

INFORMATION HANDBOOK

Under

Section 4(1) (b) of

RIGHT TO INFORMATION ACT, 2005



**J.C. BOSE UNIVERSITY OF SCIENCE
AND TECHNOLOGY, YMCA,
FARIDABAD-121006**

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INTRODUCTION

(Information for the Public under Right to information Act, 2005)

The Right to information Act intends to promote openness, transparency and accountability in the working of public offices and enable the public to access the information under the control of public authority.

Section 2(h) of the Act defines “Public Authority” as any authority or body or institute of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate government.

In accordance with the provisions contained in section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of public authority .

This Information Handbook will enable the citizens to obtain information about J.C. Bose University of Science and Technology, YMCA Faridabad (formerly YMCA University of Science and Technology, Faridabad) related to its employees, rules, regulations and other information..

This Information Handbook is divided into 16 parts as per requirement of Section 4(1)(b) of RTI Act 2005.

Part -1
Section 4(1) (b) (i)

Particulars of organization, function and duties:-

The J.C. Bose University of Science and Technology, YMCA, Faridabad (formerly YMCA University of Science and Technology, Faridabad) was established on 16.9.2009 by an Act of Legislature of the State of Haryana with the objectives *'to facilitate and promote studies and research in emerging areas of higher education with focus on new frontiers of science, engineering, technology, management studies nonconventional energy sources and environmental studies, and also to achieve excellence in these and connected fields'*.

Powers/Functions of the University:-

The powers of the University are as stipulated in Section 5 of YMCA University of Science and Technology Act 2009 (Now J.C. Bose University of Science and Technology, YMCA, Faridabad), which is as under:-

- (a) to provide facilities and promote studies and research in emerging areas of higher education, including new frontiers of engineering, technology, science, environmental studies, non-conventional energy sources and management studies, and also to achieve excellence in these and connected fields;
- (b) to hold examinations and grant degrees, diplomas and other academic distinctions or titles to persons in the fields of emerging areas of higher education, including engineering, technology, science, environmental studies, non-conventional energy sources and management studies as laid down in the Statutes, Ordinances or Regulations;
- (c) to confer honorary degrees or other distinctions on approved persons in the manner laid down in the Statutes;
- (d) to institute prizes, medals, research studentships, exhibitions and fellowships;
- (e) to receive gifts, donations or benefactions from the Government and to receive gifts, donations and transfers of movable or immovable property from transferors, donors, testators, as the case may be, and to create such corpus fund with the donations so received for the welfare of the University;
- (f) to institute principal ships, professorships, readerships, lectureships, and to create other posts of any description required by the University and to appoint persons to such posts;
- (g) to co-operate with educational and other institutions in India and abroad having objectives similar to those of the University in such manner, as may be conducive to their common goals;
- (h) to provide instructions, including correspondence and such other courses, to such persons as are not members of the University, as it may determine;
- (i) to borrow with the approval of the Government, on the security of the property of the University, money for the purposes of the University;
- (j) to supervise, control and regulate the residence, conduct and discipline of the students of the University and of colleges, regional centres and institutions;
- (k) to acquire, hold, manage, lease or dispose of any property, movable or immovable

- including trust and endowment properties, for the purpose of the University;
- (l) to assess the needs of the State and the country in terms of subjects, fields of specialization, levels of education and training of technical manpower both on short and long term basis and to initiate necessary programmes to meet those needs;
 - (m) to organise advanced studies and research programmes based on a deep understanding of the trends in engineering, technology, management and in sciences so that the production will be ensured of men who are not only up-to-date but also be able to provide the lead;
 - (n) to promote research, design and developmental activities that have a relevance to social needs and the development programmes of the State;
 - (o) to initiate measures to enlist the co-operation of industries and Government employers to provide complementary facilities;
 - (p) to provide for continuous experimentation in imparting knowledge, organisation of training and preparation of text-books and other instructional materials;
 - (q) to arrange for progressive introduction of continuous evaluation and reorientation of the subjective in educational measurement;
 - (r) to further entrepreneurial ability among its students;
 - (s) to educate the public with regard to the requirement of, and opportunities in the profession of engineering, technology, management and sciences and its responsibilities and services to society;
 - (t) to approve persons for imparting instructions in any college, institution or regional centre admitted to the privileges of the University;

Part-2
Section 4(1) (b) (ii)

Powers and duties of its officers and employees

Powers and duties of the Vice Chancellor (Schedule-1)

Vice Chancellor – The Vice Chancellor is the principal academic and executive officer of the University. Powers of the Vice Chancellor are as stipulated in schedule 1 of the Act

1. (i) The Vice-Chancellor shall be the ex-officio Chairman of the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor, preside over the convocations of the University held for conferring degrees and over the meetings of the Court. The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat, unless he is a member of such authority or body.
- (ii) It shall be the duty of the Vice-Chancellor to see that the provisions of the Act, the Statutes, the Ordinances and the Regulations are duly observed and he shall take all necessary steps to ensure such observance.
- (iii) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the Court, the Executive Council, the Academic Council and the Finance Committee and any other authority or body of the University.
- (iv) The Vice-Chancellor shall exercise general control over the affairs of the University and shall give effect to the decisions of the authorities of the University.
- (v) The decision of the Vice-Chancellor regarding seniority for nomination to the various authorities or bodies of the University, shall be final.

Powers and duties of the Registrar (Schedule-2)

2. (i) The Registrar shall be the ex-officio Secretary of the Executive Council and Faculties but shall not be deemed to be a member of any of these authorities, and shall be the ex-officio Member Secretary of the Finance Committee, Court and the Academic Council.
- (ii) When the office of the Registrar is vacant or when the Registrar is by reason of illness, or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person, as the Vice-Chancellor may appoint temporarily for the purpose till regular appointment is made by the Chancellor on the advice of Government.
- (iii) It shall be the duty of the Registrar-
 - (a) to be the custodian of the records, common seal and such other property of the University, as the Vice-Chancellor shall commit to his charge;

- (b) to issue all notices convening meetings of the Court, the Executive Council, the Academic Council, the Faculties and any committee appointed by any authority of the University;
 - (c) to keep the minutes of all meetings of the Court, the Executive Council, the Academic Council, the Faculties and any committee appointed by the authorities of the University;
 - (d) to conduct the official correspondence of the Court, the Executive Council, the Academic Council and the Faculties;
 - (e) to supply to the Chancellor, copies of the agenda, the minutes of the meetings of the authorities of the University, as soon as they are issued;
 - (f) to perform such other duties, as may, from time to time, be assigned to him, by the Vice-Chancellor.
- (iv) The Registrar shall have power to administer warning or to impose the penalty of censure or withholding of increments upon such of the employee, excluding teachers of the University and academic staff, as may be specified in the orders of the Executive Council and to suspend them till pending enquiry:

Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken against him.

- (v) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in clause (iv).
- (vi) In case, the inquiry discloses that a punishment, beyond the powers of the Registrar is called for, the Registrar shall, upon conclusion of the inquiry make a report to the Vice-Chancellor along with his recommendations:

Provided that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.

- (vii) The Registrar shall be the authorized officer to enter into agreements, sign documents and authenticate records on behalf of the University and shall act in such capacity when the appropriate authority has taken a decision in the matter. The Registrar shall also exercise such other powers and perform such other duties, as may be prescribed by the Statutes.

Powers and duties of the Controller of finance:-

- 3. (1) The Controller of Finance shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the commendation of Vice-Chancellor on such terms and conditions, as may be prescribed by the Statutes.

(2) The Controller of Finance shall be the ex-officio Secretary of the Finance Committee but shall not be deemed to be a member of such committee.

(3) When the office of the Controller of Finance is vacant or when the Controller of Finance is by reason of illness or any other cause is unable to perform the duties of his office, the duties of the office shall be performed by such person, as the Vice-Chancellor may appoint for the purpose.

(4) The Controller of Finance shall—

- (a) exercise general supervision over the funds of the University and shall advise the University as regards its financial policy; and
- (b) Perform such other functions, as may be assigned to him by the Executive Council or as may be prescribed by the Statutes.

(5) Subject to the control of the Executive Council, the Controller of Finance shall—

- (a) Hold and manage the property and investments of the University including trust and endowed property;
- (b) ensure that the limits fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purpose for which they are granted or allotted;
- (c) be responsible for the preparation of annual accounts and the budget of the University and for their presentation to the Executive Council;
- (d) keep a constant watch on the state of the cash and bank balances and on the state of investments;
- (e) watch the progress of the collection of revenue and advise on the method of collection to be employed;
- (f) ensure that registers of buildings, land, furniture and equipment are maintained up-to-date and that stock checking of equipment and other connected material in all offices, special centres, specialized laboratories, and colleges and institutions maintained by the University is conducted;
- (g) bring to the notice of the Vice-Chancellor any unauthorized expenditure and other financial irregularities and suggest action to be taken against the person responsible for it; and
- (h) Call for from any officer, center, laboratory, college or institution maintained by the University, any information or returns that he may consider necessary for the performance of his duties.

(6) The receipt of the Controller of Finance or person duly authorized in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for payment of such money.

Powers and duties of other officer of the University:-

4. The following persons in the service of the University are also declared to be the officers of the University, namely:—

- (a) Dean of institution;
- (b) Dean Academic Affairs;
- (c) Proctor;
- (d) Chief Warden;
- (e) Dean of Students Welfare;
- (f) Controller of Examinations;
- (g) Librarian; and
- (h) Law Officer.

Dean of Institution,
Dean Academic
affairs, Proctor,
Chief Warden and
Dean of Students'
Welfare.

5. The Dean of Institution, the Dean Academic Affairs, the Proctor, the Chief Warden and the Dean of Students' Welfare, shall be appointed by the Executive Council, on the recommendations of the Vice-Chancellor, from amongst the teachers of the University, who shall not be below the rank of Professor, on such terms and conditions, as the Vice-Chancellor may recommend to the Executive Council.

Controller of
Examinations.

6. (1) The Controller of Examinations, shall be whole-time salaried officer of the University and shall be appointed by the Executive Council, on the recommendations of the Establishment Committee, on such terms and conditions, as may be specified by the Executive Council.

