



Ref. No. COE/Conduct/1186

Dated:-11.05.2021

Subject: - Revision in honorarium / remuneration for examination activities

It is notified for all concerned that the rates of remuneration for various activities towards examinations of the University have been revised w.e.f May-2021 as follows:-

Sl.No	Name of activity	Old Approved Rates	Proposed / Revised Rates
1	Departmental coordinator (for UTDs only)	Rs. 5000/- Per Sem.	No-Change
2	Co-Coordinator (for UTDs only)	Rs. 3000/- Per Sem.	No-Change
3	Supdt.-In-Chief	Rs. 7000/- per Sem.	No-Change
4	Asstt. to Supdt.-in-Chief	Rs. 1500/- per Sem	2000/- Per Sem
5	Centre Superintendent	Rs. 250/- Per Session	Rs. 350/- Per Session
6	Dy. Centre Superintendent	Rs. 200/- Per Session	Rs. 300/- Per Session
7	Asstt. Supdt. / Invigilator	Rs. 180/- Per Session	Rs. 250/- Per Session
8	Convenor / Member flying squad	Rs. 250/- Per Session	Rs. 400/- Per Session
9	Centre Clerk	Rs. 160/- Per Session	Rs. 240/- Per Session
10	Daftari	Rs. 100/- Per Session	Rs. 160/- Per Session
11	Sweeper/Waterman/Chowkidar	Rs. 100/- Per Session	Rs. 150/- Per Session
12	Practical remuneration for all UG/PG courses	Rs. 18/- Per student (Minimum Rs. 200/-)	Rs. 20/- Per student (Minimum Rs. 500/-)
13	Remuneration for evaluation of Answer books for UG courses	Rs. 20/- Per A/Book (Minimum Rs. 200/-)	No-Change
14	Remuneration for evaluation of Answer books for PG courses	Rs. 25/- Per A/Book (Minimum Rs. 200/-)	No-Change
15	Remuneration to Lab. Staff for practical Exams	Rs. 5/- Per candidate (Minimum Rs. 50/-)	No-Change
16	Peon Attached to COE	Rs. 750/- Per Sem.	Rs. 1000/- Per Sem.
17	Paper setting (UG/PG/Ph.D Course)	Rs. 1000/- Per Set	Rs. 1500/- Per Set
18	Superintendent for Entrance / Recruitment Examination (One session will be allowed for preparation work, before exam)	Rs. 750/- Per Session	Rs. 1000/- Per Session
19	Dy. Supdt for Recruitment / Entrance test	Rs. 500/- Per Session	Rs. 700/- Per Session
20	Asstt. Supdt for Recruitment / Entrance test	Rs. 250/- Per Session	Rs. 500/- Per Session
21	Clerk for Recruitment / Entrance test	Rs. 200/- Per Session	Rs. 400/- Per Session
22	Waterman / Daftari / waterman / Sweeper for Recruitment / Entrance test	Rs. 100/- Per Session	Rs. 200/- Per Session
23	Chowkidar for Recruitment / Entrance test	Rs. 100/- Per Day	Rs. 150/- Per Session
24	Observer (need based) for Recruitment / Entrance / Online exams	Rs. 750/- Per Session	Rs. 1000/- Per Session

1. Remuneration amount for Coordinator / Clerk / Peon and other staff involved in Secrecy Centre / Answer Book Collection / Spot Evaluation Centre will be paid in line with remuneration as Sl. No. 05 to 11
2. In case of bilingual paper setting, Rs. One thousand will be paid extra for each paper set.
3. In case of End-Semester theory Exams double remuneration will be allowed to all faculty / staff members for Saturday / Sunday & Holidays (No Double remuneration will be allowed in case of Practical Exams during Saturday / Sunday / holidays).
4. No double remuneration will be paid to Chowkidar for any Holiday / Saturday or Sundays only single remuneration is payable for all continuation days, if question papers are kept with the Institution during holidays.
5. Other terms & conditions mentioned in the examination ordinance (available on the University website) will remain same.

Controller of Examinations

(Signature)
(Signature)

- The Dean / Chairpersons / CBCS Coordinators of UTDs.
- The Director / Principal of affiliated Institutions / Academic In-Charge, NITTTR, Chandigarh

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1. PA to VC / Registrar / Controller of Finance for kind information
2. Academic / Affiliation & Registration / Accounts Section of the University