



Ref. No. Conduct/Exam/May-June-2023/ 1037

Dated: - 15.03.2023

**Subject: - Submission of BBA (Gen) 6<sup>th</sup> / MBA 4<sup>th</sup> Semester (Thesis / Project Report) & Conduct of Practical Examinations / Vive-voce (for Regular & Re-Appear Students)**

The thesis/project/dissertation reports evaluation/viva-voce will be carried out during the Practical Examinations May/June – 2023. In this regard please submit a list of students in the office of the Controller of examinations by 21.03.2023 along with the evaluation fee as per following detail:

a) For BBA 6<sup>th</sup> /MBA 4<sup>th</sup> Semester Rs. 1,000/- per candidate

Thesis/Project/Dissertation reports (one hard & one soft copy in CD/DVD, as per guidelines/format issued by the concerned Board of Studies) must be submitted in this office:

i) For BBA 6<sup>th</sup> /MBA 4<sup>th</sup> Semester candidate by 28.04.2023

External examiner for BBA/MBA Courses will be appointed by the Controller of Examination, After the last date for submission of project / dissertation report, late fee will be charged (as per the Examination Ordinance, point no. 9.2),

Student must keep a hard copy with him/her of project report and produce at the time of final viva-voce.

This is for your information and further necessary action please.

*S. Gaur* 15.03.2023  
Assistant Registrar (Exams)  
for Controller of Examinations  
*S. Gaur*

**To:-** The Chairperson / CBCS Coordinators UTDs / The Director/Principal, Affiliated Institutions / Academic In-Charge NITTTR Chandigarh

- The Chairpersons UTDs / Director/Principal of all affiliated Institutions - with a request to kindly arrange to inform students of your respective Institute / department and further necessary action, accordingly.
- Web-Manager / System Analyst - with a request to upload this notification on the University web-site and open the web-portal for payment of project evaluation fee by Institute / Student.

**NB:-** Students from affiliated Institutions will be submitting their project evaluation fee through their parental Institute by Institute login id or an consolidated demand draft in favor of the Controller of Examination and Students of UTDs can submit their project / dissertation evaluation fee through his/her individual web-login id or demand draft / Bank-Challan (No, Cash will be acceptable in the University) and submit a copy in this office through your department.