(2) It shall be the duty of the Controller of Examinations to—

- (a) conduct examinations in a disciplined and efficient manner;
- (b) arrange for the setting of papers with strict regard to secrecy;
- (c) arrange for the evaluation of answer sheets in accordance with the planned time schedule for results;
- (d) constantly review the system of examinations in order to enhance the level of impartiality and objectivity with a view to make it a better instrument for assessing the attainments of students; and
- (e) Do any other matters connected with the system of examinations which may, from time to time, be assigned to him by the Vice-Chancellor.

Librarian.

7. The Librarian shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the recommendation of Vice-Chancellor, on such terms and conditions, as may be prescribed by the Statutes.

Law Officer.

8. The Law Officer shall be a whole-time salaried officer of the University and shall be appointed by the Executive Council on the recommendation of Vice-Chancellor on such terms and conditions, as may be prescribed by the Statutes.

Part -3
Section 4(1) (b) (iii)

Procedure followed in the decision making process including channels of supervision and accountability;

Decisions in various matters are taken by the appropriate authorities of the University as per the procedures laid down under various ordinances, rules and regulations of the University.

The administration of the University consists of various sections which are normally headed by Dy. Registrar, Registrar who is a group 'B' officer. The Superintendent of the branch performs the duty of a supervisor and manages the affairs of the section under overall control of Dy. Registrar. He is assisted by the Dy. Superintendent/Assistant-cum DEO/Clerk-cum JDEOs to be posted as per administrative requirement, workload etc. then in proper file management and transit of files/papers for day to day business. The Superintendent report to the concerned Deputy Registrar Who, in turn, report to the Registrar as per administrative hierarchy. The staff posted teaching and non-teaching in the faculties/Departments report to the concerned Head of the Department.

The set up of the Examination Wing and Libraries of the University is hierarchically similar to the above system of the administration of the University as far as channel of submission of the files are concerned, subject to change as per administrative convenience, similarly in the Examination office staff report to the Controller of Examinations.

Part -4
Section 4(1) (b) (iv)

Norms set by the University for discharge of its functions:-

Authority of the University:-

The following shall be the authorities of the University, namely:

- (i) The Court;
- (ii) The Executive Council;
- (iii) The Academic Council;
- (iv) The Finance Committee;
- (v) The Faculties;
- (vi) The Planning Board; and
- (vii) Such other authorities, as may be declared by the Statutes to be the authorities of the University.

The Court

- (1) The Constitution of the Court, and the term of office of its members shall be prescribed by the Statutes.
- (2) Subject to the provisions of this Act, the Court shall have the following powers and functions, namely: -
 - (a) to review, from time to time, the broad policies and programmes of the University and to suggest measures for the improvement and development of the University;
 - (b) to consider and pass resolution on the annual report, annual budget and the annual accounts of the University and on the audit report of such accounts;
 - (c) to advise the Chancellor in respect of any matter which may be referred to it for advice; and
 - (d) to perform such other functions, as may be prescribed by the Statutes.

The Executive Council

- (1) The Executive Council shall be the principal executive body of the University.
- (2) The constitution of the Executive Council, the term of office of its members and its powers and functions shall be such, as may be prescribed by the Statutes.

The Academic Council

- (1) The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of this Act, the Statutes and Ordinances, co-ordinate and exercise general supervision over all academic policies of the University.
- (2) The constitution of the Academic Council, the term of office of its members and its powers and functions shall be such, as may be prescribed by the Statutes.

School and faculties

The constitution and functions of the Faculties shall be such, as may be prescribed by the Statutes.

Finance Committee

The constitution of the Finance Committee, the term of office of its members, and its powers and functions shall be such, as may be prescribed by the Statutes.

Planning Board

The constitution and functions of the Planning Board shall be such, as may be prescribed by the Statutes

Status and their scope

Subject to the provisions of this Act, the Statutes may provide for all or any of the following matters, namely: -

- (a) the constitution, powers and functions of the authorities and other bodies of the University, as may be constituted from time to time;
- (b) the classification, mode of appointment, powers and duties of the teachers and the officers of the University;
- (c) the conditions of service including provision for pension or provident fund or insurance scheme for the benefit of the employees of the University;
- (d) the conferment of honorary degrees;
- (e) the establishment and abolition of faculties and departments;
- (f) the institution of fellowships, scholarships, studentships, exhibitions, medals and prizes;
- (g) the maintenance of discipline among the students;
- (h) the delegation of powers vested in the authorities or officers of the University; and
- (i) All other matters which by this Act, are to be or may be provided for by the Statutes.

Statutes how made

- (1) On the commencement of this Act, the Statutes of the University shall be those, as set out in the Schedule:

Provided that the authorities of the University constituted under the Statutes framed before the commencement of this Act, shall continue to exercise all the powers and perform all the functions

under this Act, till such authorities are constituted in terms of the Statutes set out in the Schedule referred to above.

- (2) The Executive Council may, from time to time make new or additional Statutes or may amend or repeal the Statutes in the manner hereinafter provided in this section:

Provided that the Executive Council shall not make, amend or repeal any Statute, affecting the status, power or constitution of any authority of the University until such authority has been given an opportunity of expressing an opinion in writing on the proposed changes and any opinion so expressed shall be considered by the Executive Council.

- (3) The Academic Council may propose to the Executive Council a draft of any Statute relating to academic matters for consideration by the Executive Council.
- (4) Every new Statute or addition to the Statute or any amendment or repeal of a Statute shall require the approval of the Chancellor, who may approve, disapprove or remit it for further consideration. A Statute passed by the Executive Council shall have no validity until it has been assented to by the Chancellor.
- (5) Notwithstanding anything contained in the forgoing sub-sections, the Chancellor, either suo motu or on the advice of the Government, may direct the Executive Council, to make, amend or repeal the Statutes in respect of any matter specified by him and if the Executive Council fails to implement such a direction within sixty days of its receipt, the Chancellor may, after considering the reasons, if any, communicated by the Executive Council for its inability to comply with such direction, make, amend or repeal the Statutes suitably.

Ordinances and their scope

Subject to the provisions of this Act and the Statutes, the Ordinances may provide for all or any of the following matters, namely: -

- (a) the admission of students to the University and their enrolment as such;
- (b) the courses of study to be laid down for all degrees, diplomas and certificates of the University;
- (c) the conditions under which students shall be admitted to the degree or diploma courses and to the examination of the University and the eligibility for such degrees and diplomas;
- (d) the fees to be charged for courses of study in the University and for admission to the examinations, degrees and diplomas of the University; and further to make progressively the fee structure so flexible that the courses could become self-financing to the extent possible;
- (e) the conditions of the award of fellowships, studentships, exhibition, medals and prizes;
- (f) the conduct of examinations, including the term of office and manner of appointment and the duties of examining bodies, examiners and moderators;
- (g) the conditions of residence of students of the University, colleges and institutions; and
- (h) All other matters which by this Act or the Statutes are to be made or may be provided for by the Ordinances.

Ordinances how made

- (1) The Ordinances shall be made, amended, repealed or added to by the Executive Council:

Provided that no Ordinance shall be made-

- (i) affecting the admission or enrolment of students or prescribing examinations to be recognised as equivalent to the University examinations; and
- (ii) affecting the conditions, mode of appointment or duties of examiners or the conduct or standard of examination or any course of study,

Unless the draft of such an Ordinance has been proposed by the Academic Council.

- (2) The Executive Council may return to the Academic Council for reconsideration, either in whole or in part, any draft proposed by the Academic Council under sub-section (1) along with its suggestions:

Provided that the Executive Council shall not amend the draft proposed by the Academic Council itself. It may, however, reject such draft, if not found suitable when submitted to it by the Academic Council for the second time.

- (3) All Ordinances made by the Executive Council shall have effect from such date, as it may direct and every Ordinance made shall be communicated, as soon as may be, to the Chancellor.

Regulations

- (1) The authorities of the University may make Regulations consistent with this Act, the Statutes and the Ordinances-
 - (a) laying down the procedure to be observed at their meetings; and
 - (b) Providing for all matters which by this Act, the Statutes or the Ordinances are to be prescribed by Regulations.
- (2) Every authority of the University shall make Regulations providing for giving of notice to the members of such authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of the meetings.

Part -5
Section 4(1) (b) (v)

Rules, regulations and instructions used:

- Statutes of the YMCA University of Science & Technology as made under section 21 of the YMCA University of Science & Technology Act 2009.
- Ordinances of the YMCA University of Science & Technology as made under section 23 of the YMCA University of Science & Technology Act 2009.
- Regulations of the YMCA University of Science & Technology as made under section 24 of the YMCA University of Science & Technology Act 2009.
- Reservations policies of the State Govt as applicable to the YMCA University of Science & Technology, Faridabad in recruitment as well as admission related matters.
- University Non –Teaching Employees (Terms & Conditions of Service) Rules 1971.
- Recruitment Rules (Non –Teaching Employees)
- The Scheme of Internal Assessment (CBS Ordinance)
- Ordinance-Doctor of Philosophy(Ph.D.)
- General Provident Fund Rules as applicable to the University employees.

Part -6
Section 4(1) (b) (vi)

Official documents and their availability:

- Minutes of the University Court, Executive council and Academic Council Printed and published from time to time.
- The University Prospectus for admission to various courses in the University is available in print form in the respective faculties/Departments. Many of them are also available on the website of the University.
- University calendar
- Annual Report of the University.
- Budget Estimates of the university: Annexure 1
- List of holiday observed by the University available in print form.

Part -7

Section 4(1)(b)(vii)

Mode of public participation

Various statutory bodies of the University, namely the university court, EC and AC comprising eminent people from society and representatives of the member of the public who directly participate in the affairs of the university.

- (a) The University Court has the following representation from the members of the public:
- (b) The Executive Council
- (c) The Academic Council
- (d) Finance Committee
- (e) Planning Board
- (f) Faculty
- (g) P.G.B.O.S and the U.G.B.O.S

Part -8
Section 4(1) (b) (viii)

Court, Councils, committees, faculties, Departments, Boards, etc. under the University:

- University Court as Provided in Schedule of the University Act.
- The Executive Council as Provided in Schedule of the University Act.
- The Academic Council as Provided in Schedule of the University Act
- Finance Committee as Provided in Schedule of the University Act
- Planning Board as Provided in Schedule of the University Act
- Faculties as Provided in Schedule of the University Act
- Departments as Provided in Schedule of the University Act
- Board of Research Studies as Provided in Schedule of the University Act
- Various other committees/Standing committees are constituted by the university authorities from time for administrative convenience and smooth functioning of the university.
- The minutes of the last meeting of the Court.

