



**SCHEDULE/GENERAL INSTRUCTIONS FOR INSTITUTE LEVEL OPEN COUNSELING SCHEDULED ON
13.10.2023 FOR ADMISSIONS TO B.TECH/ B.TECH (LEET) COURSES
(for AIC Category & Supernumerary Seats)**

SCHEDULE & GENERAL INSTRUCTIONS

1. Eligibility Criteria:

(For B.Tech)

Minimum 45% marks in PCM (Physics, Chemistry, Mathematics) in 10+2 examination. Candidates are advised to check their eligibility and other conditions as mentioned in the HSTES admission Brochure for B.E/B.TECH 2023-24 before reporting for admission.

(For B.Tech- Lateral Entry)

Passed Minimum 3-years / 2-Years (Lateral Entry) Diploma examination in any branch of Engg. & Tech. with at least 45% marks (40% marks in case of candidates belonging to reserved category)

OR

Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject.

For Kashmiri Migrants (KM) relaxation in cut-off percentage upto 10% subject to minimum eligibility requirement.

In compliance of the Department of Higher Education, Govt. of Haryana Memo. No. 15-1- 2020 NSS (2) dated 10.05.2023, the merit for admission to B.Tech. (Lateral Entry) will be prepared by granting the 05 additional marks to NSS Merit Certificate holder students as per their qualifying examination subject to the minimum percentage for admission to B.Arch. course as per 3.1

NOTE: As per Revised Eligibility for Admission to B.Tech. (Lateral Entry) Courses received from HSTES on dated 13.09.2023 for the session 2023-24, the candidates Passed 3 year D.Voc. Stream in the same or allied sector are eligible for admission to B.Tech. (Lateral Entry) Courses for the session 2023-24. Further, any candidate passed 1st Year B.Voc. Programme after 10+2 with Physics, Chemistry and Mathematics (Non-Medical) in the same or allied sector is also eligible.

Candidates are advised to check their eligibility and other conditions as mentioned in the **HSTES Admission Brochure for B.E/B.TECH LEET 2023-24** before reporting for admission.

- 2. This Open Counseling/ Spot-Admission process shall be conducted only on the basis of merit of JE-Mains (for B.Tech) / Inter-se-Merit or percentage of qualifying examination (for B.Tech - LEET) respectively against the available vacant seats.**
- 3. This counseling shall be conducted for ONLY FOR FRESH CANDIDATES. However, any candidate, (who have already admitted or already applied in this University) wants to attend this counseling, then they required to apply again by submitting a fresh application in the Academic Branch upto 11.10.2023 (3:00PM) positively.**
- 4. This Institute Level Open counseling shall be done for only for AIC category and seats remaining vacant/ unfilled (if any) shall be filled up without any reservation and for all Supernumerary Seats (EWS/KM/TFW). Admission will be made separately as per the HSTES guidelines. The candidates are also required to apply separately in each category (AIC/TFW/EWS/KM).**

6. The Merit list for fresh applicants shall be prepared on the basis of JEE mains CRL rank (for B.Tech) and firstly on the basis of Merit of HSTES (Inter-Se-Merit) and thereafter on the basis of percentage of qualifying examination of the applied candidates (for B.Tech-LEET) and same will be displayed on the University Website separately on 12.10.2023 accordingly.
7. The candidates are advised to check the Vacancy Position carefully before reporting for Counseling, which is available on the University Website.
8. Candidate has to present themselves in person before the admission committee for the allotment of seat.
9. Before reporting, candidate must ensure that he/she has all the relevant documents as per his/her category claimed for the admission.
10. If candidate has not passed his/her 10+2 exam from a school Located in Haryana, then he/she must have a domicile/residence certificate of Haryana, issued by the competent authority.
11. All originals documents will be required at the time of Manual /Institute Level counseling for verification.
12. Eligibility of the candidate for the admission is subjected to verification and submission of required documents at the time of admission.
13. If a candidate reports late for the document verification during counseling, he/she will be eligible only for the available seats at his/her turn after verification of documents.

NOTE: Fresh application will be accepted in Academic Branch of the University with application fee of Rs.1050/- (Rs.525/- for Already applied candidates in this University/SC/ST Candidates of Haryana) by DD in favour of Registrar, JC Bose UST, Faridabad or through a Bank-Challan issued by the Accounts Branch of the University.

