



J.C. Bose University of Science & Technology, YMCA, Faridabad
(A Haryana State Government University)
(Established by Haryana State Legislative Act No. 21 of 2009 & Recognized by UGC Act 1956 u/s 22 to Confer Degrees)
Accredited 'A' Grade by NAAC



Department of Literature and Languages
Faculty of Liberal Arts and Media Studies

**TENTATIVE GENERAL INSTRUCTIONS AND SCHEDULE FOR MERIT LIST FOR 3RD AND 4TH
COUNSELING OF MA ENGLISH (2025-26) ON AUGUST 1, 2025.**

Venue of reporting for Counseling:

Performance and Ideation Arena, Department of Literature and Languages,
Second Floor, Main Building.

Schedule for reporting on 01.08.2025:

Sr.No	Time of reporting
1	10:00 AM (Sharp)

➤ GENERAL INSTRUCTIONS:

All the candidates are advised to read and follow the instructions before reporting in the counseling:

1. The candidates must fulfill the eligibility criteria of the course:

Eligibility Criteria:

2. ***Bachelors Degree in any discipline with 45% marks in aggregate (40% for SC/ST candidates of Haryana Only) from a recognized Univ./ Institute. Admission shall be made on the basis of merit of qualifying examination..***

3. The candidates are required to keep their original certificates/documents/ testimonials with him/her at the time of Manual /Institute Level counseling for verification.
4. Candidate must have to attend the counseling physically and also to present themselves in person before the admission committee for the allotment of seat. **Physical attendance of the candidate at the counseling is mandatory.**
5. Eligibility of the candidate for the admission is subjected to verification and submission of required documents at the time of admission.
6. If a candidate reports late for the document verification during counseling, he/she will be eligible only for the available seats at his/her turn after verification of documents.
7. Admissions must be within the sanctioned intake of the respective program and in accordance with the State Government Reservation Policy. **(Please refer University Information Brochure 2025-26 and seat matrix notified vide number**

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10/10/2025/Acd.-2265 dated 23.06.2025)

8. The caste/reservation/annual income/financial benefits given to the candidates shall be based on verified caste/income data fetched through PPP (Parivar Pehchaan Patra) as per the State Government. Any unverified PPP data of the candidate shall lead to their candidature being considered in the general category only. All candidates seeking admission should be advised to get updated and verified their PPP ID.
9. Candidates have to deposit the Admission Fee amount Rs 36542/-. It is mandatory for the candidate to pay the requisite fee at the time of admission; otherwise, their admission will not be confirmed. Admission Fee can be deposited in the form of Demand Draft (drawn in favour of "Registrar, J.C. Bose UST, YMCA Faridabad") on the spot on offering the seat for admission. Payment can also be made by Debit/Credit card with applicable charges. Cash will not be accepted in any case.

For more details, refer the University Information Brochure 2025-26 available on the University Website

LIST OF DOCUMENTS (TO BE BROUGHT AT THE TIME OF REPORTING/COUNSELING IN THE UNIVERSITY)

The candidates at the time of reporting/admission must bring the following original certificates/documents/testimonials along with two sets of duly attested photocopies with them:-

Sr. No	Particulars
1	Seat allotment letter issued by HSTES (if applicable)
2	Copy of JEE mains/OLET/GATE/NET-JRF rank card (if applicable).
3	Counseling Registration Fee Receipt paid (if applicable)
4	Printout of online-application form (if applicable)
5	Admission form alongwith Temporary Identity card and undertaking for attendance, filled by the student (To be provided by the concerned UTDs)
6	Four Passport size color photographs (not older than 6 months)
7	10th Mark sheet / High School Certificate
8	Copy of 12th mark sheet/ Qualifying Exam Certificate/DMC as per Eligibility Criteria
9	Copy of Diploma mark sheet (Grand total/Final semester result- if applicable)
10	Copy of UG / PG / other qualifying Mark Sheet with grand total (for PG Courses)
11	No Objection Certificate from current employer and experience certificate(s) for MBA for working professionals (Weekend Program)
12	Copy of Valid category certificate (SC/BC/PH/ESM/FF/SGC/HGST/EWS/KM/TFW/ Abandoned/Surrendered/Orphan children etc.)

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13	Aadhar card photocopy
14	Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner-cum District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP)
15	Original Character Certificate from the Head of Institution last attended
16	Haryana Resident Domicile Certificate (if applicable)
17	Original Migration Certificate from the last attended Board/University / (Online/ DigiLocker issued Migration Certificate along with requisite affidavit as per Annexure-XVI). However Migration Certificate is exempted for the LEET category Diploma Holders pass-out from HSBTE only.
18	Affidavit by both Mother & Father of the candidate (Notary attested) in the prescribed format as per Annexure-VI (in case of BC category candidate)
19	Online Anti-ragging undertaking reference number
20	Original gap year Affidavit (if applicable)
21	Original Medical fitness Certificate issued from Gazetted Govt. Medical Officer
22	Family ID/PPP ID (if applicable)
23	Voter Card (EPIC)

The candidates must bring the following documents during reporting as per their Category: -

➤ **SC/SC(D)/BC Category Candidates:**

- Candidates belonging to SC, SC-D, BC-A, and BC-B categories must submit relevant category certificates issued by the competent authority. Parents of BC candidates (Block A & B) must submit an income certificate showing their gross annual income below Rs. 8 lakh and an affidavit regarding exclusion of Creamy Layer as per Annexure-VI of Information Brochure 2025-26 of the University. Annual family income should be verified from their PPP ID. For the criteria for exclusion of persons within the Backward Classes as Creamy Layer, please refer to Haryana Government Gazette No.107-2024/Ext. dated 16-Jul-2024.
- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)

➤ **EWS (Economically Weaker Section) Category Candidates:**

- For admissions under the Economically Weaker Section (EWS) category, candidates must mandatorily provide the **EWS Income & Asset Certificate showing income below Rs.6 lakh**, issued by the Competent Authority of Haryana State only. A Resident/Domicile Certificate of Haryana is also mandatory to avail the benefits of the EWS category if the candidate qualified their last qualifying exam from another state. However, the family income of the candidate should be matched & verified from his/her PPP ID. In the event of non-availability of students in this category, the seat shall not be given to any other category of candidates.