Part -9
Section 4(1) (b) (ix)

Key Contacts of Officers and Employees

<i>Name & Designation</i>	<i>Telephone No.</i>
Professor Dinesh Kumar <i>Vice-Chancellor</i>	0129-2310102
Dr. Sunil Kumar Garg <i>Registrar</i>	0129-2310104
Prof. Sandeep Grover <i>Dean of Institutions</i>	0129-2310107
Prof. Tilak Raj <i>Dean Faculty (Engineering & Technology), Chairperson (ME)</i>	0129-2310155
Prof. Raj Kumar <i>Dean of Faculty (HAS) & Chairperson (Anti-Discrimination Cell)</i>	0129-2310123
Prof. Naresh Chauhan <i>Dean Student Welfare & Nodal Officer (Digital India)</i>	0129-2310109
Prof. Vikram Singh <i>Dean Academic Affairs</i>	0129-2310163
Prof. Arvind Gupta <i>Dean of Faculty (Management Studies) Director Career & Counseling Cell</i>	0129-2310172
Prof. Komal Kr. Bhatia <i>Dean (I&C) & Chairperson (CE)</i>	0129-2310178
Prof. Atul Mishra <i>Chairperson (IT & Humanities) Dean (Research & Development)</i>	0129-2310179
Prof. Poonam Singhal <i>Chairperson (EL)</i>	0129-2310191
Prof. Neelam Turk <i>Chairperson (ECE)</i>	0129-2310141
Dr. Neetu Gupta <i>Chairperson (Mathematics)</i>	0129-2310117
Dr. Ashutosh Nigam <i>Chairperson (MBA)</i>	0129-2310172
Dr. Poonam Singhal <i>Chairperson (Humanities)</i>	0129-2310129
Dr. M.L Aggarwal <i>Chairperson (Civil)</i>	0129-2310113
Prof. C.K. Nagpal <i>First Appellate Authority For RTI</i>	0129-2310137

Prof. Manjeet Singh <i>Proctor</i>	0129-2310180
Prof. Hari Om <i>Director IQAC</i>	0129-2310112
Dr. Anju Gupta <i>Chairperson, Women Cell</i>	0129-2310129
Prof. Vikas Turk <i>Chief Hostel Warden</i>	0129-2310174
Dr. Sanjeev Goel <i>Principal, Community College</i>	0129-2310175
Dr. Munish Vashishtha <i>Controller of Finance</i>	0129-2310118
Prof. Lakhwinder Singh <i>Training & Placement Officer</i>	0129-2310119
Dr. Rashmi Popli <i>Director (Industrial Relation)</i>	0129-2310175
Mrs Sandhya Dixit Chief hostel warden (girls)	0129-2310192
Dr Ankit Pannu <i>System Analyst</i> <i>Web Administrator</i>	0129-2310187
Sh. P.N. Bajpai <i>Librarian</i>	0129-2310124
Dr. Rajiv Kumar Singh Controller of Examination	0129-2310112
Sh. Vivek Sharma <i>Workshop Superintendent</i>	0129-2310121
Dr. Meha Sharma <i>Deputy Registrar (Estb)</i>	0129-2310158
Sh. Manish Gupta <i>Deputy Registrar (P)</i>	0129-2310164
Sh. Ajay Taneja <i>Executive Engineer</i>	0129-2310121
Dr. Ankur Sharma <i>Medical Officer – University Health Centre</i>	0129-2310123
Sh. Jitender Singh Yadav <i>Public Relation Officer & Nodal Officer (RTI)</i>	0129-2310127
Mrs. Renu Dagar <i>Assistant Law Officer cum APIO</i>	0129-2310125
<i>Academic Branch</i>	0129-2310160
<i>Accounts Branch</i>	0129-2310154
<i>Medical Officer / Dispensary</i>	0129-2310132
<i>Maintenance Branch</i>	0129-2310185

Part -10

Section 4(1) (b) (x)

LIST OF ACADEMICS STAFF

S.No	Name	Designation	Department	Pay Level	Date of Joining
1	Prof (Dr.) Dinesh Kumar	Vice Chancellor	Administration		04.11.2015
2	Dr. Sandeep Grover	Professor	Mechanical Engg.	Level- 14	17.07.1995
3	Dr. Tilak Raj	Professor	Mechanical Engg.	Level- 14	24.09.1991
4	Dr. M.L. Aggarwal	Professor	Mechanical Engg.	Level- 14	23.11.1989
5	Dr. Raj Kumar	Professor	Mechanical Engg.	Level- 14	31.08.2004
6	Dr. P.R. Sharma	Professor	Electrical Engg.	Level- 14	30.08.1994
7	Dr. S.K Aggarwal	Professor	Electronics Engg.	Level- 14	04.08.1987
8	Dr. Munish Vashisth	Professor	Electronics Engg.	Level- 14	06.07.2004
9	Dr. Rajesh Kumar Ahuja	Professor	Electrical Engg.	Level- 14	26.06.2007
10	Dr. Naresh Chauhan	Professor	Computer Engg.	Level- 14	01.04.2004
11	Dr. Manjeet Singh	Professor	MCA	Level- 14	05.07.2004
12	Dr. Komal Kumar Bhatia	Professor	Computer Engg.	Level- 14	03.01.2006
13	Dr. Arvind Kumar	Professor	Mechanical Engg.	Level- 14	24.02.2006
14	Dr. Vikram Singh	Professor	Mechanical Engg.	Level- 14	01.08.2002
15	Dr. Hari Om	Professor	Mechanical Engg.	Level- 14	19.07.2004
16	Dr. Atul Mishra	Professor	Computer Engg.	Level- 14	21.10.2008
17	Dr. Vikas Kumar	Professor	Mechanical Engg.	Level- 14	01.08.2002
18	Dr. Lakhwinder Singh	Professor	Mechanical Engg.	Level- 14	01.08.2002
19	Dr. C.K.Nagpal	Professor	Computer Engg.	Level- 14	24.02.1988
20	Dr. Ashutosh Dixit	Professor	Computer Engg.	Level- 14	25.06.2004
21	Dr. Poonam Singhal	Professor	Electrical Engg	Level- 14	01.01.1990
22	Dr. Ashutosh Nigam	Professor	MBA	Level- 14	23.05.2018
23	Sh. Naresh Yadav	Associate Professor	Mechanical Engg.	Level- 13A	20.07.1998
24	Dr. Anju Gupta	Associate Professor	Electrical Engg.	Level- 13A	15.01.2007
25	Mrs. Archana Aggarwal	Associate Professor	Electronics Engg.	Level- 13A	31.08.2004
26	Dr. Vasdev Malhotra	Associate Professor	Mechanical Engg.	Level- 13A	06.01.2006
27	Dr. Pradeep Kumar	Associate Professor	Electronics Engg.	Level- 13A	15.07.1994
28	Dr. Neelam Mehala	Associate Professor	Electronics Engg.	Level- 13A	14.01.2008
29	Dr. Rachna Agrawal	Associate Professor	MBA	Level- 13A	10.09.2008
30	Dr. Manisha Goel	Associate Professor	MBA	Level- 13A	11.03.2011
31	Dr. Sanjeev Kumar	Associate Professor	Mechanical Engg.	Level- 13A	19.06.2012
32	Dr. Neetu Gupta	Associate Professor	Mathematics	Level- 13A	02.08.2004
33	Dr. Anuradha Sharma	Associate Professor	Physics	Level- 13A	24.06.2004
34	Dr. Sonia	Associate Professor	Physics	Level- 13A	10.01.2007

35	Mrs. Archana Aggarwal	Assistant Professor	Electronics Engg.	Level- 10	31.08.2004
36	Sh. V.K.Sharma	Assistant Professor	Electrical Engg.	Level- 11	11.01.1999
37	Dr. Jyoti	Assistant Professor	Computer Engg.	Level- 12	22.06.2004
38	Sh. Bal Krishan	Assistant Professor	Mathematics	Level- 12	03.01.2006
39	Sh. Dushyant Kumar Shukla	Assistant Professor	Electronics Engg.	Level- 12	29.07.2004
40	Dr. Parul Tomar	Assistant Professor	Mathematics	Level- 12	03.01.2006
41	Dr. Divya Jyoti	Associate Professor	Mathematics	Level- 13A	03.01.2006
42	Sh. Mukesh Gupta	Assistant Professor	Mechanical Engg.	Level- 12	03.01.2006
43	Sh. Harish Kumar	Assistant Professor	Computer Engg.	Level- 12	03.01.2006
44	Mrs. Shilpa Sethi	Assistant Professor	MCA	Level- 12	03.01.2006
45	Mrs. P.N Sandhya	Assistant Professor	Mechanical Engg.	Level- 12	06.01.2006
46	Dr. Neelam Duhan	Assistant Professor	Computer Engg.	Level- 12	06.01.2006
47	Dr. Sapna Gambhir	Assistant Professor	Computer Engg.	Level- 12	17.01.2006
48	Sh. Bharat Bhushan	Assistant Professor	Electronics Engg.	Level- 12	10.08.2006
49	Sh. Vinod Kumar Rathore	Assistant Professor	Electronics Engg.	Level- 11	10.01.2007
50	Mrs. Shakuntla	Assistant Professor	Electrical Engg.	Level- 12	10.01.2007
51	Dr. Parul Gupta	Assistant Professor	Computer Engg.	Level- 12	10.01.2007
52	Dr. Shailender Gupta	Assistant Professor	Electronics Engg.	Level- 12	10.01.2007
53	Sh. Nitin Goel	Assistant Professor	Electrical Engg.	Level- 12	10.01.2007
54	Mrs. Nitin Sachdeva	Assistant Professor	Electronics Engg.	Level- 12	10.01.2007
55	Mrs. Shruti Sharma	Assistant Professor	Computer Engg.	Level- 12	10.01.2007
56	Dr. Sanjeev Goyal	Assistant Professor	Mechanical Engg.	Level- 12	11.01.2007
57	Mrs. Priyanka	Assistant Professor	Electronics Engg.	Level- 12	24.01.2007
58	Mrs. Sangeeta Dhall	Assistant Professor	Electrical Engg.	Level- 12	25.01.2007
59	Mrs. Neetu Gupta	Assistant Professor	Electronics Engg.	Level- 12	09.02.2007
60	Mrs. Jyoti	Assistant Professor	Mathematics	Level- 11	23.02.2007
61	Dr. Maneesha Garg	Assistant Professor	Physics	Level- 12	01.08.2007
62	Mrs. Poonam	Assistant Professor	Information Technology	Level- 12	01.08.2007
63	Dr. Sheilza Jain	Assistant Professor	Electronics Engg.	Level- 12	14.01.2008
64	Dr. Anuradha	Assistant Professor	Computer Engg.	Level- 12	14.01.2008
65	Mrs. Mamta	Assistant Professor	MCA	Level- 12	14.01.2008

