



Ref.No.10/11/2026/Acad-191

Dated 10.09.2026

Schedule & Important Instructions for candidates to report for 3rd Institute Level Physical counseling for 2nd Year B.Tech.-LEET (All Programs) 2026-27

Candidates who have applied for Institute Level Counseling for admission against left over and vacant seats in B. Tech. LEET (All Programs) offered under the University Teaching Departments (UTDs) for the Academic Year 2026-27, through the University Online Admission Portal, and whose names appear in the University Tentative Merit List published vide Notification No. 10/11/2026/Acad/190 dated 10.09.2026 available on the University website, are required to report for document verification and the subsequent admission process as per the following schedule:

Program & Category	Merit Number	Reporting Date	Reporting Time
B. Tech.-LEET (All Programs) AIC Category (Without any Reservation) and Supernumerary Seats i.e. EWS, TFW, KM.	01 to 50	12-09-2026 (Saturday)	9.30 AM
	51 onwards		11.00 AM

Venue for Reporting for Counseling:

All candidates are required to report strictly as per the above schedule to "**Shakuntalam Hall**", J.C. Bose University of Science and Technology, YMCA, Sector-6, Faridabad (Haryana). After reporting at the venue, candidates will proceed for **document verification**, which will be conducted by the respective committees located at 4th Floor of **Shree Krishna Bhawan (Cafeteria Building)**, near **University Gate No. 1**.

Eligibility:

The counseling, admission process, and reservation policy will be followed strictly as per the instructions and guidelines issued by the **Haryana State Technical Education Society (HSTES), Panchkula**, and the **University rules**. For details regarding programs offered, intake, eligibility criteria, admission process, reservation policy, fee structure, etc., candidates are advised to refer to the **University Information Brochure 2026-27** (available at University website) and the **HSTES Admission Brochure for B.E. /B. Tech. / B. Tech. (LEET) 2026-27**.

Important Instructions:

- Admission to **B. Tech-LEET** programs will be based on OCET / CRL Rank 2026, KM Inter-se Merit of HSTES 2026, HGST Inter-se Merit of HSTES 2026, as applicable.
- The 3rd **Institute Level Physical Counseling** will be conducted for **AIC without any reservation** and for all supernumerary quota **EWS, KM, TFW**, as per the guidelines of Haryana Government. **3rd counseling** will be conducted without any reservation. Candidates must refer to the HSTES B. Tech. LEET Admission Brochure 2026-27 for complete details.
- The vacant seat position will be updated and made available on the University website after each cycle of counseling. No separate call letters, SMS, or emails will be sent in this regard. The vacant seat positions are purely tentative and may change at the time of actual counseling due to admission cancellations by already admitted candidates. Candidates are advised to visit the University website regularly to know the vacant seat status and report accordingly for admission. **Candidates are advised to regularly check the University website and report accordingly.**

- **The Tentative Merit List is purely tentative and has been prepared based on the information provided by the candidates in the online application form. All such details will be verified at the time of physical reporting/ counseling, if any detail is found incorrect or unverifiable, the candidature will be rejected. No corrections will be entertained at the time of physical reporting.**
- Candidates must attend the counseling in person and be present before the committee at the time of seat allotment. Physical attendance is mandatory. If a candidate reports late for document verification during counseling, they will be considered only for same day for the seats available at that time, after completion of document verification of such candidates.
- The **Parivar Pehchan Patra (PPP) ID** is mandatory for Haryana residents. Candidates must enter their valid PPP ID during the online application process. Personal and financial data such as name, parents' names, annual family income, category, etc., will be verified from the FIDR database. Only verified data will be considered for caste/ reservation benefits or financial assistance. If any data is not verified through the PPP ID, the candidate will be treated as a General Category applicant.
- **The eligibility of a candidate for admission under a particular category is subject to verification and submission of the required documents** at the time of physical counseling. Before reporting, candidates must ensure they possess all relevant documents as per the category claimed for admission. All documents should be self-attested and arranged in order, in one set. Original documents will be required at the time of manual/ institute-level counseling for verification; however, **the original certificates will not be retained.**
- Candidates already admitted to J.C. Bose University through the **1st or 2nd Online or previous Institute level Physical Counseling by HSTES / University** must **mandatorily produce a copy of the Admission Slip downloaded from the HSTES website and the University Admission Letter and temporary I-Card in original** at the time of reporting.
- It is mandatory for the candidate to pay the requisite fee at the time of admission; otherwise, their admission will not be confirmed. However, no fee shall be charged from Scheduled Caste candidates who are eligible under the Post Matric Scholarship Scheme for SC students, except for the security amount of ₹7,000/- (Refundable). Following is the 3rd Semester Fee for B. Tech. LEET Programs:

Program	3 rd Sem. Fee for all Categories (other than TFW)	3 rd Sem Fee for TFW Category
B.Tech. in CE, CE-Indian Language, IT, ME, ME-Indian Language, Elect Engg., ECE, CE-Data Science, RAI, Elect & Comp, EE(IOT), Civil Engg., Env. Engg.	Rs.65,440/-	Rs.24,505/-