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- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)

➤ **HOGC/ROHC Candidates:**

- Student claiming HOGC Category should be passed their 12th from the School situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
- Student claiming ROHC Category should be passed from the school situated Outside Haryana or they should possess the Domicile/Residence Certificate of State other than Haryana.

➤ **SGC (Single Girl Child) Candidates:**

- Student claiming SGC Category should be passed their 12th from the School situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
- The eligible Single Girl Child required to submit an affidavit on stamp paper worth Rs. 20/- duly attested by 1st Class Magistrate, to be obtained from the parents of the girl child declaring therein that the girl child is only a single child of their family not having any brother/sister.

➤ **Abandoned/Surrendered/Orphan children:**

- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
- Certificate issued by the Competent Authority/ Body i.e. Concerned District Programme Officer

Criteria for admission under this policy:-

- a) Abandoned and Surrendered Children upto the age of 25 years who were admitted to the Child Care Institutions before the age of 05 year (as Abandoned) and before the age of 01 year (as Surrendered) and have completed the age of 18 years while living in Child Care Institution.
- b) Orphan Children, who have lost their parents (both father & mother) and is without biological or adoptive parents or legal guardian or whose legal guardian is not willing to take or capable of taking care of the child and having the family income (including guardian, if any) less than Rs. 2.00 Lakh per annum from all sources.
- Both (a) and (b) will be provided Free Higher Education including Technical Education alongwith hostel facilities in the University. However, minimum eligibility criteria of respective courses as per University Information Brochure notified time to time, must be fulfilled by the applicants

➤ **KM/TFW/PH/ESM/FF Candidates (if applicable)**

- For admissions under the **Tuition Fee Waiver (TFW)** category, the candidate must provide an Income certificate issued by the Competent Authority of Haryana State, stating an income of less than Rs.8 lakh from all sources and verified through their PPP ID. Additionally, a Resident/Domicile Certificate of Haryana is also mandatory to avail the benefits of the TFW category if the candidate qualified their last qualifying exam from another state. Candidates admitted in this category shall not be allowed to change the institution/program under any circumstances. In the event of non-availability of students in this category, the seat shall not be given to any other category of candidates.
- Kashmiri Migrant (KM) Certificate issued by the competent authority or Relief commissioner.

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- PH certificate must be issued from Chief Medical Officer of the concerned District
- ESM certificate as per annexure-X (as applicable) of Information Brochure 2025-26
- Freedom Fighter certificate as per Annexure-VIII of Information Brochure 2025-26

---: Kindly bring three self-attested photocopies of the required documents with you at the time of counselling: --

Tentative Merit List for 3RD and 4th Counseling:

Merit No.	Candidate's Name	Father's Name	Application Number	Candidate Category	Applied Category	% of Marks in qualifying exam (as per mode of admissions)
1	DIVYA KUMARI	SANTLAL PRASAD KUSHWAHA	JCBOSE000 0367	HOGC	---	44
2	CHANDAN CHIBB	DHANVEER CHIBB	JCBOSE000 2996	HOGC	---	39
3	TANISHA	SUNIL KUMAR	JCBOSE000 6349	SC	SC	37
5	DIVYA	SANAJAY	JCBOSE000 6324	BC (A)	BC (A)	32
5	JANVI	KAILASH	JCBOSE000 1868	BC (B)	BC (B)	32
7	SHAKSHI	DHARAMPAL	JCBOSE000 3429	BC (B)	BC (B)	21

Important Instructions:

All the candidates having their names in the list above are required to report latest by 10:00 am on August 1, 2025, in the Performance and Ideation Arena, Department of Literature and Languages, Second Floor, Main Building for verification. Make sure to report in time with all requisite documents, fee and sign the attendance sheet. Admission fee (including First semester fee) is to be deposited at the time of reporting/admission in the university by all candidates through various payment methods such as Demand Draft in favour of "Registrar, J.C Bose UST, Faridabad" or online payment through designated payment portals. Admission is subject to the deposit of requisite fee and confirmation by the admission council.

NOTE

- As per the guidelines of AICTE issued vide F.No.1-104/AICTE/PGRC/Anti ragging/2021 dated 22.11.2021, the candidates have to fill online Anti Ragging Undertaking prior to filling the admission form at either of the two designated websites namely www.antiragging.in and www.amanmovement.org and must fill its Reference Number in the admission form.
- The candidates are required to deposit the desired semester fee as per "Fee Structure" mentioned in this University Information Brochure. Further, Candidates are requested to carry demand Draft with them on the day of physical reporting/counseling.
- The candidate is also desired to deposit the hostel fee and mess fee in the form of demand draft as mentioned under "Hostel Facility" of this University Information Brochure for allotment of accommodation in hostel.

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Chairperson
Dept. Literature & Languages
J.C. Bose University Of Science And
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