



J.C. Bose University of Science & Technology, YMCA, Faridabad, Haryana
(A Haryana State Government University)
(Established by Haryana State Legislative Act No. 21 of 2009 & Recognised by UGC Act 1956 u/s 22 to Confer Degrees)
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COMMUNITY COLLEGE OF SKILL DEVELOPMENT (CCSD)

Sub.: Minutes of fifth Meeting of Advisory Committee, Community College of Skill Development, JCBoseUST, YMCA, held on 28.03.2025 at 11:30 AM in the board room of the University.

Members Present:

1. Prof. S. K. Tomar, VC, JCBoseUST, YMCA	: Chairperson
2. Dr. Rajeev Kumar Singh, Registrar, JCBoseUST, YMCA	: Member
3. Sh. K. K. Agnihotri, Advisor, HSHEC	: Member
4. Sh. S. S. Banga, MD, Victora Tools Pvt. Ltd.	: Member
5. Sh. Sukhdev Singh, MD, Hind Hydraulics	: Member
6. Sh. Paras Choudhary, Lead – Standards & Quality, ASDC	: Member
7. Sh. Abhishek Prasad Mishra, Manager – Standards, CSDC	: Member
8. Sh. Manish Kr. Dubey, Deputy Manager, NSIC	: Member
9. Sh. Rajive Gulati, Former Head Hartron	: Member
10. Sh. Nitin Goel, Vice-Principal, CCSD	: Member
11. Dr. Sanjeev Goyal, Principal, CCSD	: Member Secretary

Members could not attend the meeting:

1. Representatives of UGC
2. Dean FIC, JCBoseUST, YMCA
3. Sh. Manish Pradhan, COO Yugasa Software Pvt. Ltd.

At the outset, Prof. S. K. Tomar, Vice-Chancellor and Chairman of the Advisory Committee warmly welcomed all the members. The Vice Chancellor also appreciated the interest and presence of the outside members, who took pain to attend this meeting for the healthy discussion on the Academic Development of CCSD.

The agenda items taken up and after detailed deliberations, the following decisions were taken:

Page 1 of 5

Item No. AC/05/01: To consider and confirm the Minutes of the Advisory Committee meeting held on 18/07/2023.

The Committee considered and approved the minutes of the 4th Advisory Committee meeting held on 18/07/2023, as placed before it.

Item No. AC/05/02: To note the Action taken report on the Advisory Committee meeting held on 18/07/2023.

The Committee noted the action taken report on the decisions taken in its 4th meeting held on 18/07/2023.

Item No. AC/05/03: To note the matter regarding the visiting schools for course awareness and enrichment programs.

The Committee acknowledged the matter and appreciated the commendable efforts of the CCSD faculty in promoting course awareness and enrichment programs.

Item No. AC/05/04: To note the matter regarding the progress of RPL course in Automobile Servicing with SKODA AUTO VOLKSWAGEN.

The Committee acknowledged the matter and commended the efforts of CCSD. It was recommended that similar courses be introduced across various branches in collaboration with multiple industries. Sh. K. K. Agnihotri suggested that the Principal of CCSD should maintain continuous engagement with the Faridabad Industry Association (FIA) to facilitate the launch of RPL programs with other industry partners.

Item No. AC/05/05: To consider and approve to continue the RPL programs in academic session 2025-26 also.

The Committee reviewed and approved the continuation of the RPL programs for the academic session 2025-26. Sh. S. S. Banga proposed collaborating with CCSD to implement the RPL program. To formalize this initiative, a Memorandum of Understanding (MoU) will be signed between Victora Industries and CCSD.

Item No. AC/05/06: To consider and approve for holding next convocation of CCSD.

The Committee considered and approved the holding of the next convocation of CCSD.

Item No. AC/05/07: To consider and approve the Gold Medal awards and cash prize to topper students.

The Committee considered and approved the awarding of the Vice Chancellor Gold Medal along with a cash prize of ₹10,000 to the overall topper of each B.Voc course offered by CCSD.

Item No. AC/05/08: To consider and approve the minutes of the 9th BOS meeting of CCSD held on 03/09/2024.

The Committee considered and approved the 9th BOS meeting of CCSD held on 03/09/2024, as placed before it.

Page 2 of 5

Item No. AC/05/09: To note the matter regarding extension of services of Mr. Manish Dhasmana, Junior Field Mobilizer in CCSD.

The Committee considered and approved the extension of the services of Manish Dhasmana for next 11 months w.e.f. 02/12/2024.

Item No. AC/05/10: To note the matter regarding extension of services of Mr. Uttam Kumar, Robotics Programmer in CCSD.

The Committee considered and approved extension of services of Mr. Uttam Kumar for the next 11 months w.e.f. 20/11/2024.

Item No. AC/05/11: To consider and approve the matter regarding the new recruitments of Assistant Professor (Contractual) for B.Voc Electrical, Lab Technician (Computer) and Assistant Professor (Contractual) for English in Community College of Skill Development.

