

*Minutes of 19<sup>th</sup> meeting of the Academic Council of J. C. Bose UST, YMCA, Faridabad*

**J.C.BOSE UNIVERSITY OF SCIENCE & TECHNOLOGY,  
YMCA FARIDABAD-121006**



**MINUTES OF MEETING FOR THE 19<sup>TH</sup> MEETING OF  
ACADEMIC COUNCIL HELD ON 06.04.2020 AT 02.00 PM**

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The 19<sup>th</sup> Meeting of Academic Council was held on 06.04.2020 at 02:00 PM through online mode using Zoom App. The following members attended this meeting:

1	Prof. Dinesh Kumar, Vice-Chancellor, JCBUST	Chairman
2	Dr. Sunil Kumar Garg, Registrar & Member Secretary	Member Secretary
3	Dr. Tilak Raj, Dean (FET) JCBUST, Faridabad	Member
4	Prof. M. L Aggarwal, Chairperson, Civil Engg., JCBUST	Member
5	Dr. Raj Kumar, Dean, HAS, JCBUST	Member
6	Dr. Arvind Gupta, Dean (MBA), JCB UST	Member
7	Dr. Komal Kr. Bhatia, Dean(I&C), JCBUST	Member
8	Dr. Vikram Singh, Dean- Academic, JCBUST	Member
9	Dr. P. R. Sharma, Dean (Colleges),JCBUST	Member
10	Dr. Rajiv Kumar Singh, COE, JCB UST	Member
11	Dr. Munish Vashisth, COF, JCBUST	Member
12	Dr. P.N. Bajpai, Librarian, JCB UST	Member
13	Dr. R.S Rathore, Dean (Acad.), SVSU, Gurugram	Member
14	Dr. S. C Goyal, Advisor to VC-GJU, Hisar	Member
15	Dr. Naresh Aggarwal, MD, Deep Drillings & Offshore (P) Ltd.	Member
16	Dr. Naresh Chauhan ,Professor, JCBUST	Member
17	Dr. Atul Mishra, Professor, JCBUST	Member
18	Dr. Ashutosh Nigam, Professor, JCBUST	Member
19	Dr. Neetu Gupta, Associate Professor, JCBUST	Member
20	Dr. Harish Kumar, Assistant Professor, JCBUST	Member
21	Dr. B. Prasad, Professor, Kurukshetra University	Member
22	Dr. Sandeep Grover, Dean, JCBUST	Special Invitee
23	Sh. Anil Kumar Sravat, Adjunct Faculty	Special Invitee
24	Dr. Poonam Singhal, Chairperson, Deptt. of Electrical Engg	Special Invitee
25	Dr. Neelam Turk, Chairperson, Deptt. of Electronics Engg.	Special Invitee
26	Dr.Rajesh Kumar Ahuja, Dean (R&D),JCBUST	Special Invitee
27	Dr. Maneesha Garg, Dy.Dean (R&D),JCBUST	Special Invitee
28	Dr. Neelam Duhan, Nodal Officer, Digital India Cell, JCBUST	Special Invitee

At the outset, the Vice Chancellor welcomed all members of the Council and extended special thanks to the outside members for sparing their valuable time for this meeting. Thereafter, the agenda items were taken up and following decisions were taken: -

**Item No. 19/01: To confirm the Minutes of 18<sup>th</sup> meeting of Academic Council held on Dec 05, 2020 at 11 am in the Board Room of the University**

The Council considered and confirmed the minutes of its last meeting held on 05.12.2019, as no comments were received from any member.

