



## **J.C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA, FARIDABAD, HARYANA, (INDIA)**

A State Government University (Accredited 'A+' Grade by NAAC)

(Established by Haryana State Legislative Act No. 21 of 2009, Recognized by U.G.C. u/s 2 (f) and 12(B) of U.G.C. Act 1956)  
SECTOR-6, MATHURA ROAD, FARIDABAD-121006, HARYANA, (INDIA)

### **Community College of Skill Development**

#### **Lesson Plan: English Literacy**

**Program: B.Voc (WD), DWD**

**Semester: 1<sup>st</sup> Course Code: BSC-105/ENG-151-V**

**Credits: 3**

**Course Objectives:** The objective of studying this course is to acquire knowledge on the Basic English grammar, starting from speeches to synaptic category going forward with tenses and its types. To comprehend voices, narration and sentence making.

#### **Course Outcomes:**

- CO1.** To accurately identify and use different parts of speech in sentences.
- CO2.** To effectively use prepositions, conjunctions, and interjections in their writing and storytelling.
- CO3.** To construct sentences correctly using present, past, and future tenses.
- CO4.** To form various types of sentences and identify active and passive voice as well as direct and indirect narration.

#### **Equipment required in Classroom/ Laboratory/ Workshop**

- i. LCD/Projector
- ii. Whiteboard/ Black Marker

#### **Assessment Scheme**

<b>S.No.</b>	<b>Criteria</b>	<b>Marks</b>
1	End Term Examination	75
2	Internal Evaluation Scheme	25
2a	Class Tests	15
2a (i)	Class Test-I	7.5
2a (ii)	Class Test-II	7.5
2(b)	Teacher Assessment (Continuous Evaluation)	10
2b (i)	Attendance	5
2b (ii)	Assignment / Presentation	5

Lecture No.	Topic Covered	Pedagogy	Date of Implementation	Course Outcomes Covered	Faculty Sign
1	Introduction to Parts of Speech. Importance	Explanation, Q&A	30.07.2025	CO1	
2	Nouns (types & examples, ID exercises)	Exercises, Chalk & Talk	30.07.2025	CO1	
3	Pronouns (types & usage)	Examples, Interactive	06.08.2025	CO1	
4	Verbs (action, linking, auxiliary, transitive, intransitive)	Examples, Q&A	06.08.2025	CO1	
5	Adjectives (types & comparison)	Explanation, Practice	07.08.2025	CO1	
6	Adverbs (types & formation)	Chalk & Talk, Activity	13.08.2025	CO1	
7	Revision and doubts	Chalk & Talk, Activity	13.08.2025		
8	Prepositions	Sentence Creation, Demo	14.08.2025	CO2	
9	Conjunctions	Exercises, Examples	20.08.2025	CO2	
10	Interjections	Q&A, Demonstration	20.08.2025	CO2	
11	Articles (rules & usage)	Practice, Chalk & Talk	21.08.2025	CO1	
12	Review: All Parts of Speech; Identification exercises	Worksheet, Revision	27.08.2025	CO1	
13	Student Activity: Create and ID parts of speech in sentences	Student Activity	27.08.2025	CO1, CO2	
14	Introduction to Linguistic Skills,	Interactive, Audio	28.08.2025	CO1, CO2	

Lecture No.	Topic Covered	Pedagogy	Date of Implementation	Course Outcomes Covered	Faculty Sign
	pronunciation importance				
15	Noun/verb/adjective phrases	Chalk & Talk, Worksheet	03.09.2025	CO1	
16	Pronunciation (tricky words, guides, dictionaries)	Listening, Practice	03.09.2025	CO1, CO2	
17	Pronunciation drills	Audio-Visual, Practice	04.09.2025	CO1, CO2	
18	Preposition usage: errors and corrections	Sentence Correction, Demo	10.09.2025	CO2	
19	Conjunction usage: connecting sentences properly	Exercises, Practice	10.09.2025	CO2	
20	Interjection usage: expressing emotions	Drama, Examples	11.09.2025	CO2	
21	Revision and doubts	Chalk and talk and worksheets	17.09.2025		
22	Introduction to Tenses, necessity	Explanation, Q&A	17.09.2025	CO3	
23	Class Test		18.09.2025		
24	Simple & Continuous Present Tense	Illustrations, Practice	01.10.2025	CO3	
25	Present Perfect & Continuous	Practice, Worksheet	01.10.2025	CO3	
26	Simple & Continuous Past Tense	Exercise, Chalk & Talk	08.10.2025	CO3	
27	Past Perfect & Continuous	Worksheet, Examples	08.10.2025	CO3	
28	Simple & Continuous Future Tense	Practice, Q&A	09.10.2025	CO3	

Lecture No.	Topic Covered	Pedagogy	Date of Implementation	Course Outcomes Covered	Faculty Sign
29	Future Perfect & Continuous	Chalk & Talk, Examples	15.10.2025	CO3	
30	Oral Drilling: Simple commands, statements	Speaking Practice	15.10.2025	CO3	
31	LSRW Skills practice using tenses	Group Activity, Practice	16.10.2025	CO3	
32	Revision and doubts	Chalk & Talk, practice sheets	29.10.2025		
33	Sentence Formation: Basic sentence structure (SVO)	Explanation, Worksheet	29.10.2025	CO4	
34	Active & Passive Voice: Conversion Rules	Demonstration, Practice	30.10.2025	CO4	
35	Direct & Indirect Narration: Reported Speech rules	Examples, Chalk & Talk	06.11.2025	CO4	
36	Practice of Active & Passive Voice and Direct & Indirect Narration	Practice worksheets	12.11.2025	CO4	
37	Simple Sentences: Definitions, examples	Examples, Practice	12.11.2025	CO4	
38	Compound Sentences: Coordinating conjunctions	Practice, Worksheet	13.11.2025	CO4	
39	Complex Sentences: Subordinating conjunctions	Practice, Explanation	19.11.2025	CO4	
40	Compound-Complex Sentences, Introduction to phonetics	Q&A, Revision	19.11.2025	CO4	

Lecture No.	Topic Covered	Pedagogy	Date of Implementation	Course Outcomes Covered	Faculty Sign
41	Revision and doubts	Chalk and talk and worksheets	20.11.2025		
42	Class Test		26.11.2025		

**Suggested Readings:**

1. Wren and Martin. High School English Grammar and Composition. New Delhi: RRP.
2. Murphy, Raymond. Essential English Grammar. New Delhi: Cambridge.