J.C. Bose University of Science & Technology, YMCA, Faridabad, Haryana
(A Haryana State Government University)
(Established by Haryana State Legislative Act No. 21 of 2009 & Recognised by UGC Act 1956 u/s 22 to Confer Degrees)
Accredited 'A+' Grade by NAAC

Ref: 05/02/2026/A&R/3817

Date: 03.11.2026

NOTICE

Subject: Schedule for submission/uploading of pending documents in respect of students admitted in various programmes of UTDs in AY 2026-27.

In supersession of this office Notice bearing Ref. No. 05/02/2026/Affil.&Regn./3585 dated 27.03.2026 on the subject cited above, all students admitted to various programmes of the University Teaching Departments (UTDs) during the Academic Year 2026–27 are hereby informed to ensure submission/uploading of their pending documents, if any, strictly in accordance with the schedule and instructions stipulated below:-

1. Submission of Migration Certificate (Hard Copy)

Students shall be required to submit only the following document in hard copy at the Student Window of the Affiliation & Registration Branch (10:00 AM-12:00 PM and 2:00 PM – 3:30 PM):-

- Migration Certificate (original), or
- DigiLocker-issued/online-issued Migration Certificate, along with an affidavit in the prescribed format (enclosed herewith).

2. Uploading of Pending Documents through Student Login

All students are required to upload their respective pending documents through their student login on the Shiksha Setu ERP Portal on or before 30.11.2026, without any late fee.

In case of failure to upload/submit the requisite documents within the stipulated period, the same shall be accepted only upon payment of the applicable late fee, as per the following schedule:

Sr. No.	Document to be submitted/uploaded	Last date	Late Fee
1.	All pending documents	30.12.2026	Rs. 1000/-
2.	Only Migration Certificate/ Digi-Lockers or online issued migration certificate alongwith affidavit	29.01.2027	Rs. 1000/-
3.	Only Migration Certificate/ Digi-Lockers or online issued migration certificate alongwith affidavit	13.02.2027	Rs. 1500/-
4.	Only Migration Certificate/ Digi-Lockers or online issued migration certificate alongwith affidavit	28.02.2027	Rs. 2000/-

3. Mandatory Requirement Regarding Academic Documents

It has been observed that certain students have uploaded online-issued result copies of Class 10th., Class 12th, Diploma, Undergraduate (UG) and Postgraduate (PG) examinations, which are not acceptable for the purpose of registration with the University.

Accordingly, all concerned students are hereby directed to upload the requisite Marksheet/Detail Marks Card (DMC), as applicable, instead of online-issued result copies, as detailed below:-

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- Class 10th and Class 12th: Marksheet/DMC.
- Diploma/UG/PG: Marksheet/DMC of the last semester showing the grand total, as applicable.

Students are advised to ensure that the requisite marksheets/DMCs are uploaded on the Shiksha Setu ERP Portal on or before **30.12.2026**. In the event of failure to submit/upload the prescribed academic documents within the stipulated deadline, the admission of the concerned student shall stand automatically cancelled, without any further notice. **No further extension shall be granted in this regard.**

4. Final Deadline for Submission of Migration Certificate

It is further clarified that, after **30.12.2026**, only Migration Certificates shall be accepted, subject to payment of the applicable late fee as prescribed in the schedule above.

Students who fail to submit/upload their Migration Certificates on or before **28.02.2027** shall be liable to have their admission automatically cancelled, without any further notice.

All concerned students are, therefore, advised to take note of the above instructions and strictly adhere to the prescribed schedule to avoid any inconvenience or adverse consequences.

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Deputy Registrar
(Affiliation & registration)

- All Chairpersons of UTDs with a request to inform the concerned students of their department about the same for strict compliance.

Copy of the above is forwarded to the following for information please:-

- PA to Hon'ble VC/registrar for kind information of Vice-Chancellor/Registrar
- COF
- System Analyst – to upload the notice on University website.
- University Librarian, with the request to display the notice on the notice board for wider dissemination among students.