



Community College of Skill Development (CCSD)

Advt. No. JCBUST/CCSD/2021/02

Dated: 8th June, 2021

Recruitment Notification

Applications on the prescribed form are invited from eligible applicants for filling up the various **Teaching Posts** on direct recruitment up to 09/07/2021.

Lecturer –B.Voc Courses	No. of Posts	Functional Pay Level
B.Voc Web Development	1 (UR)	FPL-9A
B.Voc Manufacturing & B.Voc Automobile	1 (UR) & 1 (SC)	FPL-9A
B.Voc Electrical	1 (UR)	FPL-9A

UR (Unreserved), SC (Scheduled Caste)

General Conditions:

Application form including Information about qualifications & experience can be downloaded from the University website www.jcboseust.ac.in . The downloaded form must be accompanied by Demand Draft of Rs. 1000/- (Rs. 250/- for SC/ST) and Rs. 500/- for female candidates of Haryana, in favour of Principal, Community College of Skill Development, J.C. Bose University of Science & Technology, YMCA, Faridabad payable at Faridabad. The University reserves the right to increase/ decrease the number of posts or it may not fill any of the posts advertised without assigning any reason. Age Limit: Maximum 55 years. The candidates who are already in service have to submit their application through proper channel or they are required to submit NOC from their present employer at the time of Documents Verification/Interview, otherwise their candidature will not be entertained.

Principal, CCSD

Information Sheet

The Community College of Skill Development is an alternative system of education, which is aimed at the empowerment of the disadvantaged and the underprivileged – urban poor, rural poor, tribal poor and women – through appropriate skills development leading to gainful employment in collaboration with the local industry and the community and achieve skills for employment and self-employability of the above sections of people in the society. The Community College model is a flexible, open education system which is based on lifelong learning needs and is accessible to a large number of individuals of the community. It primarily focuses on imparting skill-based education on the models of National Occupational Standards (NOS). It provides Entrepreneurship Orientation to the students.

The Community College of Skill Development was started in the year 2013 with six-month Advance Certificate Course in Welding. From session 2014-15, the college is offering one-year diploma course in welding and electrician with intake of 50-50 students each. It had marked a special achievement with cent per cent placement of its students. In the session 2016-17, the College started Diploma in Refrigeration and Air-conditioning under MoU with Daikin. Then, in the session 2018-19, the College added Bachelor in Vocation (B. Voc.) courses recognized from UGC.

Eligibility conditions including qualifications/experience etc. for various posts advertised vide Advt. No. JCBUST/CCSD/2021/02

Essential qualification and eligibility conditions for the posts of Lecturers are as follows:

- Lecture - B.Voc Web Development**

B. E. / B. Tech. and M. E. / M. Tech. or Integrated M. Tech. in Computer Science/Computer Engineering or relevant branch with first class or equivalent in any one of the degrees.

- Lecture - B.Voc Manufacturing & B.Voc Automobile**

B. E. / B. Tech. and M. E. / M. Tech. or Integrated M. Tech. in Mechanical Engineering or relevant branch with first class or equivalent in any one of the degrees.

- Lecture - B.Voc Electrical**

B. E. / B. Tech. and M. E. / M. Tech. or Integrated M. Tech. in Electrical Engineering or relevant branch with first class or equivalent in any one of the degrees.

INSTRUCTIONS TO APPLICANTS

Applicants must read and follow the "Instructions to Applicants" very carefully. Applications not submitted in conformity with these are liable to be rejected.

GENERAL NOTE:

1. The Candidate must be citizen of India.

2. Good knowledge of computer applications (Word processor, spread sheet, presentations, software etc.) will be a distinct plus.
3. The required qualification and relevant experience etc for eligibility shall be determined as on the last date of receipt of application.
4. The teaching post being advertised are under Self-Financing Scheme (SFS) and the persons to be appointed on these posts shall be governed by the SFS rules of the University as applicable and amended from time to time. The appointment will be on contract basis initially for a period of five years further extendable as per applicable SFS rules or till the B.Voc course remain in the university, whichever is earlier. Salary and other expenses will be met out of CCSD funds /B.Voc scheme.
5. The candidates are advised to mention the category in the application on which they are applying. The candidates seeking reservation under a particular category e.g. SC/BC-A/BC-B etc. are required to submit the requisite certificate(s) issued by the Competent Authority from Parental side only. In case of women candidates, Certificate from in-laws (Husband side) will not be entertained.
 - i) The candidates of reserved categories of Haryana for which no post is available/reserved, can apply for the posts of General Category, if he/she fulfill all the eligibility conditions i.e. age, qualification etc. as meant for General Category candidates except fees and also attached copy of the caste certificate for claiming fees concession.
 - ii) The relaxation of 5% is admissible for SC category in the eligibility condition of minimum percentage of marks.
 - iii) The reserved category candidates belonging to other states will compete against the posts meant for General Category and will be considered as General Category candidates.
6. Maximum age for teaching posts is 55 years. No Age relaxation is admissible for teaching posts.
7. All qualifications must be from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/ University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible for consideration for any of the post advertised. The degree/Post Graduate Degree or Diploma, which has not been recognized by the Joint Committee of AICTE/UGC and DEC shall not be valid qualification for teaching posts. Qualifications obtained through distance mode are not admissible for teaching posts.
 - a. *If a class/division is not awarded, 60% marks & above in aggregate shall be considered equivalent to first class/division & 50% & above equivalent to second division. If a Grade Point System is adopted the CGPA will be converted into equivalent marks.
8. The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for test/interview. The applications may be short-listed on the basis as deemed appropriate by the Competent Authority. Candidates are advised to provide relevant information along with the documentary evidence.
9. The vacancies shown in advertisement are indicative and may increase or decrease at

the discretion of the University or at the resultant vacancies available at the time of selection. The University reserves the right not to fill any of the posts advertised without assigning any reason.

10. The University will assess the ability for teaching and/or research aptitude through a seminar or lecture in a class room situation or discussion on the capacity to use latest technology in teaching and research at the Interview stage.
11. The candidates have to produce the experience certificates mentioning the pay scale/band, along with the valid salary slip/form-16/PF-ESI details etc. to claim the benefit of experience mentioned therein.
12. No TA/DA is payable for attending the interview.
13. Applications on prescribed form duly completed in all respects along with self-attested copies of testimonials and Demand Draft of Rs. 1000/- (Rs. 250/- for SC/ST) & Rs. 500/- for female candidates of Haryana in favour of Principal, Community College of Skill Development payable at Faridabad should be sent to Principal, Community College of Skill Development, J.C. Bose University of Science & Technology, YMCA, Sector-6 Faridabad-121006 by speed Post on or before *09.07.2021 up to 5.00 PM*.
14. No application will be received through email/fax. The University would not be responsible for any postal delay. The candidates must mention the documents attached with application form with page numbers. Additional sheet may be used, if so required, to provide the information.
15. Incomplete applications or those received after the last date for any reasons including postal delay will not be entertained and shall be summarily rejected. In case, the candidates fail to attach self-attested copies of testimonials, their application would not be considered.
16. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.
17. The candidates, who are in employment should send their applications through proper channel, or submit No Objection Certificate from their present employer at the time of document verification/interview, otherwise their candidature will not be entertained.
18. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test, list of shortlisted candidate's/document verification etc. Further, no information in respect of this advertisement shall be published in the newspaper.
19. No correspondence whatsoever will be entertained from the candidates regarding conduct/ result of Interview and the reason for not being called for interview.
20. **How to apply:** The filled application form must be signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent at the following address by *09.07.2021 upto 5PM*.

Principal, Community College of Skill Development

J. C. Bose University of Science & Technology, YMCA, Faridabad

Sector – 6, Faridabad, Haryana, 121006

Criteria for Short-listing of Candidates for the post of Lecturers in Community College of Skill Development

Sr.	Academic Record	Score			
1	Graduation	80% & Above =15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05
2	Post-Graduation	80% & Above =25	60% to less than 80% = 23	55% (50% for SC/ST/OBC non-creamy layer/PWD) to less than 60% = 20	
3	M.Phil		60% & above = 07	55% to less than 60% = 05	
4	Ph.D			30	
5	NET with JRF		07	NET- 05	SLET/SET- 03
6	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)				10
7	Teaching/ Post-Doctoral Experience (2 marks for one year each)				10
8	Awards				
	International/ National Level (Awards given by International Organizations/ Government of India/ Government of India recognized National Level Bodies)				03
	State- Level (Awards given by State Government)				02

However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note: A) i) M.Phil + Ph.D Maximum – 30 Marks
 ii) JRF/NET/SET Maximum – 07 Marks
 iii) Awards category Maximum – 03 Marks

B) Academic Score - 80
 Research Publications - 10
 Teaching Experience - 10
 Total - 100

The Academic score as specified in above mentioned table shall be considered only for short-listing of the candidates. The selections shall be based on the composite score as follows:

Domain Knowledge (50)	Teaching Skills (30)	Interview (20)	Composite Score (100)
To be assessed through written test	To be assessed through ppt presentation		

PRINCIPAL, CCSD