66	Dr. Reena Garg	Assistant Professor	Mathematics	Level- 12	14.01.2008
67	Dr. Sakshi	Assistant Professor	Electrical Engg.	Level- 12	14.01.2008
68	Mrs. Deepika	Assistant Professor	Information Technology	Level- 12	14.01.2008
69	Mrs. Manvi	Assistant Professor	MCA	Level- 12	14.01.2008
70	Dr. Payal Gulati	Assistant Professor	Computer Engg.	Level- 12	14.01.2008
71	Dr. Rashmi Jain	Assistant Professor	Electrical Engg.	Level- 12	28.07.2008
72	Mrs. Amita Arora	Assistant Professor	Information Technology	Level- 11	28.07.2008
73	Mrs. Preet Kaur	Assistant Professor	Electronics Engg.	Level- 12	28.07.2008
74	Dr. Rajeev Kumar Saha	Assistant Professor	Mechanical Engg.	Level- 12	02.09.2008
75	Dr. Bhaskar Nagar	Assistant Professor	Mechanical Engg.	Level- 12	09.09.2008
76	Mrs. Sonam Khera	Assistant Professor	Electronics Engg.	Level- 12	09.09.2008
77	Dr. Preeti Sethi	Assistant Professor	Computer Engg.	Level- 11	10.09.2008
78	Dr. Nikhil Dev	Assistant Professor	Mechanical Engg.	Level- 12	10.09.2008
79	Mrs. Ashlesha Gupta	Assistant Professor	Computer Engg.	Level- 12	10.09.2008
80	Mrs. Rupali Madan	Assistant Professor	MBA	Level- 12	19.09.2008
81	Sh. Prashant Kumar	Assistant Professor	Electronics Engg.	Level- 12	15.09.2008
82	Mrs. Rashmi Chawla	Assistant Professor	Electronics Engg.	Level- 12	10.10.2008
83	Dr. Rajesh Kumar Attri	Assistant Professor	Mechanical Engg.	Level- 12	01.01.2009
84	Mrs. Gunjan Sardana	Assistant Professor	Electrical Engg	Level- 11	01.01.2009
85	Dr. Rashmi Popli	Assistant Professor	Information Technology	Level- 11	06.02.2009
86	Dr. Mani Kant Yadav	Assistant Professor	HAS	Level- 12	03.08.2009
87	Mrs. Anushree Chauhan	Assistant Professor	Management Deptt	Level- 11	03.08.2009
88	Dr. Renuka Gupta	Assistant Professor	HAS	Level- 12	03.08.2009
89	Mr. Vedpal	Assistant Professor	MCA	Level- 11	03.08.2009
90	Mrs. Neha Goyal	Assistant Professor	Management Deptt	Level- 11	03.08.2009
91	Mrs. Bindu Mangla	Assistant Professor	HAS	Level- 11	06.08.2009
92	Dr. Rajiv Sindhwani	Assistant Professor	Management Deptt	Level- 11	07.08.2009
93	Mrs. Jyotsana Chawla	Assistant Professor	Management Deptt	Level- 11	07.08.2009
94	Dr. Sonali Gupta	Assistant Professor	Information Technology	Level- 11	12.08.2009
95	Mrs. Kalpana Sheokand	Assistant Professor	Electronics Engg.	Level- 11	26.08.2009
96	Dr. Krishan Kumar	Assistant Professor	Mechanical Engg.	Level- 11	06.01.2010

97	Dr. Mahesh Chand	Assistant Professor	Mechanical Engg.	Level- 11	18.01.2010
98	Mr. Lalit Rai	Assistant Professor	Electronics Engg.	Level- 11	01.09.2009
99	Dr. Om Parkash Mishra	Assistant Professor	Mechanical Engg.	Level- 11	14.02.2011
100	Mr. Sunil Jadav	Assistant Professor	Electronics Engg.	Level- 11	14.02.2011
101	Mr. Surender Singh	Assistant Professor	Mechanical Engg.	Level- 11	15.02.2011
102	Mr. Bhupender Singh	Assistant Professor	Mechanical Engg.	Level- 11	17.02.2011
103	Mrs. Anubha Gautam	Assistant Professor	Electrical Engg	Level- 11	17.02.2011
104	Mr. Sushil Kumar	Assistant Professor	Information Technology	Level- 11	28.02.2011
105	Dr. Renu Aggarwal	Assistant Professor	Management Deptt	Level- 11	21.03.2012
106	Ms. Manju Kumari	Assistant Professor	Electronics Engg.	Level- 11	21.03.2012
107	Dr. Shefali Trivedi	Assistant Professor	Mechanical Engg.	Level- 11	22.03.2012
108	Mr. Sanjay Kumar	Assistant Professor	Mechanical Engg.	Level- 11	02.04.2012
109	Mrs. Shipra Aggarwal	Assistant Professor	Electrical Engg.	Level- 11	10.04.2012
110	Mr. Umesh Kumar	Assistant Professor	Information Technology	Level- 11	16.04.2012
111	Mr. Satvinder Singh	Assistant Professor	Electrical Engg	Level- 11	04.05.2012
112	Ms. Nisha Singh	Assistant Professor	HAS	Level- 10	28.02.2014
113	Ms. Rachna Aggarwal	Assistant Professor	Electrical Engg	Level- 10	28.02.2014
114	Mr. Atma Ram	Assistant Professor	Electrical Engg	Level- 10	01.03.2014
115	Mr. Nitin Panwar	Assistant Professor	Mechanical Engg.	Level- 10	03.03.2014
116	Dr. Parveen Kumar	Assistant Professor	HAS	Level- 10	08.02.2017
117	Dr. Sita Ram	Assistant Professor	HAS	Level- 10	13.02.2017
118	Mr. Piyush Gupta	Asstt Professor	IT	Level- 10	25.09.2018
119	Dr. Arpita Chatterjee	Asstt Professor	Mathematics	Level- 10	26.09.2018
120	Ms. Shivi Garg	Asstt Professor	IT	Level- 10	26.09.2018
121	Mr. Ramu Dubey	Asstt Professor	Mathematics	Level- 10	28.09.2018
122	Dr. Rewa Sharma	Asstt Professor	Computer Engineering	Level- 10	28.09.2018
123	Dr. Arun Kumar	Asstt Professor	Physics	Level- 10	28.09.2018
124	Mr. Ompal Singh	Asstt Professor	Physics	Level- 10	01.10.2018
125	Dr. Lalit Mohan Goyal	Asstt Professor	Computer Engineering	Level- 10	05.11.2018
126	Sh. P.N.Bajpai	Assistant Librarian	Librarian	Level- 12	28.03.2006

Contract Faculty

1	Ms. Hemlata Aggarwal	Asstt. Professor	Mathematics	Rs. 48000/- fixed	29.07.2016
2	Dr. Taruna Narula	Asstt. Professor	Journalism & Mass Communication	Rs. 48000/- fixed	09.08.2016
3	Ms. Aarti	Asstt. Professor	Physics	Rs. 48000/- fixed	08.08.2016
4	Ms. Nisha Goyal	Asstt. Professor	Electronics Engineering	Rs. 48000/- fixed	07.02.2017
5	Ms. Ayyu Gupta	Asstt. Professor	Information Technology	Rs. 48000/- fixed	07.02.2017
6	Ms. Alka Choudhary	Asstt. Professor	Computer Engineering	Rs. 48000/- fixed	07.02.2017
7	Mr. Kamaldeep Singh Malik	Asstt. Professor	Electronics Engineering	Rs. 48000/- fixed	13.02.2017
8	Ms. Nisha Yadav	Asstt. Professor	Electronics Engineering	Rs. 48000/- fixed	14.02.2017
9	Ms. Shikha Gupta	Asstt. Professor	Computer Engineering	Rs. 48000/- fixed	06.03.2017
10	Ms. Jyotsana Parmar	Asstt. Professor	Information Technology	Rs. 48000/- fixed	08.03.2017
11	Dr. Shilpa Behl	Asstt. Professor	Chemistry	Rs. 48000/- fixed	26.07.2018
12	Dr. Vishwas Khurana	Asstt. Professor	Chemistry	Rs. 48000/- fixed	26.07.2018
13	Dr. Bharti Thakur	Asstt. Professor	Electrical Engineering	Rs. 48000/- fixed	26.07.2018
14	Dr. Reena Grewal	Asstt. Professor	English	Rs. 48000/- fixed	26.07.2018
15	Dr. Sapna Taneja	Asstt. Professor	MBA	Rs. 48000/- fixed	27.07.2018
16	Ms. Monika Gupta	Asstt. Professor	Information Technology	Rs. 48000/- fixed	27.07.2018
17	Ms. Aayushi Bansal	Asstt. Professor	Information Technology	Rs. 48000/- fixed	30.07.2018
18	Ms. Chahita Banerjee	Asstt. Professor	Animation & Multimedia	Rs. 48000/- fixed	01.08.2018
19	Dr. Heena	Asstt. Professor	Chemistry	Rs. 48000/- fixed	01.08.2018
20	Dr. Monika Mago	Asstt. Professor	Environment Science	Rs. 48000/- fixed	01.08.2018
21	Dr. Anita Girdhar	Asstt. Professor	Environment Science	Rs. 48000/- fixed	01.08.2018
22	Ms. Raveena Aggarwal	Asstt. Professor	Information Technology	Rs. 48000/- fixed	02.08.2018
23	Ms. Shilpi	Asstt. Professor	Information Technology	Rs. 48000/- fixed	02.08.2018
24	Ms. Shweta	Asstt. Professor	Physics	Rs. 48000/- fixed	14.08.2018