The Committee considered and approved the immediate requirement and resolved to engage the following on purely temporary basis as no such post exists at present:

S.N.	Post	Eligibility	Remuneration
1	Assistant Professor of B.Voc Electrical (contractual)	As per UGC norms	Rs. 57,700/- per month consolidated
2	Assistant Professor of English (contractual)	As per UGC norms	Rs. 57,700/- per month consolidated
3	Junior Programmer (Computer)	1. B.E./B.Tech in Computer Science & Engineering/Electronics Engineering. OR MCA/M.Sc. in Computer Science Desirable: 02 years programming experience in languages like C/C++/JAVA etc. databases:MySQL/ORACLE with PHP etc. Foundations and Practices under WINDOWS/LINUX/UNIX platforms from a recognized Public/PUS/Private organization.	Rs. 44,900/- per month consolidated



Item No. AC/05/12: To consider and approve the salary enhancement of contractual staff members of CCSD.

The Advisory Committee reviewed and approved the minutes of the meeting held by the committee constituted for considering the salary enhancement of CCSD staff members. Following deliberations, the Advisory Committee approved the following:

- 1. Salary increase – MIS Operator Position:** The Committee approved to enhance the consolidated salary from Rs. 30,000/- per month to Rs. 35,400/- per month w.e.f. 1st April, 2025.
- 2. Salary increase – Robotic Programmer Position:** The Committee approved to enhance the consolidated salary from Rs. 30,000/- per month to Rs. 35,400/- per month w.e.f. 1st April, 2025.
- 3. Salary increase – Junior Field Mobilizer:** The Committee approved to enhance the consolidated salary from Rs. 17,520/- per month to Rs. 18,921/- per month w.e.f. 1st April, 2025.

Further, the Advisory Committee approved to constitute a Committee in the Chairpersonship of Sh. K. K. Agnihotri (Advisor, HSHEC) to formulate a comprehensive policy for increasing salaries of CCSD employees (except HKRNL) in the CCSD.

Item No. AC/05/13: To consider and approve the starting of the Certificate of Vocation (C.Voc) (NCrF Level – 3.5) course in “Low Cost Automation” in CCSD in association with VeeGee Industries, Faridabad.

The Committee considered and approved the starting of a Certificate of Vocation course of NCrF level 3.5 in **“Low Cost Automation” in association with VeeGee Industries, Faridabad** from the session 2025-26. The instructional design of the course is as follows:

Duration of course: 12 Months or 2 semesters.

Medium of Course: English

Mode of delivery: Offline

Eligibility criteria for admission: 10th Pass students in any stream.

Batch Size: 30 Students

Course Fee per student: Rs. 10,000/- per semester

In association with: VeeGee Industries, Faridabad

Item No. AC/05/14: To consider and approve the matter regarding the recruitment of 02 clerks for CCSD through HKRNL.

The Committee considered the matter at length and resolved to engage the following manpower through HKRNL. Further, it is resolved that the said manpower may be engaged by the Community College of Skill Development at its own level for the duration of three months or till the deployment from the HKRNL, whichever is earlier as it is similarly resolved in the 54th EC meeting of the university keeping in view the fact that manpower has not been deployed by the HKRNL since long.

S.N.	Post	Eligibility	Remuneration
1	Trainer – IT Skills	Essential Qualification: 1. Matriculation from the recognized Board. 2. Full-time Diploma in Computer Engineering/ Computer Science and Technology/ Information	Rs. 19,900/- per month consolidated

S.N.	Post	Eligibility	Remuneration
		Technology in regular mode with first division from a recognized Board. Desirable Qualification: At least one-year experience in the relevant field in any reputed Organization.	
2	Office Executive	Bachelor Degree in any discipline from the recognized University.	Rs. 21,900/- per month consolidated

The following additional items were taken up in the meeting:

1. Based on the proposal by Sh. Paras Chaudhary, the Committee approved the introduction of value-added courses aligned with SSC qualification packs in B.Voc and diploma programs.
2. As proposed by Sh. S.S. Banga (MD, Victora Industries), Committee resolved that an MoU will be signed between Victora Industries, Faridabad, and CCSD, JCBUST, to facilitate joint skilling programs, RPL initiatives, internships, and training activities.
3. Sh. Rajive Gulati proposed providing internship and training support through AVPL Industries for students enrolled in the PG Diploma in Anti-Drone & Autonomous Technology. An MoU will be signed between AVPL Industries and CCSD, JCBUST to work closely for anti-drone course. Sh. Rajeev Gulati also offered support in curriculum development and course advertisement.
4. Sh. S.S. Banga (MD, Victora Industries) proposed to hold the next meeting of the Advisory Committee in Victora Industries.

***** *The meeting ended with a vote of thanks to the chair.* *****

