



Ref. COE/Conduct/Notice/337

Dated: 10.12.2020

### **Checking of Subjects Codes for online examinations Dec-2020**

In continuation to instructions issued for the students for online examinations vide notification no. COE/Conduct/908 dated 08.12.2020 (Copy enclosed), each student is hereby informed as under:-

The University is conducting ODD semester theory (main & reappear) examinations of all students for all programmes in online mode, to avoid the mass gathering during COVID pandemic. All such students of the University Teaching Departments / affiliated Institutes are being registered.

**In this regard all Students of UTDs & affiliated Institutions are required to check their subject codes (subjects applied by the students) main & re-appear examinations Dec-2020/Jan-2021, written in the cut-lists. The student cut-lists are uploaded / available on University web-site from 10.12.2020 to 15.12.2020 for students whose examination forms have been submitted in the University (Cut-Lists & Fee payment challan, hard copies, signed by the Head of Institute). No student will be allowed to appear in any such subject paper which is not mentioned in the said cut-lists.**

If any discrepancy is noticed, please inform the conduct branch of the University immediately (by 15.12.2020, 1.00 PM) thereafter it will be assumed that there is no discrepancies in the student subject lists and accordingly the test / exam pin will be supplied to the students on their email IDs & Mobile nos provided during registration or through respective affiliated Institution.

N.B 1) Admit Cards of each and every students (Main & Re-Appear) are already enabled for printing by the UTD's & Affiliated Institutions. Students are required to collect their admit card (with signature & Stamp of UTD / Head of the Institution).

2) Admit cards may be required to show on the screen at any time during the online examination for verification and attendance of the student.

*Asstt. Registrar (Exams)*  
for Controller of Examinations

Copy to

- The Director/Principal/Chairperson of all affiliated Intuitions/UTDs, with request to inform all students through digital media/emails /what sup etc.
- System Analyst, to upload this notification and cut-lists on web portal