



Research & Development Cell

INSTRUCTIONS:

1. Candidates are required to report their respective department for the interview as per the date & time notified by the respective department.
- 2. Candidates are required to bring brief research proposal (3-5 pages) along with presentation at the time of interview.**
3. List of documents required at the time of interview is given below.

LIST OF DOCUMENTS REQUIRED AT THE TIME OF PHYSICAL REPORTING IN THE UNIVERSITY

The candidates at the time of reporting/admission/interview must bring their original certificates / documents / testimonials and two sets of duly attested photocopies with them of following documents.

- i. **Downloaded application form filled on the University samarth portal**
- ii. Matriculation/High School Certificates.
- iii. Under Graduate Examination certificate/DMCs.
- iv. Post Graduate Examination/Qualifying Examination certificate/DMCs.
- v. Character Certificate from the Head of Institution last attended (Annexure -I).
- vi. Valid Certificate for SC/ST/BC/PH/ESM/FF/EWS (format as per respective Annexures attached at the end of this information Brochure) or any other reservation certificate, if applicable prescribed by the Government.
- vii. Four Passport size-coloured photographs.
- viii. Medical Fitness Certificate from a Gazetted Medical Officer (format as per Annexure XIII).
- ix. Haryana resident domicile certificate (format as per Annexure-II) (If applicable) (Candidates, who have passed their qualifying examination from a Recognized Institution located in the State of Haryana will be deemed to

be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana).

- x. Proof of annual parental income in the form of income certificate issued by the authority prescribed for issue of resident/income certificates as specified in instruction No. 22/132/2013-I-HR3, dated 31.08.2022. Instructions given in memo No. 504 dated 17.12.2021 will be applicable for specifying the criteria for exclusion of person with the backward classes as creamy layer.
- xi. Migration certificate in original (wherever applicable).
- xii. Anti-ragging affidavit (Notary attested) by the candidate and parents/guardian of the candidate as per format of Annexure- XI & Annexure-XII respectively.
- xiii. Valid and qualified entrance exam exemption proof, if applicable (GATE/NET/JRF/M.Phil.)

*** For various Annexures refer to information brochure (UG/PG) 2025-26 of the University. Link for the same is mentioned below:**

<https://jcboseust.ac.in/assets/files/Information-Brochure-2025-2026-JCBoseUST 03-07-2025.pdf>

Checklist of Documents:**Name of Applicant:** _____**Application Number:** _____**Department:** _____

Sr. No.	Document	Tick (✓), if submitted	Remarks (If any)
1.	Downloaded application form filled on University portal	<input type="checkbox"/>	
2.	10 th Marksheets and Certificate	<input type="checkbox"/>	
3.	12 th Marksheets and Certificate	<input type="checkbox"/>	
4.	Diploma Marksheets and Certificate	<input type="checkbox"/>	
5.	UG Marksheets and Certificate	<input type="checkbox"/>	
6.	PG Marksheets and Certificate	<input type="checkbox"/>	
7.	Entrance Exam Exemption proof (if applicable)	<input type="checkbox"/>	
8.	Category Certificate (If applicable)	<input type="checkbox"/>	
9.	Income Certificate (If applicable)	<input type="checkbox"/>	
10.	Migration Certificate	<input type="checkbox"/>	
11.	Aadhaar Card	<input type="checkbox"/>	
12.	Character Certificate	<input type="checkbox"/>	
13.	Medical Certificate	<input type="checkbox"/>	
14.	Anti-Ragging Certificate	<input type="checkbox"/>	
15.	Passport size photograph (4)	<input type="checkbox"/>	
16.	Parivaar Pehchaan Patra (If applicable)	<input type="checkbox"/>	
17	Any Other	<input type="checkbox"/>	