



No.Lib/LC/2024

Dated: 02.01.2025

Final Minutes of 10th meeting of University Library Committee held on 02.12.2024 at 11.00 AM in the Board Room of the University.

Present:

1.	Prof S.K.Tomar, Vice-Chancellor	In Chair
2.	Prof. Vikas Turk, Professor in ME	Nominated Member-LC
3.	Dr. Arvind Gupta, Chairperson-ME Deptt.	Member
4.	Dr. Shilpa Sethi, Chairperson-CA Deptt.	Member
5.	Dr. Anju Gupta, Chairperson-Electrical Engg. Deptt.	Member
6.	Dr. Munish Vashisth, Chairperson-Electronics Engg. Deptt.	Member
7.	Dr. Manisha Goel, Chairperson-Business Studies Deptt.	Member
8.	Dr. Pawan Singh Malik, Chairperson-CMT Deptt.	Member
9.	Dr. Bindu Mangla, Rep. of Chairperson-Chemistry Deptt.	Member
10.	Dr. Kakoli Dutt, Chairperson-Life Sciences Deptt.	Member
11.	Dr. Sonia Bansal, Chairperson-Physics Deptt.	Member
12.	Dr. Renuka Gupta, Chairperson-EVS Deptt.	Member
13.	Dr. Divya Jyoti Singh, Chairperson-Lit. & Language Deptt.	Member
14.	Dr. Neeraj Kumar Singh, Dy Librarian, Panjab University, Chandigarh.	Outside Member
15.	Dr. P.N.Bajpai, Dy Librarian, Central Library	Member-Secretary

Dr. Meha Sharma (Registrar), Dr. Atul Sharma (Chairperson-CE), Dr. Neetu Gupta (Chairperson-Maths), Dr. Rajni Saggi (Chairperson-Civil Engg.), Dr. Rachna Aggarwal (Chairperson-Mgt. Studies) and Dr. Savita Mittal (Dy Librarian, IP University, Delhi) could not attend the meeting.

At the outset, the Member-Secretary, extended a hearty welcome to all the members of the Library Committee for attending the meeting. He also extended special thanks to Dr. Neeraj Kumar Singh, Dy Librarian, Panjab University, Chandigarh for attending the meeting after sparing time out of his busy schedule and to give his valuable suggestions.

Thereafter, the agenda items were taken up and after detailed discussions, the following decisions were taken:-

No.Lib/10/01	To confirm the minutes of 9th meeting of the Library Committee held on 20.12.2023 at 11.00 AM in the Board Room of the University.
	The Committee considered and confirmed the Minutes of its 9 th meeting held on 20.12.2023 at 11.00 AM.

No.Lib/10/02	<p>To note the Action Taken Report (where necessary) on the decisions of 9th Library Committee meeting held on 20.12.2023 at 11.00 AM</p>
	<p>The Committee noted the action taken report (where necessary) on the decisions of the Library Committee. However, while considering the action taken report, the Committee on the following items further suggested/desired as under:-</p> <p>Item No.Lib/08/02 : <i>To maintain separate Head by Accounts Department for Library receipts including fine/other charges.</i></p> <p>The Chairman desired that Dr. Vikas Turk, Nominated Member Lib. Committee may take up the matter with Accounts Branch and to update the Vice-Chancellor within 15 days.</p> <p>Dr. Neeraj Kumar Singh (Dy Librarian, Panjab University), informed that some students may donate their security amount to the Library for development of resources. Therefore, the Library should have a separate Bank Account. The Chairman suggested that the Library can get help of Dr. Neeraj Kumar Singh in preparing the performa to donate the library security amount to the library by the students.</p> <p>Dr. Neeraj Kumar Singh further suggested to adopt "Earn While Learn" scheme for the students, as the same is being followed by the Library in Panjab University, Chandigarh. The Committee decided to constitute a sub-committee of the following to prepare the detailed scheme and to invite applications from the students to work in the Library:-</p> <ol style="list-style-type: none"> (1) Dr. Munish Vashisth, Chairperson-Electronics Engg. Deptt. (2) Dr. Atul Mishra, Chairperson-Computer Engg. Deptt. (3) Dr. Vikram Singh, Professor in Mech. Engg. (4) Dr. Maneesha Garg, Professor in Physics & Director (R&D) (5) Dr. Pawan Singh Malik, Chairperson-CMT <p style="text-align: right;">(Action to be taken by Library)</p> <p>The Chairman further suggested that the other Departments of the University can also create Societies to generate funds to meet the misc. expenses of the departments.</p> <p style="text-align: right;">(Action to be taken by all Chairperson-UTDs)</p> <p>Further, the Committee decided to constitute the following sub-committee to check the quality of binding and printing error of books :-</p> <ol style="list-style-type: none"> (1) Dr. Vasdev Malhotra, Professor in ME (2) Dr. Anuj Arya, Associate Professor in Physics (3) Dr. K.M.Tabish, AP in CMT Deptt. <p style="text-align: right;">(Action to be taken by Library)</p> <p>Item No.Lib/08/05 : <i>Purchase of e-books.</i></p> <p><i>The Committee decided to allocate a sum of Rs.10.00 Lakh per year from the Student Amalgamated Fund (SAF) of the University for procurement of information resources and development of the Library.</i></p>