25	Dr. Pooja Gupta	Asstt. Professor	Mathematics	Rs. 48000/- fixed	16.08.2018
26	Dr. Nobel Tomar	Asstt. Professor	Chemistry	Rs. 48000/- fixed	24.08.2018
27	Dr. Kaushal Kumar	Asstt. Professor	Physics	Rs. 48000/- fixed	31.08.2018
28	Mr. Aditya Kumar	Asstt. Professor	Animation & Multimedia	Rs. 48000/- fixed	17.09.2018
29	Vikas Kumar	Asstt. Professor	MBA	Rs. 48000/- fixed	16.07.2019
30	Gunjan Gumber	Asstt. Professor	MBA	Rs. 48000/- fixed	17.07.2019
31	Dr. Subhash Chander Goel	Asstt. Professor	Journalism & Mass Communication	Rs. 48000/- fixed	17.07.2019
32	Alka Rawat	Asstt. Professor	Journalism & Mass Communication	Rs. 48000/- fixed	19.07.2019
33	Rupail Srivastava	Asstt. Professor	Mathematics	Rs. 48000/- fixed	19.07.2019
34	Kuldeep Singh	Asstt. Professor	Mathematics	Rs. 48000/- fixed	22.07.2019
35	Aniruddh Vijay	Asstt. Professor	MBA	Rs. 48000/- fixed	22.07.2019
36	Arti Gupta	Asstt. Professor	MBA	Rs. 48000/- fixed	23.07.2019
37	Zoha Asghar	Asstt. Professor	MBA	Rs. 48000/- fixed	26.07.2019
38	Shubham Jaiswal	Asstt. Professor	Mathematics	Rs. 48000/- fixed	26.07.2019
39	Dr. Sonia Hooda	Asstt. Professor	Journalism & Mass Communication	Rs. 48000/- fixed	30.07.2019
40	Arko Dey	Asstt. Professor	Animation & Multimedia	Rs. 48000/- fixed	01.08.2019

LIST OF NON TEACHING STAFF

S.No.	Name	Designation	Department	DOJ (Initial)	Pay Scale
1	Dr. Sunil Kumar Garg	Registrar	Administration	06.09.2019	37400 +10000 GP
2	Dr. Rajiv Kumar Singh	COE	COE	01.03.2014	37400 +10000 GP
3	Dr. Meha Sharma	Deputy Registrar	Establishment	09.09.2019	FPL-12, CELL-1
4	Sh. Himanshu Gandhi	System Manger	Computer	12.08.2009	FPL-12, CELL-1
5	Sh. Ajay Taneja	Executive Engineer	Maintenance	03.11.2016	FPL-11, CELL-7
6	Dr. Ankur Sharma	Medical Officer	Dispensary	08.02.2017	FPL-10, CELL-6
7	Sh. Vikas Sharma	Assistant Registrar	Academic	23.11.2016	FPL-10, CELL-4
8	Sh. Sachin Gupta	Assistant Registrar	COE	24.11.2016	FPL-10, CELL-4
9	Sh. A.K.Sharma	SDE (Civil)	Maintenance	23.12.1994	FPL-9, CELL-12
10	Sh. Jitender Singh Yadav	PRO	Estb	31.07.2014	FPL-9, CELL-6
11	Ms. Renu Dagar	Asstt. Law Officer	Estb	11.07.2014	FPL-7, CELL-5
12	Sh. Raj Pal	Superintendent	Academic	01.12.1983	FPL-7, CELL-9
13	Ms. Renu Chawla	Personal Assistant	IQAC	20.03.1986	FPL-6, CELL-22
14	Sh. Dinesh Arora	Personal Assistant	Purchase	17.11.1989	FPL-6, CELL-20
15	Sh. Satya Pal Kalyan	Personal Assistant	Academic	30.04.1993	FPL-6, CELL-19
16	Sh. Ankit Pannu	System Analyst	Computer	27.11.2018	FPL-9, CELL-2
17	Sh. Om Prakash	JE (Electrical)	Maintenance	07.03.2008	FPL-6, CELL-11
18	Sh. Tulsi Ram Chauhan	JE (Civil)	Maintenance	16.07.2014	FPL-6, CELL-7
19	Ms. Sarita Jain	Nurse	Dispensary	05.08.2014	FPL-6, CELL-6
20	Sh. Sanjay Singh	Dy. Supdt.	Account	14.01.2013	FPL-6, CELL-7
21	Sh. Sharad Fuloria	Dy. Supdt.	Purchase	28.11.2013	FPL-6, CELL-6
22	Sh. Jogender Singh Gaud	Dy. Supdt.	Estb	05.12.2012	FPL-6, CELL-6
23	Ms. Arti Singh	Dy. Supdt.	Establishment	26.11.2013	FPL-6, CELL-6
24	Sh. Saurabh Chaudhary	Assistants	Library	17.01.2013	FPL-6, CELL-3
25	Sh. Abhinav	Assistants	Account	19.12.2016	FPL-6, CELL-4
26	Ms. Anuradha	Assistants	Establishment	09.11.2012	FPL-6, CELL-3

27	Sh. Naresh Kumar	Assistants	Account	09.11.2012	FPL-6, CELL-3
28	Ms. Lalita Kumari	Assistants	Academic	09.11.2012	FPL-6, CELL-2
29	Ms. Jyoti Gaur	Assistants	COE	09.11.2012	FPL-6, CELL-2
30	Sh. Shishupal Kesri	Assistants	COE	09.11.2012	FPL-6, CELL-2
31	Sh. Mahender Saini	Assistants	Account	09.11.2012	FPL-6, CELL-2
32	Ms. Sandhya Jaiswar	Assistants	Academic	24.01.2013	FPL-6, CELL-1
33	Sh. Jaswant	Assistants	Establishment	01.08.2014	FPL-6, CELL-1
34	Sh. Mohit Sharma	Assistants	COE	25.07.2014	FPL-6, CELL-1
35	Sh. Rajdeep	Assistants	VC Office	25.07.2014	FPL-6, CELL-1
36	Sh. Parvinder Singh Ranga	Assistants	Establishment	09.08.2019	FPL-6, CELL-1
37	Sh. Yash Chauhan	Assistants	Academic	09.08.2019	FPL-6, CELL-1
38	Sh. Sushil Kumar	Assistants	Establishment	20.08.2019	FPL-6, CELL-1
39	Sh. Sunil Dutt	Assistants	Establishment	04.09.2019	FPL-6, CELL-1
40	Sh. Sunil Vats	Assistants	Account	09.09.2019	FPL-6, CELL-1
41	Sh. Ankur Gupta	Cashier	Account	04.09.2016	FPL-6, CELL-4
42	Ms. Richa Rani	Sr. Steno	COE	04.12.2013	FPL-6, CELL-5
43	Ms. Seema Sharma	Sr. Steno	Academic	15.01.2013	FPL-6, CELL-5
44	Ms. Sunita	Sr. Steno	Computer	18.07.2014	FPL-6, CELL-5
45	Sh. Rajeev Sharma	Sr. Steno	TPO	05.02.2013	FPL-6, CELL-3
46	Sh. Prince	Sr. Steno	Registrar Office	02.08.2016	FPL-6, CELL-2
47	Ms. Sakshi	Jr. Steno	COE	07.08.2019	FPL-4, CELL-1
48	Ms. Gita Devi	Jr. Steno	Electronic	19.08.2019	FPL-4, CELL-1
49	Sh. Ankur Bhushan Goyal	Dispenser	Dispensary	06.06.2012	FPL-6, CELL-6
50	Sh. Ashish Kumar Malik	Store Keeper	Store	14.07.2014	FPL-2, CELL-4
51	Sh. Balwan Singh	Clerk	Academic	06.11.1987	ACPL-6, CELL-5
52	Sh. Shiv Raj	Clerk	Maintenance	11.03.1991	ACPL-6, CELL-5
53	Sh. Hem Singh	Clerk	Store	24.01.2013	FPL-2, CELL-7
54	Sh. Parmod Kumar	Clerk	Affiliation Branch	01.08.2014	FPL-2, CELL-5
55	Sh. Jitender	Clerk	Estb	27.09.2002	FPL-2, CELL-12
56	Sh. Sanjay Mishra	Clerk	Dispensary	07.08.2006	FPL-2, CELL-10
57	Sh. Navdeep Singh	Clerk	Academic	07.09.2018	FPL-2, CELL-2
58	Ms. Pargya Rashmi	Clerk	COE	07.09.2018	FPL-2, CELL-2

59	Sh. Kishan Singh	Clerk	Academic	06.08.2019	FPL-2, CELL-1
60	Sh. Parveen Kumar	Clerk	COE	07.08.2019	FPL-2, CELL-1
61	Sh. Narottam Vats	Clerk	Store & Purchase	08.08.2019	FPL-2, CELL-1
62	Sh. Bharat Singh	Clerk	IQAC Cell	08.08.2019	FPL-2, CELL-1
63	Sh. Sonu Sagar	Clerk	CHW	09.08.2019	FPL-2, CELL-1
64	Sh. Ajit Singh	Clerk	Establishment	09.08.2019	FPL-2, CELL-1
65	Sh. Puneet	Clerk	Affiliation	09.08.2019	FPL-2, CELL-1
66	Sh. Kishan Dass	Clerk	Account	09.08.2019	FPL-2, CELL-1
67	Sh. Chander Shekar	Clerk	COE	09.08.2019	FPL-2, CELL-1
68	Sh. Amarjeet	Clerk	Account	13.08.2019	FPL-2, CELL-1
69	Sh. Devender Kumar Sharma	Clerk	Store & Purchase	13.08.2019	FPL-2, CELL-1
70	Sh. Mahesh Kumar	Clerk	Academic	14.08.2019	FPL-2, CELL-1
71	Sh. Himanshu Sindhi	Clerk	Establishment	19.08.2019	FPL-2, CELL-1
72	Sh. Avnish Kumar Gaur	Lab Assistant	Electrical	04.08.2014	FPL-2, CELL-6
73	Ms. Savita Devi	Lab Assistant	HAS	08.09.2014	FPL-2, CELL-6
74	Ms. Suman Sharma	Lab Assistant	Physics	06.08.2019	FPL-2, CELL-1
75	Ms. Ankita	Lab Assistant	Chemistry	07.08.2019	FPL-2, CELL-1
76	Sh. Deepak Rawat	Lab Assistant	Chemistry	07.08.2019	FPL-2, CELL-1
77	Ms. Sarita	Lab Assistant	Mathematics	07.08.2019	FPL-2, CELL-1
78	Sh. Jawahar Lal	Lab Assistant	Physics	08.08.2019	FPL-2, CELL-1
79	Sh. Sachin Sharma	Lab Assistant	EVS	08.08.2019	FPL-2, CELL-1
80	Sh. Virender Singh	Lab Assistant	Electronics	09.08.2019	FPL-2, CELL-1
81	Sh. Vinod Kumar	Lab Assistant	Physics	09.08.2019	FPL-2, CELL-1
82	Sh. Naveen Kumar Yadav	Lab Assistant	Chemistry	29.08.2019	FPL-2, CELL-1
83	Sh. Bhagwat Dayal	Electrician	Maintenance	14.03.2012	FPL-4, CELL-8
84	Sh. Ashok Kumar	Electrician	Maintenance	14.03.2012	FPL-4, CELL-8
85	Sh. Anil Kumar	Electrician	Maintenance	19.11.2012	FPL-4, CELL-8
86	Sh. Chand Kishore	Electrician Grade-II	Maintenance	11.07.2014	FPL-4, CELL-6
87	Sh. Ram Niwas	Driver	W/S	15.03.2012	ACPL-6, CELL-12
88	Sh. Jagdish Sharma	Driver	VC Office	05.03.1997	FPL-4, CELL-9
89	Sh. Tipu Singh	Plumber	Maintenance	11.07.2014	FPL-4, CELL-6
90	Sh. Bijender	Carpenter	Maintenance	13.08.2012	FPL-2, CELL-8