FEE TO BE PAID BY THE STUDENTS AT THE TIME OF ADMISSION

Courses Detail	Student's Category wise Fee Detail	
	AIC/EWS/KM	TFW
Computer Engg., Computer Engg. with Data Science, Information Technology, Electronics & Communication Engg., Mechanical Engg., Electrical Engg., Electronics Engg. in IoT	Rs.61,774/-	Rs.24,645/-
Electronics & Computer Engg., Civil Engg., Environmental Engg. Robotics & Artificial Intelligence	Rs. 60,774/-	Rs.23,645/-
Indian Language-Hindi Computer Engg., Indian Language-Hindi Mech. Engg.	Rs. 57,137/-	

14. **MODE OF ADMISSION FEE PAYMENT:** Fee can be deposited in the form of Demand Draft (drawn in favour of “**Registrar J.C.Bose UST, YMCA Faridabad**”) on the spot on offering the seat for admission. Payment can also be made by Debit/Credit card with applied charges. **Cash Payment will not be accepted in any case.**
15. Admission shall be confirmed only after payment of admission fee as well as after generate of Admission Slip from HSTES Portal.

16. Already admitted candidates in J. C. Bose University (via 1st or 2nd online counseling by HSTES and via any institute level counseling) required to bring printout of admission slip downloaded from HSTES website on mandatory basis.

- The vacant seat positions are purely tentative and may vary at the time of actual counseling or due to admission cancellation requests by the admitted candidates.
- For details please refer University Information Brochure-2023-24 and HSTES Prospectus 2023-24 available on the University Website.

➤ **Important:-**

Candidates are requested to keep visiting the University's website (www.jcboseust.ac.in) for category wise status of vacant seats and report accordingly for admission in the university.

➤ **Venue of reporting for Counseling:-**

All Candidates have to report in the University at First Floor of Shri Krishna Bhawan (Near Main Gate), Cafeteria Building.

➤ **Schedule for reporting of B.Tech/ B.Tech-LEET Courses :-**

Counseling for B.Tech/ B.Tech-LEET	Merit No.	Reporting Date & Time
AIC / KM / TFW / EWS Candidates	01 & Onwards	13.10.2023 (09:00AM)

NOTE for Supernumerary Seats:

- i.) EWS candidate must ensure that he/she has "EWS Income and Asset certificate" issued by the competent authority from Haryana state, mentioning that income is up to 6 Lacs.
- ii.) TFW Candidate must ensure that his/her parental/Guardians' annual income from all sources is less than 8.00 Lacs and he/she has "Annual Family Income certificate" of the parents, issued by the competent authority from Haryana state.
- iii.) KM Candidate must ensure that he/she has Kashmiri Migrant (KM) Certificate issued by the competent authority or Relief commissioner.

LIST OF DOCUMENTS REQUIRED AT THE TIME OF REPORTING

(All Documents must be self attested by the Candidate)

Sr. No.	NAME OF DOCUMENTS for B.Tech/ B.Tech (LEET)
1.	Seat allotment letter issued by HSTES
2.	Copy of JEE mains/OLET/GATE/NET-JRF/Inter-Se-Merit rank card (if applicable).
3.	Counseling Registration Fee Receipt paid to HSTES
4.	Admission form alongwith Temporary Identity card form filled by the student.
5.	04 colour passport size photographs (not older than 6 months).
6.	Copy of 10 th mark sheet
7.	Copy of 12 th mark sheet
8.	Copy of Diploma mark sheet (Grand total/Final semester result)
9.	Copy of Aadhar card
10.	Parivar Pehchan Patra
11.	Copy of Caste Certificate (if applicable)
12.	Income Certificate issued by Tehsildar & Income Proof verified from Parivar Pehchan Patra (PPP), (if applicable)
13.	Copy of Domicile Certificate
14.	Copy of EWS/KM/TFW certificate, (if applicable) <ul style="list-style-type: none"> • EWS Income and Assets Certificate and for TFW “Annual Family Income certificate” of latest financial year issued by the Competent Authority. • Kashmiri Migrant (KM) Certificate issued by the competent authority or Relief commissioner. • PH certificate must be issued from Chief Medical Officer of the concerned District • ESM certificate as per annexure IX (as applicable) /Freedom Fighter certificate as per Annexure VII of HSTES Prospectus 2023-24 for B.Tech./ B.Tech LEET)
15.	Migration certificate/(Online/DigiLocker issued Migration Certificate along with requisite affidavit) from the last attending Board/University
16.	Character Certificate
17.	Gap year Affidavit (if applicable)
18.	Medical fitness Certificate issued from Gazetted Medical Officer
19.	Admission Fee slip deposited at JC Bose Ust. YMCA FBD. (if applicable)

NOTE:

- i. Candidates are advised not to submit their original marksheets during admissions and get return the same after documents verification.
- ii. If any board/University issues Migration Certificate only in online mode then students passed out from such board/university has to submit Affidavit along with Online issued Migration Certificate.
- iii. For more information related to commencement of classes of other activities, please visit the University Website: www.jcboseust.ac.in regularly.
- iv. Application / request for Cancellation of admission duly signed by Student & Parents must be submitted in the University Academic Branch only alongwith relevant documents mentioned therein (As per Annexure XVII of Information Brochure 2023-24).

----:Note: Kindly bring two set of documents:----