**Item No. 19/02: To note the Action Taken Report on the Minutes of 18<sup>th</sup> meeting of Academic Council**

The Council noted the action taken report of the decisions taken in its 18th meeting. However, the Council advised on some items as detailed below: -

Item No.	Comments of the Council
Item No. 18/09: To consider and approve concession for the wards of Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families for admission in Higher Education Institutions.	As per MHRD letter, 5% quota should also be implemented in all UTDs and affiliated colleges as per MHRD instructions.
Item No. 18/10: To award PhD Degree to late Ms Babita Ahuja, on the basis of report to be submitted by the committee as proposed in the Minutes of Board of Faculty (I&C).  The Council considered and approved the increase in intake of B.Tech IT from 60 to 120 from the next session 2020-21. The process for the same may be initiated.	(vi) Action is still pending regarding award of PhD degree to deceased scholar  Increase in intake of B.Tech-IT has been withdrawn and Increase in intake from 120 to 180 seats has been proposed for B.Tech Comp. Engg. w.e.f session 2020-21.
Item No. 18/13: To consider and approve the MOOCs offered by all National Coordinators on SWAYAM Portal for credit transfer as per the Transfer/Mobility Policy.  To consider and approve MOOCs offered through SWAYAM Portal in the semester July-December, 2019.	Dr. Neelam Duhan briefed about the uploading of MOOC courses on NPTEL SWAYAM Portal by all Departments. It was informed that three MOOC courses were received from faculty members but they could not be uploaded on the portal as only IITs & NITs are allowed for the same. The Council suggested that all Departments should prepare and upload at least one course on the SWAYAM portal.
Item No. 18/14: To consider and approve the proposal regarding admissions of foreign students.	It was informed that we have applied with AICTE for seats of foreign students in B.Tech Computer Engineering from the session 2020-21. The Chairman desired that we should also make admissions of foreign students to the courses which are not covered under AICTE and it should be part of Information Brochure.

Item No. 18/15 (vi) Appointment of Adjunct Faculty from Industries	The Council desired to have at least 4-5 adjunct faculty from Industry. Dr. R S Rathore extended help for the same and suggested to give requirement so that he can circulate the same in his circle.
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**Item No. 19/03: To consider and approve the Information Brochure of the University for Admissions for Academic Session 2020-21.**

Dean (Academic Affairs) informed the Council that the Information Brochure for the Academic session 2020-21 was circulated amongst all Chairpersons of the UTDs for their comments. Some comments were received and incorporated. The librarian suggested that there should be a mention of library facilities in the same. The Council desired that one copy of Information Brochure should also be supplied to all Executive Council members through E-mail.

Mr. Anil Kumar Sravat pointed out that MBA programme should also be indicated with the mention that separate Brochure for MBA course has already been published. It was decided that copy of the same should be circulated amongst all Academic Council members along with these minutes.

**Item No. 19/04: To consider and approve the fine levied on the students due to Non-Payment of charges & Fees**

Dean (Academic Affairs) informed the Council that the names of the students are struck-off from the University on non-payment of fee and are re-admitted at the discretion of Vice Chancellor on payment of all arrears due along with late fee fine of Rs 20/- per day which is not acting as a deterrent for timely submission of dues by the students.

Some guidelines were prepared in this regard and placed before the Academic Council for approval. The Council considered and approved the proposal submitted in the agenda item. Further, to avoid any hardship to students who are availing study loan facility from bank, they may be allowed to submit the fees as and when bank releases the same.

**Item No. 19/05: To apprise about change of duration of MCA program**

It was informed that the duration of MCA course has been revised from three to two years by the AICTE. Prof. Atul Mishra informed that it requires revising the fee to meet out the expenses as it is a self-financing course. The Council authorized the Vice Chancellor to take appropriate decision.

**Item No. 19/06: To consider and approve the Workshop on IOT conducted by Department of Computer engineering and Electronics Engineering as Value Added course for M.Tech students**

After detailed discussion, the Council approved the conduct of one week workshop on IoT as value added course and also advised the respective Chairperson to submit the relevant documents to IQAC. Council also desired that Value added courses conducted by other departments shall also be reported to Academic Council for information.

**Item No. 19/07: To consider and approve the fee for Evaluation of BBA training report and viva-voce**

The Council considered and approved the proposed fee & remuneration for evaluating the BBA training report as placed before it.

