



J.C. Bose University of Science & Technology, YMCA Faridabad

(A Haryana State Government University)

(Established by Haryana State Legislative Act No. 21 of 2009 & Recognized by UGC Act 1956 u/s 22 to Confer Degrees)

Accredited 'A' Grade by NAAC



Stamp size
photo of the
student

(Photo attested by
the Chairman / HOD
of the Department)

Request form for issue of Duplicate Identity Card

Undertaking for lost of Identity Card

I, S/o. D/o.....
Resident of
University Roll No., Mobile No.....
Email id.....do hereby solemnly affirm and declare as under :-

- That I am enrolled for pursuing.....
(Course name) from J.C. Bose University of Science & Technology, YMCA Faridabad - 121006
during the academic session my Roll No. is
..... Presently I am studying in Semester.
- That at the time of admission I was issued the University I-Card which I have lost / which is
not traceable at present.
- That I may be issued a duplicate I-card to be produced whenever demanded.
- I assure the University that if the original I-Card it will be returned to the University with the understanding
that the fee already paid is not refundable, failing which I am liable to be punished as per University rules.
- I am enclosing copy of Aadhar card for residence proof with this form
- I am enclosing FIR Copies for ready reference.

Deponent / Student Signature

Date :

Counter signatures / verified by the Chairperson of the department

Signature : (Chairperson / H.O.D)

..... (Name in Capital Letters)

(Verified that, he / she is the student of above mentioned Department / Course)

Forwarded to Account Section, for receipt of Duplicate Identity card fee of Rs. 200/-

Superintendent (Academic)

- N.B. :- 1) Fee Receipt No. For Rs. 200/- Dated : (Original Fee Receipt is enclosed)
- 2) Copy of Aadhar Card
- 3) Copy of FIR for lost of I-Card is enclosed

Clerk / Asstt in Academic Section for necessary action / issue of duplicate I-Card