Seed Money to the Young Researchers

4.1   Preamble

To motivate the young researchers of the University, R&D proposals are invited from interested faculty members in collaboration with students every year. These projects are sponsored by the University through self or other funding agencies. The seed money of maximum Rs 2 Lakhs can be granted to the selected projects for two years. For selection, the proposals are scrutinized by the expert committee comprising external experts.

4.2   Format for Submission of Research Proposal

(To be filled by the applicant)

1. Project Title

2. Broad Area

3. Sub Area

4. Duration in months

5. Project Summary (maximum 150 words)

6. Keywords (maximum 6)

7. Technical Details

8. Introduction

9. Review of the status of Research and Development in the subject

10. Importance of the proposed project in the context of current status

11. Methodology

12. Details about Principal Investigator

Name	
Exact designation	
Appointment Type	
Department	
Qualifications	
Experience in years	
Ph.D. students guided	
Publications	
Relevant experience	
Other information	
Mobile No.	
Email	
Signature	

13. Details about Co-Investigator

Name	
Exact designation	
Appointment Type	
Department	
Qualifications	
Experience in years	
Ph.D. students guided	
Publications	
Relevant experience	
Other information	
Mobile No.	
Email	

Signature	

14. Facilities/equipment available in the area of research proposed in the Department

Name of equipment	Make and model	Cost in Rs.	Year purchased

15. Budget Estimates – Non Recurring

Proposed equipment/s	Specifications	No of units	Cost in Rs.	Justification
Total(INR)				

16. Budget Estimates – Recurring

	Estimate for Year 1	Estimate for Year 2
AMC/Service charges	Nil (warranty period)	
Consumables & Contingencies		

By signing this certificate, I/We undertake to

(i) Abide by all the rules/ regulations regarding the utilization of the amount that may be granted by the Institute.

(ii) Submit timely progress reports about grant utilization.

(iii) Submit the utilization certificate before the project period is over.

(iv) Return full/ partial unutilized grant amount to the institute.

Date: Signature of the Applicant

Date: Signature of Chairperson of the Department

Scrutiny Report Format for the Project

Title of the project:

Department:

Name of Principal Investigator:

Area of Project:

Date of Scrutiny:

Reasons for selection (✓)/ rejection (X)

A viable and researchable problem	
An acceptable plan of action for undertaking the research	
Done sufficient preparation to establish the rationale for the research	
A feasible chance of completing the research	
Originality	
Creative thinking	
Budget and cost	

Any other comments:

Research Proposal Scoring (✓)

Evaluation comments	Score
All relevant aspects of the criterion are successfully addressed.	5
The criterion is well addressed, although certain improvements are possible.	4
The criterion is broadly addressed, yet significant weaknesses need to be corrected.	3
There are serious weaknesses in relation to the criterion	2
The criterion is addressed in an unsatisfactory manner.	1

Project: Selected/ Rejected

Name of the Expert:

Designation: Signature of the Expert Report Format of the work done on the Research Project.

(Report to be submitted after every 8 months)

(1)   Project report No. 1st/2nd

(2)   Period of report: from to

(3)   Title of research project

(4)   (a) Name of the Principal Investigator (b) Deptt.

(5)   Effective date of starting of the project

(6)   Grant approved and expenditure incurred during the period of the report:

   (a)   Total amount approved Rs.

   (b)   Total expenditure Rs.

   (c)   Report of the work done: (Please attach a separate sheet)

      i. Brief objective of the project ii. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication. iii. Has the progress been according to original plan of work and towards achieving the objective? If not, state reasons

      iv.   Please indicate the difficulties, if any, experienced in implementing the project

      v.   If project has not been completed, please indicate the approximate time by which it is likely to be completed.

      vi.   If the project has been completed, please enclose a bound copy of the final report of work done.

      vii. Any other information which would help in evaluation of work done on the project.

At the completion of the project, the first report should indicate the output, such as

(a)   Manpower trained

(b)   Ph.D. awarded

(c)   Publication out of Project

(d)   Other impact, if any

Signature of

Principal-Investigator   Co-
                                                   Investigator

Chairperson   Dean