

**Employment & Training Office****Email: tpo@jcboseust.ac.in****Ref. No. ETO/25/3157****NOTICE****Dated: 18/11/2025**

Subject: Industrial Training / Internship – 2026 Batch for B.Tech. All Branch 8th Sem., B.Sc. (Animation & Multimedia) 6th Sem, BA (JMC) 6th Sem, M.A. (JMC) 4th Sem and MCA 4th Sem.

This is to inform all eligible students of the following programs, who will be completing their course in the year **2026**, that the **05/06 months Industrial Training / Internship** will commence from **January 2026**:

- B.Tech. (All Branches) – 8th Semester
- B.Sc. (Animation & Multimedia) – 6th Semester
- BA (JMC) 6th Sem
- MCA 4th Semester
- M.A. (JMC) 4th Sem

Students must upload a **soft copy (PDF named as the student's roll number)** of the following documents through Google Form link:

1. **Training Letter (NOC)** issued by the Placement Office on University letterhead.
2. **Training or Full Time Offer Letter** issued by the employer.
3. **Undertaking Regarding Training** (Format available on the TPO website)
4. **Consent form** already circulated and duly filled by candidates.

Google Form link:

Google Form Link: <https://forms.gle/N5ujQYtz18dJpP6m8>

Additionally, **one photocopy of Training or Full Time Offer Letter** issued by the employer is to be submitted by the student in the office of ETO.

Submission Schedule (Hard copies of above said documents)

Sr. No.	Branch	Date of file/ Document submission to ETO office
1	B. Tech (CE, CE-DS), B. Tech (CE) Hindi, IT, MCA	5 th , 6 th , 7 th Jan 2026
2	B. Tech (ECE, ENC, EE(IOT)), B. Tech.(EL)	8 th , 9 th , 12 th Jan 2026
3	B.Tech (ME, RAI), B. Tech (ME) Hindi	13 th , 14 th Jan 2026
4	B.Com, B. Tech (Civil, EVS)	15 th , 16 th Jan 2026
5	B.Sc. (Animation & Multimedia), BA (JMC) & MA(JMC) Submit to concerned Dept. TPO Coordinator	15 th , 16 th Jan 2026

18/11/2025
Dr. Sheilza Jain
(Dy. Training and Placement Officer)

CC:

1. PS to VC-for kind information to VC.
2. PA to Registrar- for kind information to Registrar.
3. Training and Placement Officer
4. All concerned Chairperson
5. Website Admin for uploading on website.
6. Dept. TPO Coordinators.

