



YMCA University of Science & Technology

Sector 6, Faridabad (HARYANA) – 121006

(Established by the State Legislature Act No 21 of 2009)

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Minutes for Board of Management Meeting held on 09/10/2018 at 11:00 a.m. in Board room of University

Present:

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| 1. Prof. (Dr.) Dinesh Kumar | Ex-Officio Chairman |
| 2. Prof. (Dr.). Sandeep Grover | Ex-Officio Member |
| 3. Sh. Sanjeev Agarwal, | Outside Expert |
| 4. Prof. (Dr.) Vikram Singh | Ex-Officio Member |
| 5. Prof. (Dr.) Naresh Chauhan | Special Invitee |
| 6. Prof. (Dr.) Komal Bhatia | Special Invitee |
| 7. Prof. Hari Om | Special Invitee |
| 8. Dr. Prem Bajpai | Special Invitee |
| 9. Dr. Pradeep Dheemri | Special Invitee |
| 10. Dr. Rashmi Popli | Ex-Officio Member |
| 11. Dr. O.P. Mishra | Member |
| 12. Dr. Sanjeev Goyal | Member Secretary |

The following members could not attend the meeting:-

1. Prof. Tilak Raj
2. Mr. V. Valliapan
3. Mr. Rajesh Kumar
4. Nominee of SAE/ISHRAE
5. Nominee of Ministry of Labour and Employment, Director General of Employment and Training
6. Nominee of Automotive Skill Development Council/ Electronic Sector Skill Council of India

At the onset of the meeting Dr. Dinesh Kumar, Chairman-BOM welcomed all members for attending the meeting of BOM. He specially expressed thanks to the outside members for sparing time out of their busy schedule. After that the agenda items were taken up and after detailed deliberations the following decisions were taken:-

Item no. BOM/04/01: To confirm the Minutes of the 3rd meeting of the BOM held on 22/12/2016.

The Board considered and confirmed the Minutes of the 3rd meeting of the BOM held on 22/12/2016. While confirming the minutes, the Chairman desired that the meeting the Board of Management should be held at least twice a year (as per UGC Guidelines).

Item no. BOM/04/02: To consider and approve the conduct of CCSD student's examination and issuance of Certificate/ Diploma/ Degrees by COE, YMCA University of Science and Technology, Faridabad.

The Board considered and approved the proposal regarding the conduct of semester examinations and issuance of Certificate/ Diploma/ Degree on behalf of COE for the students of Community College of Skill Development. COE and Principal (CCSD) would chalk out the modalities for the same. It was also discussed and approved that the whole data of Community College of Skill Development students will also be made available on the University portal, as has been done for the students of YMCA University and Dean Academic Affairs may be requested for the same.

Item no. BOM/04/03: To consider and approve deduction from the remuneration of internal staff.

The Board after detailed discussion approved the Minutes dated 24/05/2018 of the committee constituted by the competent authority to recommend the remuneration to be paid to the guest faculty for conduct of CCSD student's classes. It was also decided that for the internal faculty who are taking the CCSD classes within the teaching load, no remuneration will be paid to them and the remuneration in such cases will be credited to the University account by the CCSD. However, in case an internal faculty takes the load out of his prescribed teaching load, then the teacher will be paid remuneration as per the prescribed rates and 10% will be deducted from the remuneration and will be credited in the University account as infrastructure cost. The above decision will be applicable from the inception of Community College i.e. from the year 2013.

Item no. BOM/04/04: To consider and approve engagement of the services of Mr. Satpal Kalyan, PA to Dean, Academics as an assistant for administrative work.

The Board considered and approved engagement of services of Mr. Satpal Kalyan, PA to Dean, Academics as an assistant for administrative work at payment of Rs. 3000/- per month with immediate effect. However, the services of Mr. Satpal Kalyan will be used after the office hours or on holidays.

Item no. BOM/04/05: To note the admission fee being charged for the Certificate, Diploma and B. Voc. Courses of Community College of Skill Development.

The Board considered and approved the fee structure for students of Community College of Skill Development courses. As the Community College serves students from underprivileged sections, it was decided that no late fee shall be charged; however, the degree/certificate will be issued only after clearance of all fee.

Item no. BOM/04/06: To consider and approve the Academic Calendar of Community College of Skill Development.

The Board considered and approved the Academic Calendar for the semester (July-Dec. 2018), as placed before the Board.

Item no. BOM/04/07: To consider and approve the use of library facilities by Community College of Skill Development students.

The Board considered and approved the charging of Rs. 2000/- as library Security from students of Community College of Skill Development to use the library facilities of the University which is refundable after completion of course.

Item no. BOM/04/08: To consider and approve the DSW Office facilities to Community College of Skill Development students.

The Board deferred this matter for the time being.

Item no. BOM/04/09: To note the proposal of conducting some workshops and classes of various courses at NSIC, Neemka

The Board noted the proposal regarding the conducting of various workshops and classes at NSIC, Neemka on payment of remuneration @ Rs. 500/- per hour for conducting practical and @ Rs. 1000/- per hour for conducting theory classes, as per UGC norms

Item no. BOM/04/10: To consider and approve the faculty appointments made in Community College of Skill Development.

The Board considered and approved the minutes of the Selection Committee meetings held on 15/09/2018 and 05/10/2018 for making selections for various faculty positions in Community College of Skill Development.

Item no. BOM/04/11: To note the empanelment and remuneration to be paid to internal faculty and workshop staff for taking theory/ practical classes.

The Board noted the empanelment and payment of remuneration as per UGC guidelines to Sh. Manmohan Kakkar and Sh. Deepak Arya for taking the classes of Community College of Skill Development courses.

Item no. BOM/04/12: To consider and approve the minimum requirement of infrastructure to Community College of Skill Development.

The Board desired the matter regarding requirement of infrastructure facilities for Community College of Skill Development to be put up before the Vice-Chancellor, separately.

Item no. BOM/04/13: To consider and approve maximum remuneration for guest faculty.

The Board considered and approved the proposal regarding payment of Rs. 35000/- per month as maximum remuneration to a guest faculty.

Item no. BOM/04/14: To note the actions taken by the Vice-Chancellor

The Board noted the actions taken by the Vice-Chancellor regarding;

- Appointment of Dr. Sanjeev Goyal as Principal, Community College of Skill Development in addition to his own duties.
- Appointment of Dr. Rashmi Popli as Vice-Principal, Community College of Skill Development in addition to her own duties.
- Appointment of Dr. Sanjeev Goyal as Program Co-ordinator/ Nodal Officer for B. Voc courses of Community College of Skill Development.

The meeting ended with a vote of thanks to the Chair.


Principal

Member Secretary, Board of Management
Community College of Skill Development