



J.C. Bose University of Science & Technology, YMCA Faridabad

(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognized by UGC Act 1956 u/s 22 to Confer Degrees)

Accredited 'A' Grade by NAAC



Request form for issue of Duplicate Identity Card

Undertaking for lost of Identity Card

Stamp size
photo of the
student

(Photo attested by
the Chairman / HOD
of the Department)

I, S/o. D/o.

Resident of

University Roll No., Mobile No.

Email id..... do hereby solemnly affirm and declare as under :-

- That I am enrolled for pursuing.....
(Course name) from J.C. Boss University of Science & Technology, YMCA Faridabad - 121006
during the academic session my Roll No. is Presently I am studying in Semester.
- That at the time of admission I was issued the University I-Card which I have lost / which is not traceable at present.
- That I may be issued a duplicate I-card to be produced whenever demanded.
- I assure the University that if the original I-Card it will be returned to the University with the understanding that the fee already paid is not refundable, failing which I am liable to be punished as per University rules.
- I am enclosing copy of Aadhar card for residence proof with this form
- I am enclosing FIR Copies for ready reference.

..... Deponent / Student Signature

Date :

Counter signatures / verified by the Chairperson of the department

Signature : (Chairperson / H.O.D)

..... (Name in Capital Letters)

(Verified that, he / she is the student of above mentioned Department / Course)

Forwarded to Account Section, for receipt of Duplicate Identity card fee of Rs. 200/-

..... Superintendent (Academic)

N.B. :- 1) Fee Receipt No. For Rs. 200/- Dated : (Original Fee Receipt is enclosed)
2) Copy of Aadhar Card
3) Copy of FIR for lost of I-Card is enclosed

Clerk / Asstt in Academic Section for necessary action / issue of duplicate I-Card