	<p>The Chairman desired that the o/o DSW should furnish its consent to allocate a sum of Rs.10.00 Lakh per year from SAF to Accounts Branch and Central Library.</p> <p style="text-align: right;">(Action to be taken by DSW)</p> <p>Item No.Lib/08/06 : Subscription of print journals.</p> <p>The Chairman desired to further filter the subscription of print journals and to stop the subscription of such journals, which are available through Open Access.</p> <p style="text-align: right;">(Action to be taken by Library)</p>																								
Item No. Lib/10/03	<p>To consider and approve the Budget allocation for the Financial Year 2025-26.</p> <p>After detailed discussions, the Committee approved the allocation of following budget for the FY year 2025-26:-</p> <table border="1"> <thead> <tr> <th>Budget Head</th><th>Estimated budget for FY 2025-26</th></tr> </thead> <tbody> <tr> <td>Print Books</td><td>35.00 Lakh</td></tr> <tr> <td>e-Books</td><td>35.00 Lakh</td></tr> <tr> <td>Print Journals</td><td>04.00 Lakh</td></tr> <tr> <td>e-Journals</td><td>Nil</td></tr> <tr> <td>Other e-resources (e-Library +Press Reader etc.)</td><td>07.50 Lakh</td></tr> <tr> <td>Magazines & Newspapers</td><td>02.00 Lakh</td></tr> <tr> <td>Machines & Equipments (M&E)</td><td>14.00 Lakh</td></tr> <tr> <td>Misc. including binding (M&S)</td><td>02.50 Lakh</td></tr> <tr> <td>Earn while learn scheme</td><td>05.00 Lakh</td></tr> <tr> <td>Remuneration to Library Trainees</td><td>04.00 lakh</td></tr> <tr> <td>Total</td><td>01.09 Crore</td></tr> </tbody> </table> <p style="text-align: right;">(Action to be taken by the Library)</p>	Budget Head	Estimated budget for FY 2025-26	Print Books	35.00 Lakh	e-Books	35.00 Lakh	Print Journals	04.00 Lakh	e-Journals	Nil	Other e-resources (e-Library +Press Reader etc.)	07.50 Lakh	Magazines & Newspapers	02.00 Lakh	Machines & Equipments (M&E)	14.00 Lakh	Misc. including binding (M&S)	02.50 Lakh	Earn while learn scheme	05.00 Lakh	Remuneration to Library Trainees	04.00 lakh	Total	01.09 Crore
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Item No. Lib/10/04	<p>To consider and approve renewal of existing e-Resources in the Library.</p> <p>The Committee considered and approved in-principle the renewal of existing e-resources in the Library i.e. Elsevier, IEEE, EBSCO e-books, Refread, Press Reader, Delnet, Turnitin etc. which may not be accessible through One Nation One Subscription.</p> <p style="text-align: right;">(Action to be taken by the Library)</p>																								
Item No. Lib/10/05	<p>To consider and approve the procurement of e-books.</p> <p>The Committee considered and approved the procurement of e-books from Pearson Publisher and further approved the purchase of e-books from McGraw-Hill and other publishers in phased manner, so that they may get more titles and provide better discount on e-books.</p> <p>The Chairman desired that all departments will submit their proposals for procurement of e-books within a week.</p> <p style="text-align: right;">(Action to be taken by all Chairperson-UTDs & Library)</p>																								
Item No. Lib/10/06	<p>To note the organizing of Book Exhibition in the month of January,2025.</p> <p>The Committee desired that the Book Exhibition may be organized on</p>																								

	<p>23rd & 24th January, 2025 or as may be finally decided by Hon'ble Vice Chancellor.</p> <p>Dr. Divya Jyoti Singh, Chairperson-Lib. & Language Deptt. suggested to also purchase general interest books and to invite such publishers to participate in the Book Exhibition.</p> <p style="text-align: right;">(Action to be taken by the Library)</p>
Item No. Lib/10/07	<p>To note the Library Rules framed for Central Library of the University.</p> <p>The Chairman desired that the Library Rules may be circulated amongst the following outside experts to have their comments/suggestions on the Library Rules:-</p> <ol style="list-style-type: none"> (1) Dr. Neeraj Kumar Singh, Dy Librarian, Panjab University Chandigarh. (2) Dr. Savita Mittal, Dy Librarian, IP University, New Delhi (3) Dr. Sanjay Kaushik, Dy Librarian, Kurukshetra University. <p>Further, the Committee authorized the Vice-Chancellor to approve the Library Rules, after incorporating the comments (if any) received from the above outside experts.</p> <p style="text-align: right;">(Action to be taken by the Library)</p>
Item No. Lib/10/08	<p>To apprise the Committee about the activities performed by the Library during the year 2024.</p> <p>The Committee appreciated the activities performed by the Central Library during the year 2024.</p> <p>It was suggested by the Committee to organize the events to create awareness amongst the students regarding use of library resources by inviting Experts from Publishers e.g. IEEE & etc.</p> <p style="text-align: right;">(Action to be taken by the Library)</p>
Item No. Lib/10/09	<p>Any other item with the permission of the Chair.</p> <p>With the permission of the Chair, the following issues were discussed :-</p> <ol style="list-style-type: none"> (1) Dr. Neeraj Kumar Singh, Dy Librarian, Panjab University, Chandigarh suggested to have PDS System in the Library for students to have safety & security of the Library. He also assured to extend all types of helps in this regard. (2) Dr. Shilpa Sethi, Chairperson-CA suggested to create a Students Library Club in the University to create awareness about the use of Library resources. <p style="text-align: right;">(Action to be taken by the Library)</p> <ol style="list-style-type: none"> (3) Dr. Kakoli Dutt, Chairperson-Life Sciences Deptt. desired to develop posters with QR Code for the girls hostels, so that the students can access the e-newspaper and e-magazine through QR Code. Dr. Pawan Singh Malik, Chairperson-CMT assured to extend help in this regard. <p style="text-align: right;">(Action to be taken by Dr. Pawan Singh Malik)</p>

The meeting ended with a vote of thanks to Chair.


**Dy. Librarian &
Member-Secretary**