**Item No. 19/08: To consider and approve the format of DMC and Degree for B.Tech through One year Bridge course.**

The Council considered and approved the DMC & Degree format to be issued to one year bridge course students, as placed before it.

**Item No. 19/09: To consider and approve the equivalency list of Boards/ Universities for admission in various courses**

The Council considered and approved the equivalency list of University for admission in various courses, as placed in the agenda.

**Item No. 19/10: To consider and approve the registration of students passed out from Bihar Board of Open Schooling & Examination, Patna and Grameen Mukh Vidhyalai Shiksha Sansthan Board.**

The Council considered and vetted the decision taken by the Vice Chancellor to allow the registration of the students who passed from Bihar Board of Open Schooling & Examination, Patna and Grameen Mukh Vidhyalai Shiksha Sansthan Board.

**Item No. 19/11: To consider and recommend the panel of experts for programmes in Department of Bio-Sciences**

The Council considered the list of subject experts included in the panel of Experts for various programmes in Department of Bio-Sciences and approved to recommend the same for kind approval of the Chancellor.

**Item No. 19/12: To consider the Action taken Report of NBA visit held in 2017 & 2019**

The Council expressed the concerns regarding delay in submission of these ATR and resolved that such action taken report should be reported within a period of 2-3 months of receipt of report.

**Item No. 19/13: To consider and approve the Consultancy Policy of the University**

The Council considered the draft consultancy policy of the University and approved in principle with suggestion that distribution of remuneration in Category-I should be 80% and 20% respectively.

**Item No. 19/14: To inform about the Digital Learning Management System (DLMS) of the University**

Dr. Neelam Duhan briefed the Council about development of Digital Learning Management System (DLMS) of the University. The Council appreciated the development of DLMS and suggested to further improve to match with such platforms of International Universities of repute.

**Item No. 19/15: To consider and approve the Start of new programmes and closure of existing M.Tech programmes.**

Dean-Academic Affairs informed the Council about start of new programmes, Change in the name of existing ones and closing of few programmes, applied with AICTE for approval for the session 2020-21, as mentioned in the agenda items. In addition to above, the University has started 4 new M.Sc programme with an intake of 20 students each. The Council considered and approved the same.

**Item No. 19/16: To consider and approve the Minutes of Board of Faculty (BOF) held on 03.04.2020**

Dean (Engg. & Tech) briefed about the meeting of BOF held on Apr 03, 2020. It was informed that Deptt. of Civil Engg has replaced Biology & Communication Skill subjects with core subjects. The Council viewed that the Deptt. should reconsider its decision. It was further resolved that Electronics Engg. Deptt. will convene the meeting of BOS as early as possible.

The Council also considered the status of GATE scores achieved by students of various Departments. Keeping in view the low GATE scores, it was resolved that coaching classes should be arranged for all kind of competitive exams under SAKSHAM scheme of AICTE so that students could compete in GATE, UGC-NET, UPSC & banking exams, etc.

**Item No. 19/17: Other items discussed with the permission of the Chair**

- i) The Vice Chancellor briefed about shortage of faculty members in English/Communication to teach Communication Skills to students of programmes in Engg. & Tech. After detailed deliberations, it was resolved to appoint two full time teachers at the level of Professor/Associate Professor against the existing vacant aided posts. In addition to above, it was also resolved to create 3 post of Assistant Professor for Animation & Multimedia, 3 posts for Journalism & Mass Communication and 3 posts for Management Department, against the existing vacant SFS posts so

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- as to cater the need of faculty for programmes in these Departments. Further, the Council authorized the Vice Chancellor to take appropriate action for arrangement of requisite teachers in respective Departments.
- ii) Mr. Naresh Aggarwal suggested that there should be a Committee for long term academic planning, which may discuss and suggest the ways for academic growth of the University.
  - iii) It was discussed to conduct 2nd class test through online mode in view of lockdown situation. The Council authorized the Vice Chancellor to take appropriate decision w.r.t conduct of examinations amid adverse conditions.

The meeting ended with a vote of thanks to the Chair.