



J.C. BOSE UNIVERSITY OF SCIENCE AND TECHNOLOGY, YMCA, FARIDABAD, HARYANA, (INDIA)
A State Government University (Accredited 'A' Grade by NAAC)
(Established by Haryana State Legislative Act No. 21 of 2009, Recognized by U.G.C. u/s 2 (f) and 12(B) of U.G.C. Act 1956)
SECTOR-6, MATHURA ROAD, FARIDABAD-121006, HARYANA, (INDIA)

Department of Communication and Media Technology

**GENERAL INSTRUCTIONS & SCHEDULE FOR
2nd COUNSELING OF Master of Social Work (MSW)
On 24.07.2025 (Thursday)**

**Venue of reporting for Counseling:
(2nd Floor, CV Raman Building, Room No.- SB-206)
Date of reporting: 24.07.2025 (Thursday)
Time of reporting: 10:00 AM (Sharp)**

SCHEDULE & GENERAL INSTRUCTIONS:

1. Eligibility Criteria: Bachelor's degree in any discipline with 45% marks in aggregate (40% for SC/ST candidates of Haryana only) from a recognized Univ./Institute. Admission shall be made on the basis of merit of Entrance Exam conducted by the University.
2. If candidate has not passed his/her 10+2 exam from a school Located in Haryana, then he/she must have a domicile/residence Certificate of Haryana, issued by the Competent Authority.
3. All original documents will be required at the time of Manual /Institute Level counseling for verification.
4. Candidate must have to attend the counseling physically and also to present themselves in person before the admission committee for the allotment of seat. Physically attend the counseling.
5. Eligibility of the candidate for the admission is subjected to verification and submission of required documents at the time of admission.
6. If a candidate reports late for the document verification during counseling, he/she will be eligible only for the available seats at his/her turn after verification of documents.
7. Candidates has to deposit the fee amount Rs. 44072/-. Fee can be deposited in the form of Demand Draft (drawn in favour of "Registrar J.C. Bose UST, YMCA Faridabad") on the spot on offering the seat for admission. Payment can also be made by Debit/Credit card with applied charges.

LIST OF DOCUMENTS REQUIRED AT THE TIME OF REPORTING
(All Documents must be self-attested by the Candidate)

S.No.	Particulars
1.	Seat allotment letter issued by HSTES (if applicable)
2.	Copy of JEE mains/OLET/GATE/NET-JRF rank card (if applicable).
3.	Counseling Registration Fee Receipt paid (if applicable)
4.	Printout of online-application form (if applicable)
5.	Admission form alongwith Temporary Identity card and undertaking for attendance, filled by the student (To be provided by the concerned UIDs)
6.	Four Passport size color photographs (not older than 6 months)
7.	10th Mark sheet / High School Certificate
8.	Copy of 12th mark sheet/ Qualifying Exam Certificate/DMC as per Eligibility Criteria
9.	Copy of Diploma mark sheet (Grand total/Final semester result- if applicable)
10.	Copy of UG / PG / other qualifying Mark Sheet with grand total (for PG Courses)
11.	No Objection Certificate from current employer and experience certificate(s) for MBA for working professionals (Weekend Program)
12.	Copy of Valid category certificate (SC/BC/PH/ESM/FF/SGC/HGST/EWS/KM/TFW/ Abandoned/Surrendered/Orphan children etc.)
13.	Aadhar card photocopy
14.	Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner- cum-District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP)
15.	Original Character Certificate from the Head of Institution last attended
16.	Haryana Resident Domicile Certificate (if applicable)
17.	Original Migration Certificate from the last attended Board/University / (Online/ DigiLocker issued Migration Certificate along with requisite affidavit as per Annexure-XVI). However Migration Certificate is exempted for the LEET category Diploma Holders pass-out from HSBTE only.
18.	Affidavit by both Mother & Father of the candidate (Notary attested) in the prescribed format as per Annexure-VI (in case of BC category candidate)
19.	Online Anti-ragging undertaking reference number
20.	Original gap year Affidavit (if applicable)
21.	Original Medical fitness Certificate issued from Gazetted Govt. Medical Officer
22.	Family ID/PPP ID (if applicable)
23.	Voter Card (EPIC)

