

**YMCA UNIVERSITY OF SCIENCE AND TECHNOLOGY
FARIDABAD (HARYANA) -121006**

(A state Govt. University under section 2f and 12 B of UGC Act)

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**ORDINANCE FOR AFFILIATION OF
BACHELOR OF EDUCATION IN SPECIAL EDUCATION
(B.Ed. Spl. Edu.)**

SEPTEMBER 2017

ORDINANCES FOR THE BACHELOR OF EDUCATION IN SPECIAL EDUCATION (TWO YEAR DEGREE COURSE)

1. NOMENCLATURE

The nomenclature of Bachelor of Education in Special Education programme shall be as per UGC Notification of 2009 and 2014 and the nomenclature shall be B.Ed.Spl.Ed. (Name of Specialization in Disability) such as, for Hearing Impairment the nomenclature will be B.Ed.Spl.Ed.(H.I). The disability specific specialization provided under these ordinances is Hearing Impairment (HI), Learning Disability (LD), Mental Retardation (MR), and Visual Impairment (VI).

2. DURATION

2.1 The duration of the programme leading to the Degree of Bachelor of Education in Special Education (B.Ed.Spl.Ed.) shall be of four Semesters, that is, two academic years, which can be completed in a maximum of three years from the date of admission to the programme. A candidate, who fails to pass B.Ed.Spl.Ed. Examination within a period of three years of admission to the programme shall be required to repeat the course *de novo*.

2.2. An academic year shall be divided into two semesters namely July to December and January to June.

3. ELIGIBILITY FOR ADMISSION

(i) Candidates with at least fifty percent marks either in the Bachelor's Degree and/or in the Masters degree in Sciences/ Social Sciences/ Humanities. Bachelor's in Engineering or Technology with specialization in Science and Mathematics with fifty five percent marks or any other qualification equivalent thereto, are eligible for admission to the programme.

(ii) The reservation and relaxation for SC/BC/PWD and other categories shall be as per the rules of the State Government.

4. PROCEDURE FOR ADMISSION

Admission shall be done on the basis of the Academic Merit/Entrance Test or through any other mode to be decided by the competent authority of CRSU, Jind.

5. FEE

The programme fee to be paid by the candidate shall be as such as prescribed by the University / Government of Haryana from time to time.

6. TEACHING METHODOLOGY

The methods of teaching shall include classroom instructions, assignments, practicum/practical, seminars, projects, field visits, internship, tutorials etc. The medium of instruction shall be English/Hindi.

7. PROGRAMME STRUCTURE

7.1 The programme shall have structure as follows:-

PROGRAMME STRUCTURE FOR 2 YEARS

Course Code	Area	Courses
A	THEORY: Core courses	5
B	THEORY: Cross Disability & Inclusive Education courses (including optional courses)	6
C	THEORY: Disability Specialisation Courses	5
D	THEORY: Enhancing Professional Capacities (EPC) / Professional Development Courses	3
E	Practical related to disability	2
F	Field Engagement /School Internship	3
Total		24

The programme of B.EdSpl.Ed. comprises theory courses (A, B, C & D), practical courses (E) and field engagement (F), which shall be covered in four consecutive semesters. The programme structure has four sets of theory courses: (A) core courses including two choice based pedagogy courses, (B) Courses in cross disability and inclusion including two optional courses which can be chosen from two pools of courses, (C) Disability specialization courses and (D) Courses for enhancement of professional capacities. The number of practical and internship courses is two and three respectively. Each theory course will have upto 5 units.

Specialisation offered (with specific reference to Area C)

The B. Ed. Spl. Ed. programme shall be offered with the following specializations

- (a). Hearing Impairment (HI)

- (b). Learning Disability (LD)
- (c). Mental Retardation/ Intellectual Disability (MR/ID)
- (d). Visual Impairment (VI)

7.2 The detail and titles of each area of study shall be as follows:

AREA A: CORE COURSES

Course Code	Course Title
A1	Human Growth & Development
A2	Contemporary India and Education
A3	Learning, Teaching and Assessment
A4	Stream based Pedagogy of Teaching (Special Reference to Disability), Any one
	PART I : Language
	PART II: Social Science
	PART III: Mathematics
	PART IV: Science
A5	Pedagogy of Teaching (Special Reference to Disability), Any one
	PART I: Hindi (Special Reference to Disability)
	PART II: English (Special Reference to Disability)
	PART III : Social Science (Special Reference to Disability)
	PART IV: Mathematics (Special Reference to Disability)
	PART V: Science (Special Reference to Disability)

AREA B: CROSS DISABILITY AND INCLUSION

Note:

- a. All student-teachers will be learning about all disabilities (theory, practical as well as field engagement) and specialization in any one disability other than selected for Area C.
- b. Institutions/organizations offering B.Ed.Spl.Ed. are expected to decide other than specialization area out of VI / HI / MR / LD.
- c. In case of student-teachers with disability; the choice of two optional courses from B-9 or B-10 can be on case to case basis (e.g. Student-teachers with VI and HI may opt for courses that are appropriate for them across/only from B9 & B10).