91	Ms. Sadhna Bajpai	L.C.C.	Library	21.01.2008	ACPL-4, CELL-5
92	Sh. Saurabh Dixit	L.C.C.	Account	05.09.2018	FPL-2, CELL-2
93	Sh. Tek Chand	L.C.C.	Library	07.09.2018	FPL-2, CELL-2
94	Ms. Pooja	Lib. Att. Cum Restorer	Library	12.09.2018	FPL-2, CELL-2
95	Sh. Avnish Kumar Sharma	Generator Operator	Maintenance	14.07.2014	FPL-2, CELL-6
96	Ms. Hema Singh	Asstt. Library Prof.	Library	15.10.2012	FPL-6, CELL-6
97	Mr. Ashwini Manchanda	DEO	Account	08.11.2012	FPL-2, CELL-8
98	Mr. Jaswant Pahadia	DEO	COE	07.10.2013	FPL-2, CELL-6
99	Sh. Mohit Kumar	Peon	VC Office	25.11.2013	FPL-DL, CELL-5
100	Sh. Amit Kumar Saroha	Peon	VC Office	25.11.2013	FPL-DL, CELL-5
101	Sh. Ram Prakash	Peon	Registrar Office	19.03.2012	FPL-DL, CELL-6
102	Sh. Naresh Pahadia	Peon	COE	13.03.2012	FPL-DL, CELL-6
103	Sh. Heera Lal Prajapat	Peon	Mechanical	12.03.2012	FPL-DL, CELL-6
104	Sh. Satbir	Peon	Establishment	20.03.2012	FPL-DL, CELL-6
105	Sh. Raj Kumar	Peon	Registrar Office	12.03.2012	FPL-DL, CELL-6
106	Sh. Jagbir Singh	Peon	WSM	20.03.2012	FPL-DL, CELL-6
107	Sh. Satish Chand Parewa	Peon	Maintenance	20.03.2012	FPL-DL, CELL-6
108	Sh. Mohd. Sakir	peon	Elect/Electronics	22.03.2012	FPL-DL, CELL-6
109	Mr. Kishore Kumar	H/Attendant	Electronics	03.07.1985	ACPL-6, CELL-5
110	Sh. Mahavir Singh	H/Attendant	CHW	17.11.1994	ACPL-4, CELL-8
111	Sh. Rajbir	H/Attendant	RAC	01.04.1998	ACPL-4, CELL-8
112	Sh. Jang Bahadur Singh	H/Attendant	TPO	04.06.2001	ACPL-1, CELL-17
113	Sh. Satish Kumar	H/Attendant	Store & Purchase	22.10.1996	ACPL-4 CELL-8
114	Sh. Pappi	H/Attendant	Store & Purchase	05.04.1990	ACPL-6, CELL-5
115	Sh. Varun	H/Attendant	Account	21.03.2012	FPL-DL, CELL-5
116	Sh. Kailash	H/Attendant	Computer	25.07.2014	FPL-DL, CELL-5
117	Sh. Jai Kishan Verma	H/Attendant	VC Office	25.07.2014	FPL-DL, CELL-5
118	Sh. Bishan Pal	H/Attendant	Library	09.11.1987	ACPL-6, CELL-5

LIST OF TECHNICAL STAFF

S.No.	Name	Designation	Department	DOJ (Initial)	Basic Pay
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1	Sh. Vivek Sharma	Workshop Supdt.	W/S	06.02.2017	FPL-12, CELL-3
2	Sh. Mukesh Kumar Gupta	HOS	CE	29.09.2006	FPL-9, CELL-7
3	Sh. Lalit Mohan	HOS	ECE	13.07.1992	FPL-9, CELL-12
4	Sh. Dharamvir	HOS	EIC	15.07.1994	FPL-9, CELL-14
5	Sh. Satpal	HOS	GEW	18.08.2006	FPL-9, CELL-8
6	Sh. Ashish Pal	HOS	FWSMT	29.01.2008	FPL-9, CELL-8
7	Sh. Man Mohan Kakkar	HOS	RAC	10.08.2006	FPL-9, CELL-6
8	Sh. Atul Sharma	HOS	M/S	12.04.2012	FPL-7, CELL-6
9	Ms. Kusum Arora	Sr. Instructor	ECE	16.10.2006	ACPL-11, CELL-10
10	Sh. Mukesh Kumar Garg	Sr. Instructor	CE	19.10.1993	FPL-7, CELL-14
11	Sh. Pawan Kumar	Sr. Instructor	GEW	26.03.2012	FPL-7, CELL-5
12	Sh. Sunder Singh	Sr. Instructor	M/S	17.08.2006	FPL-7, CELL-7
13	Sh. Rahish Kumar	Sr. Instructor	RAC	15.02.2008	FPL-7, CELL-6
14	Sh. Sulender	Sr. Instructor	FWSMT	04.08.2006	FPL-6, CELL-14
15	Sh. Mukesh Kumar	Sr. Instructor	ECE	06.10.2006	FPL-7, CELL-7
16	Sh. Jitender Kumar	Sr. Instructor	IT	26.03.2012	FPL-7, CELL-6
17	Ms. Dipika Mandal (Naik)	Instructor	ECE	20.01.2008	ACPL-10, CELL-6
18	Sh. Sanjay Kumar	Instructor	M/S	29.01.2008	ACPL-10, CELL-6
19	Sh. Sanjay Upadhyay	Instructor	M/S	08.02.2008	FPL-10, CELL-6
20	Sh. Sanjay Kumar	Instructor	CE	23.01.2008	FPL-6, CELL-11
21	Sh. Udai Narain Singh	Instructor	M/S	09.04.2012	FPL-6, CELL-9
22	Sh. Mahinder	Instructor	M/S	03.08.2006	FPL-6, CELL-13
23	Sh. Vijay Kumar	Instructor	EIC	02.08.2006	FPL-6, CELL-13
24	Ms. Poulami Jana	Instructor	ECE	01.02.2008	FPL-6, CELL-13
25	Ms. Lavita Virmani	Instructor	ECE	11.07.2014	FPL-6, CELL-6
26	Sh. Bhagat Singh	Instructor	M/S	18.09.2006	ACPL-10, CELL-7
27	Sh. Suresh Kumar	Instructor	RAC	01.02.2008	FPL-6, CELL-12
28	Sh. Fateh Singh	Instructor	M/S	03.04.2012	FPL-6, CELL-7
29	Sh. Puran Lal	Instructor	GEW	08.07.2013	FPL-6, CELL-7
30	Sh. Krishan Kumar	Instructor	WSMT	11.07.2014	FPL-6, CELL-5
31	Sh. Mohan Singh	Instructor	IT	26.03.2012	FPL-6, CELL-7
32	Sh. Krishan Bhardwaj	Technician	CE	08.07.2013	FPL-6, CELL-5
33	Sh. Bajj Nath	Technician	EIC	09.07.2013	FPL-6, CELL-5
34	Sh. Varinder Singh	Technician	ECE	22.03.2012	FPL-6, CELL-6

35	Sh. Ram Avtar	Technician	EIC	02.08.2006	ACPL-10, CELL-5

LIST OF CONTRACTUAL STAFF

S. No	Name	Designation	Department	Contract	Date of Joining (Initial)
1	Dr. Geetanjali	Asstt Professor	HAS (Phy)	Contract	26.07.2016
2	Ms. Dimpay Chauhan	Asstt Professor	HAS (Maths)	Contract	26.07.2016
3	Dr. Neetu Rani	Asstt Professor	HAS (Chem)	Contract	27.07.2016
4	Ms. Hemlata Aggarwal	Asstt Professor	HAS (Maths)	Contract	29.07.2016
5	Dr. Taruna Narula	Asstt Professor	HAS (MC)	Contract	09.08.2016
6	Ms. Aarti	Asstt Professor	HAS (Phy)	Contract	08.08.2016
7	Ms. Amandeep Kaur	Asstt Professor	HAS (MC)	Contract	07.12.2016
8	Ms. Nisha Goyal	Asstt Professor	ECE	Contract	07.02.2017
9	Ms. Ayyu Gupta	Assistant Professor	Information Technology	Contract	07.02.2017
10	Ms. Alka Choudhary	Assistant Professor	Computer Engineering	Contract	07.02.2017
11	Mr. Kamaldeep Singh Malik	Assistant Professor	ECE	Contract	13.02.2017
12	Ms. Mamta	Assistant Professor	Computer Engineering	Contract	13.02.2017
13	Ms. Nisha Yadav	Assistant Professor	ECE	Contract	14.02.2017
14	Ms. Shikha Gupta	Assistant Professor	Computer Engineering	Contract	06.03.2017
15	Ms. Jyotsana Parmar	Assistant Professor	Information Technology	Contract	08.03.2017
16	Dr. Rajesh Bhardwaj	Sports Officer	Sports Office	Contract	27.12.2016
17	Ms. Suman Vashishth	Asstt TPO	TPO	Contract	19.12.2016