The candidates must bring the following documents during reporting as per their Category: -

➤ **SC/SC(D)/BC Category Candidates:**

- Category Certificate SC /SC(D)/BC respectively (Issued by Competent Authority)
- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
- Income Certificate of below Rs.8 Lakh (Eight lakh only) (Issued by Competent Authority) and Affidavit by both Mother & Father of the candidate (Notary attested) in the prescribed format as per Annexure-VI (in case of BC category candidate)

➤ **EWS (Economically Weaker Section) Category Candidates:**

- EWS Income and Assets Certificate of below Rs.6 Lakh (Six lakh only) (Issued by Competent Authority)
- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)

➤ **HOGC/ROHC Candidates:**

- Student claiming HOGC Category should be passed their 12th from the School situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
- Student claiming ROHC Category should be passed from the school situated Outside Haryana or they should possess the Domicile/Residence Certificate of State other than Haryana.

➤ **SGC (Single Girl Child) Candidates:**

- Student claiming SGC Category should be passed their 12th from the School situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
- The eligible Single Girl Child required to submit an affidavit on stamp paper worth Rs. 20/- duly attested by 1st Class Magistrate, to be obtained from the parents of the girl child declaring therein that the girl child is only a single child of their family not having any brother/sister.

➤ **Abandoned/Surrendered/Orphan children:**

- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
- Certificate issued by the Competent Authority/ Body i.e. Concerned District Programme Officer
- **For Orphan Children Category:** Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner- cum-District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP) having the family income (including guardian, if any) less than Rs.2.00 Lakh Per Annum from all sources.

➤ **KM/TFW/PH/ESM/FF Candidates, (if applicable)**

- For TFW "Annual Family Income certificate" of latest financial year issued by the Competent Authority.
- Kashmiri Migrant (KM) Certificate issued by the competent authority or Relief commissioner.
- PH certificate must be issued from Chief Medical Officer of the concerned District
- ESM certificate as per Annexure-X (as applicable) of Information Brochure 2025-26
- Freedom Fighter certificate as per Annexure-VIII of Information Brochure 2025-26

----: Kindly bring two set of documents: ----

NOTE:

- i. Candidates are advised not to submit their original mark sheets during admissions and get return the same after documents verification.
- ii. If any board/University issues Migration Certificate only in online mode, then students passed out from such board/university has to submit Affidavit along with Online issued Migration Certificate.
- iii. For more information related to commencement of classes of other activities, please visit the University Website: www.jcboseust.ac.in regularly.
- iv. Application / request for Cancellation/withdrawal of admission duly signed by Student & their Parents must be submitted in the concerned University Teaching Department along with relevant documents mentioned therein **(As per Annexure XVII of Information Brochure 2025-26)**.

Ref. _____

Dated: 21/7/2025

Name of Department: Communication and Media Technology

**MERIT LIST (ADMISSIONS 2025-26) FOR
(Master of Social Work)**

Merit No.	Candidate's Name	Father's Name	Application Number	Candidate Category	Applied Category	% of Marks in qualifying exam (as per mode of admissions)
1.	KRITIKA	MANOJ	JCBOSE0001087	GENERAL	GENERAL	51
2.	JITESH SHARMA	ARUN SHARMA	JCBOSE0005461	GENERAL	GENERAL	34
3.	LOKESH	DHARAMVEER	JCBOSE0004591	GENERAL	GENERAL	25

Handwritten signature
21/7/25

Signature of Faculty In charge

Handwritten signature
Chairperson
Department of Communication & Media Technology
Signature of Department Chairperson
J.C. Bose
With Stamp
21/7/25