



**J.C. BOSE UNIVERSITY OF SCIENCE AND
TECHNOLOGY, YMCA, FARIDABAD, HARYANA, (INDIA)**

A State Government University (Accredited 'A' Grade by NAAC)

(Established by Haryana State Legislative Act No. 21 of 2009, Recognized by U.G.C. u/s 2 (f) and 12(B) of U.G.C. Act 1956)
SECTOR-6, MATHURA ROAD, FARIDABAD-121006, HARYANA, (INDIA)

Ref. No.05/03/2024/Acd-2823

Dated: 20/03/2026

CORRIGENDUM

Sub: Clarification regarding the revised attendance rules notified by the University vide notice Ref. No.05/03/2024/Acd-2716 dated 06.01.2026 for Students enrolled in various programmes running under UTDs and Affiliated Colleges.

Reference the Revised Attendance Rules notified by the University vide notice Ref. No.05/03/2024/Acd-2716 dated 06.01.2026, it is clarified that the point No.6 of the same shall be read as under :

Point No.6. The students having shortage of attendance will be debarred to appear in their end – semester examination as per the following criteria:-

- a. Students having attendance 55% and above but less than 65%, will be debarred from examination of one paper of that semester including all practical exams.
- b. Students having attendance 45% and above but less than 55%, will be debarred from two papers of that semester including all practical exams.
- c. Students having attendance 35% and above but less than 45%, will be debarred from three papers of that semester including all practical exams.
- d. Students having attendance less than 35% will be debarred from all examination papers of that semester including all practical exams.

Therefore, it is clarified that the rest points/ contents of the revised attendance rules will remain same and the above said clarification may be read as part and parcel of the revised attendance rule in place of point No.6 as mentioned therein.

Updated Revised Attendance Rule is attached herewith. It is for information and necessary action of all concerned.


19/03/26
Dy. Registrar (Academics)


- All Chairpersons of UTDs
- All affiliated Institutes
- Controller of Examination
- Dean Student Welfare
- Dean Institutions
- Scholarship Branch
- Controller of Finance/ Sr. Accounts Officer
- IT Cell with request to upload this notice on the University Website for information.

A copy is also forwarded to:

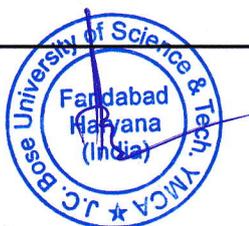
- PA to Vice Chancellor for kind information of Hon'ble Vice Chancellor
- PA to Registrar for kind information of W/Registrar



Updated Revised Attendance Rules for Students Enrolled in Various Programmes Running under UTDs and Affiliated Colleges w.e.f. January 2026 Session

The Competent Authority has approved the following attendance rules and penalties for shortage of attendance, applicable to students enrolled in various programmes running under the University Teaching Departments (UTDs) and Affiliated Colleges, effective from the January 2026 session.

1. The existing attendance criteria for eligibility to appear in the end semester examinations will remain the same and are reiterated as under:
 - a. Every student must have at least 75% attendance in aggregate at the end of each semester to be eligible to appear in the end-semester examination.
 - b. A deficiency of up to 10% may be condoned by the concerned Chairperson/Dean in severe cases on compensatory/medical grounds. Thus, a student with 65% or above attendance may be permitted to appear in the examination if the deficiency is condoned by the concerned authority.
 - c. A student with below 65% attendance is liable to be detained. However, an additional benefit of up to 2% attendance may be granted to students for participation in activities such as NSS, NCC, Unnat Bharat Abhiyan, Swachh Bharat Abhiyan, or other community services during the semester, on the recommendation of the concerned in-charge/DSW.
2. If a student remains absent from classes continuously for more than three days, the respective class/subject teacher will inform the Chairperson. The matter should also be escalated to the higher authorities and the parents of the student by the concerned Chairperson.
3. The list of students likely to be detained will be published by the concerned Chairpersons at least three week before the last day of the semester, so that students may get a final opportunity to compensate for their shortage of attendance.
4. An opportunity may be granted to students having a shortage of attendance to compensate for the deficiency during last three last weeks of the semester. The concerned Chairpersons may offer extra classes, community service activities, library hours, Swachhta drives, etc., to such students. Attendance for these activities will be





calculated on an hourly basis, i.e., one hour of activity will be treated as one hour of attendance.

5. Every department should publish the list of students likely to be detained or having a shortage of attendance on a monthly basis. Such students should be provided with proper counselling either through the teachers or by experts. A proper record of these activities should also be maintained.
6. students having shortage of attendance will be debarred to appear in their end-semester examinations as per the following criteria:
 - a. Students having attendance 55% and above but less than 65%, will be debarred from examination of one paper of that semester including all practical exams.
 - b. Students having attendance 45% and above but less than 55%, will be debarred from two papers of that semester including all practical exams.
 - c. Students having attendance 35% and above but less than 45%, will be debarred from three papers of that semester including all practical exams.
 - d. Students having attendance less than 35% will be debarred from all examination papers of that semester including all practical exams.
7. The examination papers from which a student will be debarred shall be those course/subject with the lowest attendance, or as recommended by the concerned Chairperson. Such students may appear in the theory examinations from which they were debarred, in the next academic session.
8. Debarred students will be allowed to be promoted to the next semester provisionally, subject to submission of an affidavit signed by the student and his/her parents, stating that if the student further has a shortage of attendance in any subsequent semester, he/she may be detained for that entire semester.
9. Such students will be allowed for sessional improvement as per the existing rules.

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