List of Pensioners

The following pensioners have been listed in the prescribed performa and payment of pension through E-pension system by the DGTE for the month of Oct 2016:-

Sr. No.	Name	PPO NO.	D.O.B.	D.O.R
1	Sh. D.L.Oberoi	9	12.12.45	31.12.05
2	Sh. R.K.Gaur	10	2.12.45	31.12.05
3	Sh. R.Suryanaryana	19	3.5.48	31.5.08
4	Sh. P.K.Sharda	20	9.6.47	ti
5	Smt Santosh Arora	21	7.4.46	30.4.06
6	Sh. Krishan lal Gera	22	4.10.47	31.10.07
7	Sh. Prem kumar	23	6.8.48	31.8.08
8	Sh. Nanak Chand	24	14.6.48	30.6.08
9	Mohd. Akbar laique	25	15.11.48	30.11.08
10	Smt. Shankutla W/o Lt. Sh. Khushi chand	26	20.5.48	31.5.08
11	Sh. U.B.Singh	27	5.9.49	30.9.09
12	Sh. Chander pal	28	1.1.46	31.1.06
13	Sh. Siri Chand	29	15.5.46	31.5.06
14	Sh. Prabhu Dayal	30	5.3.46	31.3.06
15	Smt. Chanderwati W/o Late Sh. Kewal	31	14.10.47	31.10.07
16	Sh. Hari Ram	37	12.4.49	30.4.09
17	Sh. Abdul Sattar	38	10.8.47	31.8.07

18	Smt. Gujrati devi W/o Late Sh. Polani	40	5.4.49	30.04.2009
19	Smt Rani Gupta	41	20.4.48	
20	Sh. K.L. Sikka	44	15.2.49	28.2.09
21	Sh. Rajeshwer sahai	45	24.12.47	31.12.07
22	Sh. Himat.Singh. Arora	46	5.3.47	31.3.07
23	Sh. Tikkam Lal Chaudhary	47	1.1.49	31.12.08
25	Sh. Mr. Yogi Bharioke	53	22.5.51	Actual 31.5.11 & VRS 15.09.2009
26	Sh. Dr. Surat Singh Tyagi	54	25.1.52	31.1.12
27	Sh. SH.H.C. Bhatia H/O kamla Bhatia	55	5.4.50	30.4.10
28	Sh. K.V. Sapra	56	25.7.50	31.7.10
29	Sh. M.L. Jatrana	57	2.1.50	31.1.10
30	Sh. Anaro Devi W/o Late Sh. Madan Lal	58	3.1.50	31.1.10
31	Sh. Jogeshwer	59	3.1.50	31.1.10
32	Sh. Krishan Swain	60	5.1.50	31.1.10
33	Smt. Mahendri W/o Lt. Dharam Pal (Exp-9.3.12)	64	3.1.51	31.1.11
34	Sh. Vijay kumar Bansal	65	10.12.50	31.12.10
35	Sh. Suraj Mal	66	8.10.50	31.10.10
36	Sh. N.C.Sharma	67	16.9.50	30.9.10
37	Sh. Ram Sukh	68	26.6.50	30.6.10
38	Sh. Ram Dhan	69	7.5.50	31.5.10
39	Sh. Radhe Shyam	71	1.12.51	31.11.11
40	Sh. Davinder Pal Singh	72	23.9.50	30.9.10
41	Smt. Sushila Mishra W/o Lt. S.S. Mishra (Exp-23.6.06)	74		

42	Sh. Ram Lal	77	25.12.51	31.12.11
43	Sh. Brahmi Singh	78	2.1.52	31.1.12
44	Sh. K.S.Gandhi	79	16.2.52	28.2.12
45	Sh. Gokul Chand	80	5.3.52	31.3.12
46	Sh. Ishwar Dass	81	11.8.52	31.8.12
47	Sh. Ram Pal Arya	82	9.8.52	31.8.12
48	Sh. Sohan Singh	91	15.9.52	30.9.12
49	Sh. Dharam Pal Bangia	93	3.10.52	31.10.12
50	Smt. Sarojini W/o late Sh. Ram Chander Singh	92	5.10.52	31.10.12
51	Smt. Kaushalya Devi W/o Late Sh. Hari Shankar	94	23.01.51	01.02.11
52	Smt. Murti W/o Sh. Kamal Singh	95	1.12.52	30.11.12
53	Sh. Ashok Kumar Madan	90	5.4.53	30.4.13
54	Sh. Bishamber Dayal	96	15.5.53	31.5.13
55	Dr. Ashok Kumar Sharma	97	18.9.53	30.9.13
56	Sh. D.K. Parashar	98	6.10.53	31.10.13
57	Sh. B.R. Rawat	99	1.1.54	31.12.13
58	Sh. Devender Kumar	103	15.1.54	31.1.14
59	Sh. Attar Singh	101	16.1.54	31.1.14
60	Sh.Ram Saran Mishra	102	25.1.54	31.1.14

61	Sh. Man Mohan Rai	108	3.2.54	28.2.54
62	Sh. Krishan Lal Ahuja	105	5.2.54	28.2.14
63	Sh. Ramesh Kumar	106	1.4.54	31.03.14
64	Smt. Phoolwati	107	30.4.54	30.4.14
65	Sh. K.K. Sarkar	111	15.6.54	30.6.14
66	Sh. Satpal Bangia	114	8.11.54	30.11.14
67	Sh. Sumer Singh	118	11.07.1955	31.07.2015
68	Sh. Rajinder Pal	119	05.07.1955	31.07.2015
69	Sh. P.S. Chauhan	125	10.10.1955	31.10.2015
70	Sh. Tara Chand	129	1.2.1956	31.01.2016
71	Sh. H N Singh	128	8.1.1956	31.1.2016
72	Sh. Dharamgir Singh	135	20.3.1956	31.3.2016
73	Ishwar Devi	139		31.05.2016
74	Sh. Surender Raina	142	3.4.1957	30.4.2017
75	Smt. Veena Kathuria W/o Late Sh. K K Kathuria Exp on 29.3.2016)	156	1.9.1957	30.9.2017
76	Sh. A K Aggarwal	158	25.9.1957	30.9.2017
77	Smt. Samantra W/o Late Sh. Khem Chand	157		

Part -11

Section 4(1) (b) (xi)

Budget allocated to each agency

- The budget and the financial estimates are as approved by the executive council and presented before the university Court.
- The budget estimates and the statement of expenditure /income are available at Annexure 1.

Part -12

Section 4(1) (b) (xii)

Manner of execution of subsidy programmes

The University does not have any subsidy programme.

Part-13

Section 4(1) (b) (xiii)

Concessions granted by the University

- Full tuition fee concessions may be given to deserving students by the Chairpersons of departments up to 10 per cent of the total strength in the courses mentioned in University Prospectus every year.
- The Vice Chancellor may, in deserving cases and on the recommendations of the Chairpersons of the department concerned, grant additional fee concession up to 10 percent provided that not more than one such additional fee concession shall be awarded in any class in a department.
- Tuition fee concession may be allowed of two children of the same parents at the following rates in respect of the courses mentioned in University Prospectus every year:
 - i. The elder to pay full fee: and
 - ii. The younger to pay half fee
- The children of the serving/retired military personnel up to the rank of N.C.O. or of military personnel killed or incapacitated wholly or partly during the war shall be allowed full tuition fee concession in respect of the courses mentioned in University Prospectus every year.

- Blind/physically Handicapped students and wards of freedom Fighters may, on an application, be granted full tuition fee concession in respect of the courses mentioned in university Prospectus every year.
- 1/3rd concession of the total fee may be granted to the students belonging to weaker section of the society subject to submission of Yellow Card and Income Certificate of the Competent Authority in respect of the courses mentioned in university Prospectus every year.
- 50 percent concession of the total fees to the University employees and their dependents and full fee concession in case of class-IV employees of this University (other than Post Matric Scholarship Cases) may be allowed in regular, part time, self financed courses in the University Teaching Departments and course through Distance Education mode.
- The retired employees of this University may be treated at par with the serving employees for the purpose of fee concession for their wards/spouses. The wards of deceased employee (including pensioners) of this University may be granted 100 percent Tuition Fee Concession in regular, part time, self financed course in the University Teaching Departments and Courses through Distance Education mode.
- The fee concession on the pattern of YMCA UST, Faridabad employees will also be admissible to the employees working at Head Office of the Directorate of Technical Education, Haryana and Audit Staff posted in this University provided that the benefit will remain available to the audit staff till the semester/half yearly period in which the said employee leaves this University.
- The Scheduled Caste students whose family income from all sources is up to Rs. Two Lacs fifty thousand per annum as prescribed by the State Govt. for Post Matric Scholarship and who produces at the time of admission , the caste and income certificates affidavit issued by the competent Authority, may pay a sum of Rs. 1000/- as token fee at the time of admission/fee deposition. It can be obtained from the office to the concerned department or may be downloaded from the University Website www.ymcaust.ac.in. The remaining fee will be recovered from his/her scholarship amount. In case the student does not apply for scholarship or is found ineligible for award of scholarship or being eligible he/she is not awarded scholarship due to one or the other reason, he/she will be liable to pay full fee, along with late fee@ Rs. 10/-per day.

All other SC students are liable to pay full fee including those SC students who are admitted to M.Tech. On the basis of valid, GATE/GPAT score.

Information available in electronic form:

- Information about the admissions, syllabus, examinations, courses, results are available on the website of the University.
- Information regarding various faculties/department, Library, Amenities and Services are available on the website of the University at relevant places.

- Handbooks, tenders and quotations, notifications issued from time to time, latest advertisement, career opportunities, ad hoc appointments various kinds of forms are also available on the website of the University with the link on the Home Page.
- Some of information available in the electronic form has already been elaborated under part 5 of this manual.

Part-14

Section 4(1)(b)(xiv)

Information available in electronic form

- University Calendar containing the Act, Statues, and Ordinances are available on the University Website: www.ymcaust.ac.in which is updated from time to time.
- Information about the admissions, syllabus, examinations, courses, results are available on website of the University.
- Information regarding various faculties/department, Library, Amenities and Services are available on the website of the University at relevant places.
- Prospectus, tenders and quotations, notifications issued from time to time, latest advertisement, career opportunities; various kinds of forms are also available on the website of the University with the link on the Home Page.
- Some of Information available in the electronic form has already been elaborated under part of this part.