B6 : Inclusive Education

B7 : Introduction to Sensory Disabilities (VI, HI, Deaf-Blind)

B8 : Introduction to Neuro Developmental Disabilities (LD, MR(ID), ASD)

B9 : Introduction to Locomotor & Multiple Disabilities (CP, MD)

B10: Skill Based Optional Course (Cross Disability and Inclusion)

B11: Skill Based Optional Course (Disability Specialization)

B 10: Skill-based Optional Course (Cross Disability and Inclusion) ANY ONE

A	Guidance and Counselling
B	Early Childhood Care & Education
C	Applied Behavioural Analysis
D	Community Based Rehabilitation
E	Application of ICT in Classroom
F	Gender and Disability
G	Braille and Assistive Devices

B11: Skill-based Optional Course (Disability Specialization) ANY ONE

A	Orientation & Mobility
B	Communication Options: Oralism
C	Communication Options: Manual (Indian Sign Language)
D	Augmentative and Alternative Communication
E	Management of Learning Disability
F	Vocational Rehabilitation & Transition to Job Placement

AREA C: DISABILITY SPECIALIZATION COURSES

Course Code	Course Title
C12	Assessment and Identification of Needs
C13	Curriculum Designing, Adaptation and Evaluation
C14	Intervention and Teaching Strategies
C15	Technology and Disability
C16	Psycho Social and Family Issues

AREA D: ENHANCEMENT OF PROFESSIONAL CAPACITIES (EPC)

(Wherever applicable specific reference to disability will be focused)

Course Code	Course Title
D17	Reading and Reflecting on Texts
D18	Drama and Art in Education
D19	Basic Research & Basic Statistic

AREA E: PRACTICAL RELATED TO DISABILITY

E1: Cross disability and inclusion (Part of Area B)

E2: Disability specialization (Part of Area C)

AREA F: FIELD ENGAGEMENT/ SCHOOL ATTACHMENT/ INTERNSHIP

F1: Main disability special school (Related to Area C)

F2: Other disability special school (Related to Area B)

F3: Inclusive school (Related to Area B & C)

(The detailed syllabus, and note for examiner/paper setter for various courses in accordance with disability specific specialization is given separately.)

8. WORKING DAYS & ATTENDANCE

The programme shall be conducted for at least 200 working days each year exclusive of the period of examination and admission. The institution shall work for a minimum of thirty six hours in a week (five or six days), during which physical presence in the institution of all the teachers and student teachers is necessary to ensure their availability for advice, guidance, dialogue and consultation as and when needed. The minimum attendance of Student-Teachers shall have to be 80% for all course work, 90% for all practicum, and 100% for school internship (5% attendance may be condoned by the head of institution on genuine grounds).

The female students will be allowed maternity leave as per the CRSU rules. The attendance of such students as well as attendance of those students who participate in inter-university tournaments/ youth festivals shall be condoned by the Vice-Chancellor on case to case basis.

9. EXAMINATION

9.1. Every candidate shall be examined according to the scheme of examination and syllabi as approved by the Academic Council from time to time.

9.2 The examination shall comprise written papers, practical/practicum, internship/field visits etc. prescribed by the faculty on the recommendations of the Board of Under-Graduate (U.G.) Studies. There shall be internal and external assessment (examination). Internal assessment for Theory Courses will not exceed 20% and 50% in the practicum / practical, wherever applicable. The relative weightage of internal assessment and semester-end external examinations of each theory course shall be 20 percent and 80 percent respectively.

9.3 The break-up for internal assessment shall be as follows:

(i) For Each Theory (written) Paper

- (a). One Assignment/Seminar : 50 % (e.g 10 out of total 20 internal marks)
- (b). One class test (One hour duration) : 25 % (e.g 5 out of total 20 internal marks)
- (c). Attendance : 25% (e.g 5 out of total 20 internal marks)

(ii) For Each Practical Paper (wherever applicable)

(a). Test/Viva-voce : 50% of total internal marks
(b). Written work : 25% of total internal marks
(c). Attendance : 25% of total internal marks

Marks for Attendance will be awarded in a manner as given below:

Theory (written) Paper		Practical/Practicum Paper	
Percentage of Attendance	Marks	Percentage of Attendance	Marks
90% and above	5	95% and above	5
85%-89%	4	90% to 94%	3
80% to 84%	2	Below 90 %	0
Below 80 %	0		

Provided that the candidate will have to appear for internal assessment during the concerned semester only.

9.4. The medium of examination shall be English/Hindi, except language specific subjects. The question-papers shall be set both in English and Hindi except for language specific subjects.

9.5 The candidates shall be allowed to write their answers in English/Hindi except for a language paper. A candidate will have to secure minimum 50% marks as an aggregate of external and internal examination in each course to pass the programme (Grace Marks as per University norms). A candidate will have to score minimum 40% marks in external examination of each course to pass the programme.

9.6 The internal assessment marks obtained by the candidates in each semester, duly countersigned by Chairperson of University Teaching Department/Principal of the College shall be forwarded to the Controller of Examination at least 15 days before the commencement of the semester-end examination. The Chairperson of the University Teaching Department/ Principal of the College concerned shall preserve the record on the basis of which the internal assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the semester result.

