 2017 for Various Courses offered by the University.

[Action to be taken by Chairpersons of Admission Committees of various courses and Acadmic Section]

The Council approved the same in principle and desired that these documents should be on University website for the information of stakeholders.

The Council further desired to authorize Vice-Chancellor of the University for minor modification, if any.

Item No. 12.20 To Consider the request for the Admission of International Students in various courses of the University.

[Action to be taken by Dean Academic Affairs]

The Council desired that the two superannumary seats for the admissions of foreign / internation students should be created in the University in each course / branch. Further, the modalities for the same beimplaced.

The meeting ended with the vote of thanks to the chair.

(Dr. Sanjay Kumar Sharma)
REGISTRAR