Part-15

Section 4(1)(b)(xv)

Means, methods and facilities available to citizens for obtaining information:

Information can be obtained by the citizens through various means which includes

- Website of the University – www.ymcaust.ac.in
- Notice boards at the Departments, Faculties and various Offices of the University.

- Prospectuses of various courses run by the University. However the Prospectus is generally a priced publication.
- Office of the Dean, Students Welfare in the University.
- Information for the general public is disseminated occasionally through press releases, advertisements etc. These are also available on the University website – www.ymcaust.ac.in
- University has established a University Computer & Informatics Centre which is having High Speed Internet connection for surfing and academic activities with latest configuration Servers. This is open for teachers and students of the University.
- University Library is situated in single story building with full air conditioned facility. The library is well equipped with modern technology like internet, Bar Code technology etc. It is automated with the library Automation Software Libsys . The library is member of DELNET and UGC's E- Shodh Sindhu consortium and getting access e-sources from Springer Link, Taylor & Francis, Nature, Oxford University Press, JSTOR, J- Gate plus and IEEE (ASPP) through the consortium. The Library is also subscribing Elsevier's Science Direct (Engineering and Computer Science collection),ASME and McGraw Hill Access Engineering. The library has total collection of 76043 books. The library also subscribes to 100 National and International Print journals, 35 Magazines and 15 Newspapers. The library remains open for its readers from 9 A.M. to 6 P.M. However reading room opens in the evening up to 10 P.m. on Monday to Saturday.
- University has also established a Health Centre which provides health facilities to the students, teachers and their families and non teaching staff and their families.

Part-16
Section 4(1)(b)(xvi)

Names, Designation and particulars of PIO:

S. No.	Subject Matter	Department/ Section	Public Information Officer	Name of the Public Information Officer
1	Information relating to academic departments	Various Departments (CE/EE/ME/EL/HAS/MBA)	PIO-cum-Chairperson of the concerned department	CE: Prof C. K. Nagpal
				EE: Prof Munish Vashishtha
				ME: Prof M. L. Aggarwal
				EL: Prof Rajesh Ahuja
				HAS: Prof Rajkumar
				MBA: Prof Arvind Gupta
2	Information relating to Examination branches	Examination Section	PIO-cum-Deputy Registrar/ Assistant registrar Examination branch	Dr.Hariom COE/ Sachin Sharma
3	Information relating to Establishment matters (Teaching and Non-Teaching)	Establishment Section	PIO-cum-Deputy Registrar/ Assistant registrar Establishment	Dr. Rajiv Kumar Singh (DR-E)
4	Information relating to Accounts matters	Accounts Section	PIO-cum-Section Officer Accounts	Dr. Pardeep Dimri (Dy. Supdt.)
6	Information relating to Construction/ Maintenance matters	Maintenance/Est ate office	PIO-cum-SDE	Sh. Ajay Taneja (Executive Engineer) /Sh. A. K. Sharma (SDE)
7	Information relating to Registration/ general Academic matters	Academic section	PIO-cum- Deputy Registrar/ Assistant registrar Academic section	Sh. Harish Kumar (DR-A)/ Sh. Vikash Sharma
8	Information relating to Student Welfare Activities	Office of Dean student welfare (Sports/Cultural/ Technical/NSS)	PIO-cum-Director youth welfare	Dr. Naresh Chauhan
9	Information relating to all	Office of Chief hostel warden	PIO-cum-Addl. Chief hostel warden of	Sh. Surender Singh ACHW (Boys)

	hostel matters	(Boys and girls)	respective hostel (boys and girls)	Girls:- Ms Neetu Gupta ACHW (Girls)
10	Information relating to general discipline related matters	Office of proctor	PIO-cum-Proctor	Dr. Manjeet Tomar Proctor
11	Information relating to Store and Purchase related matters	Office of Head S&P	PIO-cum- Deputy Registrar/ Assistant registrar S&P	Mukesh Gupta (DR-P)
12	All other matters		PIO-cum Public Relation Officer	Sh. Jitender Yadav PRO

C. Nodal Officer

: Sh. Jitendra Yadav, PRO, Ph: 0129-2310127

D. Assistant Public Information Officer: Ms. Renu Dagar, ALO Ph: 01292310125

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2017 TO 31.03.2018 AND THEIR UNSPENT BALANCE AS ON 31.03.2018 (Annexure-G)

Sr.	Sanctioning Authority & Letter No. & Date	Purpose	Amount (Figure in Lacs)	Date of Receipt	Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2018	Amount Spent & not admitted by audit	Unspent Balance/ as on 31.03.2018	Remarks
1	2	3	4	5	6	7	8	9
1	Principal Secretary Govt. of Haryana, Technical Education Haryana	NON RECURRING						
	Endst. No. 35/37/2017-4TE	.-do-	575.00	27.04.2017	2300.00	NIL	NIL	Utilized for which the purpose grant was received
	.-do-	.-do-	460.00	03.08.2017				
	.-do-	.-do-	575.00	03.11.2018				
	.-do-	.-do-	690.00	21.02.2018				
Total			2300.00		2300.00		0.00	
	Balance upto 31.03.2018	PLAN (Opening Balance+Int)	4446.90		1183.93		3262.97	Contruction
	Total		4446.90	0.00	1183.93		3262.97	
3	Amount received from UGC regarding Community College Vide Letter No.f-i/48/2013 (cc) DATED 21.03.2016 AND INCLUDE IN Opening balance	UGC (Community College Opening Balance 10.12)	10.12			NIL	10.12	Utilized for which the purpose grant was received
4	Grant received from UGC XII PLAN vide Letter No.F No. 35-1/2013 (SU-I) 25.10.2016 amt Rs.210.00 Lacs and Opening Balance 01.04.2017	UGC XII PLAN	15.94			NIL	15.94	Utilized for which the purpose grant was received

5	Grant received IQAC Cell (University Grant Commission) letter dated 21.07.2015	IQAC Cell Opening +Int, Balance 1.4.2017	4.11			NIL	4.11	Work in Progress
6	Research Project (Dr. Renuka Gupta, AP, HAS Deptt.	Research	11.42			NIL	11.42	Work in Progress
7	Research (Chaiman EL)		11.00		0.00		11.00	
8	Research 9DST haryana)	Research	5.00		0.00		5.00	
9	Research Project (Dr.Sonia, AP, HAS Deptt.	Research	0.92		7.12	NIL	-6.20	Work in Progress

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2018 TO 31.03.2019 AND THEIR UNSPENT BALANCE AS ON 31.03.2019 (Annexure-G)

Sr.	Sanctioning Authority & Letter No. & Date	Purpose	Amount (Figure in Lacs)	Date of Receipt	Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2019	Amount Spent & not admitted by audit	Unspent Balance/ as on 31.03.2019	Remarks
1	2	3	4	5	6	7	8	9
1	Principal Secretary Govt. of Haryana, Technical Education Haryana	NON RECURRING						
	Endst. No.35/11/2018-4TE	.-do-	550.00	08.05.2018	0.00	2300.00	NIL	Utilized for which the purpose grant was received
	No. 35/11/2018-4TE Dt- 06.11.2018	.-do-	440.00	17.11.2018				
	No. 35/42/2018-4TE DATED	.-do-	550.00	23.01.2019				
	No. 35/11/2018-4TE Dt. 16.03.2019	.-do-	100.00	11.03.2019				
	No. 35/11/2018-4TE	.-do-	660.00	14.03.2019				

	Dt.07.03.2019							
	Total		2300.00		0.00	2300.00	0.00	
2	RUSA Grant received from World Bank on 24.09.2018	Recurring	1000.00	24.09.2018	4.69	Nil	995.31	Utilization send to Govt. and work in progress
3	Research (DST haryana) Dr. Vasdev	Research	2.16	04.08.2018	2.16		0.00	Utilized for which the purpose grant was received and UC send to Govt.
4	UGC Community College (B Voc+ CCSD)	Salary & Other activities	107.50		40.96		66.54	Work in Progress and partially spent
		Grand Total	3409.66	0.00	47.81	2300.00	1061.85	

STATEMENT SHOWING THE POSITION OF GRANTS RECEIVED FROM THE STATE GOVT. (TECHNICAL EDUCATION, HARYANA) OTHER DEPARTMENT. AGENCY DURING THE PERIOD 01.04.2018 TO 31.03.2019 AND THEIR UNSPENT BALANCE AS ON 31.03.2019 (Annexure-G)

Sr. No.	Sanctioning Authority & Letter No. & Date	Purpose	Amount (Figure in Lacs)	Date of Receipt	Amount Spent & admitted by Audit (Figures in Lacs) upto 31.03.2019	Amount Spent & not admitted by audit	Unspent Balance/ as on 31.03.2019	Remarks
1	2	3	4	5	6	7	8	9
1	Balance upto 31.03.2019	Recurring (Opening Balance+Int as on 01.04.2018)	4643.00		0.00	4026.49	616.51	Work in progress and partially spent
	Total		4643.00	0.00	0.00	4026.49	616.51	
2	Amount received from UGC regarding Community College Vide Letter No.f-i/48/2013 (cc) DATED 21.03.2016 AND INCLUDE IN Opening balance	UGC (Community College Opening Balance 10.12)	10.12		0.00	10.12	0.00	Utilized for which the purpose grant was received and UC sent

5	Grant received from UGC XII PLAN vide Letter No.F No. 35-1/2013 (SU-I) 25.10.2016 amt Rs.210.00 Lacs and Opening Balance 01.04.2018	UGC XII PLAN	15.94		0.00	15.94	0.00	Utilized for which the purpose grant was received and UC send to Govt.
4	Grant received IQAC Cell (University Grant Commission) letter dated 21.07.2015	IQAC Cell Opening +Int, Balance 1.4.2018	4.11		0.00	4.11	0.00	Work in Progress and Utilized send to Govt.
5	Research Project (Dr. Renuka Gupta, AP, HAS Deptt.	Research	11.42		0.00	10.28	1.14	Work in Progress and partially spent
6	Research (Chaiman EL)		11.00		0.00	0.00	11.00	No progress in works
		Grand Total	4695.59		0.00	4066.94	628.65	