9.7 The examination for first and third semester shall ordinarily be held in the month of December and for the second and fourth semester in the month of May/June or such dates as may

be fixed by the Controller of Examinations. Supplementary examination will be held for re-appear candidates as under:

Semester	When held
(a) First Semester	Along with third semester in December of the next academic year.
(b) Second Semester	Along with fourth semester in May/June of next academic year.
(c) Third Semester	Along with fourth semester in May/June of same academic year
(d). Fourth Semester	In the subsequent semester in the next academic year

The dates fixed under this clause shall be notified by the Controller of Examinations in consultation with the Chairperson, Department of Education. The internal examination shall ordinarily be conducted within a week. Ordinarily one session (morning/evening) will be allocated for one examination. The schedule shall be decided by the Chairperson of the Department/ Principal of College/Institute.

9.8 No student will be detained in first or third semester on the basis of his/her performance in first or third semester examination; i.e. the student will be promoted automatically from first to second and third to fourth semester. A student shall be eligible for promotion from first year (i.e first and second semester) to second year (i.e third semester) of the course provided he/she has passed 50% papers of first and second semester taken together. However, he/she will have to clear the remaining paper/s in accordance with clause 9.7 within the second year of the programme.

9.9 A candidate who fails in a course is allowed to reappear only for a maximum of two attempts. The reappear is allowed only in external exams. In case of reappear in external exams, the internal assessment marks shall be carried forward.

9.10 The candidates who have passed the first, second, third and fourth semester of the B.Ed. Spl.Ed. degree examination of this university and who desires to improve their marks/class will be permitted to appear only for theory external examination within a period of three years from the date of their first appearance at B.Ed. Special Education examination. Only one chance will be given to the candidate for each semester for improvement of performance.

9.11 A candidate who passes the B.Ed. Special Education examination from this University may be allowed to have an additional subject from any of the offered pedagogy of teaching courses/

subjects other than those in which he/she has already passed the B.Ed. Special Education examination. In case of teaching subject such as language, Mathematics, Science or Social Science, the candidate should have already passed the graduate/post-graduate examination with that particular subject. In addition to the written paper, the candidate shall undergo practical test in the teaching of the additional subject taken by him/her and for this he/she shall complete school teaching practice/internship/field visit for a stipulated time period under approved supervision in an institution affiliated to C.R.S.U., Jind and recognized by R.C.I. for running B.Ed. Spl. Ed. (HI/LD/MR/VI).

10. TRANSITORY REGULATIONS

Whenever a course or scheme of instruction is changed in a particular year, two more examinations immediately following thereafter shall be conducted according to the old syllabus/regulations. Candidates not appearing at the examinations or failing shall take the examinations subsequently according to the changed syllabus / regulations/ as per University norms.

11. PRACTICING SCHOOLS

The institution offering B.Ed.Spl.Ed. Programme in disability specific specialization must identify special school in concerned disability, and inclusive school for practice teaching/internship. These schools may be the own school of the institution, preferably up to senior secondary level recognised by State Government for the main disability area or having an MoU with the institution offering B.Ed.Spl.Ed. Special schools for Learning Disability (L.D.) and A.S.D are not an essential condition. It must be ensured that students with disability should not be overstressed during the practice teaching / internship. The institutions offering more than one programme in Special Education must have their own special school and MoU with other special / inclusive school for school engagement and field experience.

12. DIVISION CRITERIA

A student who passes all the courses prescribed for first, second, third and fourth semester examinations of B.Ed.Spl.Ed. would be eligible for the degree. Such a student shall be categorized on the basis of the combined result of first, second, third and fourth semester examinations as follows:-

(a). 60% or more	First Division
(b). 50% or more but less than 60%	Second Division

13. AWARD OF DEGREE

The B.Ed. Spl. Ed. Degree in the Faculty of Education will be conferred on a candidate who has pursued a regular course of study for two academic years and has passed all the courses as prescribed in the scheme of examination. While issuing degree certificate, the University shall clearly spell out the area of specialization. For example in the area of hearing impairment, the degree awarded will be B.Ed.Spl.Ed. (HI).

14. CERTIFICATION AS A REGISTERED PROFESSIONAL

It is mandatory as per Section 13 of RCI Act for every teacher of special education to obtain a "Registered Professional Certificate" from the Rehabilitation Council of India to work in the field of special education in India. As continuous professional growth is necessary for the renewal of the certificate, the teachers as well as educators in special education should undergo in-service programme periodically to update their professional knowledge. Amendments, if any, to the regulations of the course will be made periodically by the Rehabilitation Council of India. Any deviation from the above regulations should have the prior approval of the Rehabilitation Council of India. The successful students, as per R.C.I regulations, will be registered as Special Educator (Professional / Rehabilitation Professional). The training institution/organization should ensure that all passed out students are registered with the Council.

15. INTERPRETATION AND AMENDMENTS

The Ordinances may be amended by the Academic Council and the amended Ordinance, if any, shall be applicable to all the students whether old or new. Where this Ordinance remains silent, the decision of the Vice-Chancellor shall be final.