Ref.No.COE/C-Notice/04/ 199   Date: 05.11.2020

Sub: **Filling of the Theory improvement forms.**

It is informed to the students that the filled improvement exam forms are to be submitted to the COE office / on the online portal latest by 17/11/2020. Students can apply for improvement in a maximum of four subjects following ODD/Even rule subjects to the following conditions:

- The student should have over all CGPA less than 7.222(2010 Scheme)/ 6.842 (2016 Scheme onwards).
- The students should have passed the course in Dec 2019/May 2020.
- If a student has already given improvement examination in May 2020. S/He should restrict to examination of four papers over all in May 2020 and Dec 2020 both.
- Students of UTDs of 2010/2016 Scheme have to fill improvement exam form available on the University website, deposit the fee in the bank by collecting fee slip from COE branch and deposit the form in COE office along with fee deposition receipt.
- Students of Affiliated Institutions/ UTDs of 2K17 batch (including B.Tech 2k16 batch) need to apply on the online portal through their individual Login and deposit the fee online. Students of affiliated institutions have to apply through their respective institute.
- Examination fee is Rs. 1500/- per semester per student.
- Late fee fine after last date is over as follows:
    - Rs. 200/- per student per semester   -   till 23-11-2020
    - Rs. 500/- per student per semester   -   till 27-11-2020

Assistant Registrar (Exams)

For Controller of Examinations

Copy of the above is forwarded to the following for information and necessary action through e-mail only:

- PA to VC/Registrar
- All Director/Principal of Affiliated Institutions
- All Deans/Chairpersons/CBCS coordinator
- In-charge (Web server) with a request to upload on the website
- Notice Board