



YMCA University of Science and Technology, Faridabad

(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognized by UGC Act 1956 u/s 22 to Confer Degrees)

College Teacher's Return

Note: This form must be submitted within 7 days of the joining along with all requisite relevant documents.

1. Name of the Teacher (Mr./Miss/Mrs./Dr.).....
2. Father's Name.....
3. Date of birth (as recorded in Matric/higher secondary certificate).....
4. Married/Unmarried.....
5. Present home address.....
6. Designation of the post.....
7. Category.....
8. Academic Qualifications

Recent passport sized Photograph duly attested

Name of examination	University/ Board	Subject	Year of passing	Roll No.	Obtained Marks/ Total Marks(CGPA)	Percentage/ CGPA and Division
Matriculation						
Intermediate						
UG						
PG						
M.Phil/ M.Tech						
Ph.D.						
UGC NET						
Any other distinction in the academic field						

9. Teaching experience in affiliated Colleges

Name of College	Period		Degree	Courses	Other courses if any	Name of the University to which College is affiliated
	From	To				

10. Subject(s) for teaching of which approval is sought.....

NOTE: Two attested photo copies of all the certificates/mark sheets/Degree as well as original document matric onwards must be supplied along with teacher's return.

Contd..

11. Details of teaching load allotted / proposed to be allotted (subject wise):-

Four/Two year Degree course (B.Tech./M.Tech. B.Ed./M.Ed.)	Year (1 st /2 nd /3 rd /4 th)	Subject/s	Other courses

12. Scale of pay:

13. Total pay Drawn:

14. Date of joining:

15. Nature of appointment: part time/Temporary/Regular/leave vacancy/Contractual basis

In case of temporary appointment, reasons and period thereof may be mentioned.....

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16. If on probation, the period of probation.....

17. In case of regular appointment, state whether it was through the properly constituted selection committee.....

18. If appointment already approved quote university letter no. Date and the name of the college where approved. Also enclose an attested copy of the letter of the approval.....

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19. Name of the College where last employed.....

20. Reasons for leaving the said college.....

21. Have the relieving letter been obtained ?.....

22. Has the teacher read the service and conduct regulations etc. and signed the agreement form?

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I declare that I have not been disqualified by the University for appointment as a teacher in an affiliated college and that I have obtained a relieving letter from my previous employer.

Signature of the teacher concerned

Counter signed by College Principal

Principal Stamp