- The admission fee can be deposited in the form of a **Demand Draft** drawn in favor of "*Registrar, J.C. Bose UST, YMCA Faridabad*" at the time of seat allotment. **Payment can also be made via Debit/Credit Card**, subject to applicable bank charges. **Cheque / Cash payments will not be accepted under any circumstances.**
- For admissions under the **Economically Weaker Section (EWS)** category, candidates must mandatorily provide a **EWS Income & Asset Certificate of current financial year indicating an income below Rs. 8 lakh**, issued by the Competent Authority of Haryana State only. Additionally, a Resident / Domicile Certificate of Haryana is required to avail of the benefits of the EWS category if the candidate has completed his/ her last qualifying exam from another state. The family income of the candidate will be matched and verified using their PPP ID. In the event that no eligible students are available in this category, the seat shall not be allotted to candidates from any other category
- For admissions under the **Tuition Fee Waiver (TFW) scheme**, candidates must have an **annual family income of less than ₹8 lakh from all sources**, which must be verified through their Parivar Pehchan Patra (PPP) ID. They must also submit an **Income Certificate of current financial year**

issued by a **Competent Authority of the Haryana State**, reflecting this income. Candidates who have passed their last qualifying examination from a state other than Haryana must additionally provide a valid **Haryana Resident/ Domicile Certificate** to avail of the benefits under the TFW category. Candidates admitted under the TFW category **shall not be permitted to change the institution or program under any circumstances.**

- For **Kashmiri Migrants (KM)** Category candidate has to produce certificate in support of their claim from the competent authority of Relief Commissioner.
- If a candidate provides false information or withholds facts, they will be disqualified. If admitted, the admission will be cancelled and legal action may be initiated. All fees deposited will be forfeited.
- Admission cancellation and refund of fee will be proceeding as per the guidelines of AICTE/ HSTES and University refund policy. Candidates are required to submit cancellation request in prescribed format duly signed by candidate and his/her parent along with documents as per Annexure XVII of University Information Brochure 2026-27. **It is mandatory to provide user ID and Password of HSTES online portal of the candidate for cancellation of Admission.**
- **The counseling and admission process will be conducted strictly in accordance with the rules and guidelines prescribed by the Haryana State Technical Education Society (HSTES). In case any rule, condition, or clarification is not explicitly mentioned in the above instructions, the provisions of the Admission Brochure for B.E./B. Tech. and B. Tech. (LEET) Programs for the academic session 2026–27, issued by HSTES, Panchkula, shall be applicable.**
- In case any grievance arises on the spot during admission/ counseling, the matter shall be addressed by the **Chairperson of the Admission Committee**. If the issue remains unresolved, it shall be forwarded to the **Director (Admissions)** for immediate resolution.
- **It is hereby made clear that if any student is allotted an Engineering Programme / Branch in this University through Physical Counselling and has already taken admission in any Government or Private Institution in the State of Haryana, his/her previous seat / admission shall be cancelled through an online request on the HSTES Portal to previous Institution. The student shall be required to submit the Fee Refund Application to the previous Institution well in time. The responsibility for claiming and processing the fee refund shall rest entirely with the student and the previous Institution concerned.**

NOTE: Admission counseling process may extend up to late hours, so the candidates and their parents are advised to have suitable arrangement accordingly.

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Director (Admissions)

Enclosed: Annexure-A (List of Document required at the time of reporting)

List of Documents Required at the Time of Reporting

The candidate is required to produce and submit the following documents at the time of reporting. All documents must be self-attested by the candidate and submitted in two sets (photocopies).

S. No.	Particulars
1.	Printout of online Application Form (Filled on "Shiksha Setu" ERP Portal of the University)
2.	Original HSTES Admission Slip and University Provisional Admission Letter (for already admitted student)
3.	Four recent passport-size color photographs
4.	Copy of 10 th Marksheet / High School Certificate
5.	Copy of 12 th Marksheet or Equivalent Certificate / Copy of Final Diploma Marksheet or Equivalent Certificates showing Grand Total / Provisional Diploma Certificate Issued by the Principal of concerned Polytechnic / Institution
6.	Copy of valid category certificate as per HSTES admission prospectus for B. Tech LEET 2026-27 as applicable for SC/BC/PH/FF/ESM/HGST/EWS/KM/TFW/etc.
7.	Valid Income Certificate issued from Competent Authority of Current Financial Year (If applicable), Income must be verified from PPP
8.	Copy of AADHAR Card
9.	Character Certificate issued from Head of the School (In Original)
10.	Migration Certificate (In Original) Exempted for candidates pass out Diploma from HSBTE (Haryana)
11.	Affidavit for Gap Year, if applicable
12.	Medical Fitness Certificate issued from Gazetted Medical Officer (Private or Govt.)
13.	PPP ID/ Family ID (For Candidates belongs to Haryana)
14.	Voter Card (EPIC)
15.	Haryana Resident Domicile Certificate (if applicable)
16.	Online Anti-ragging undertaking reference number
17.	Any other as applicable

- Candidates are required to carry the original copies of all the aforementioned documents for verification purposes. The original certificates will not be retained by the University and candidates are advised to ensure their return immediately after the verification process.
- If the Migration Certificate has been issued in online mode by any Board / University, the candidate must submit an Affidavit/ Undertaking (as per the prescribed format) along with the digitally issued Migration Certificate.

The candidates must bring the following documents during reporting as per their Category: -

➤ **EWS (Economically Weaker Section) Category Candidates:**

- EWS Income and Assets Certificate of below Rs.8 Lakh (Eight lakh only) (Issued by the Competent Authority)
- Domicile/Residence Certificate of Haryana State (if 10+2 / Diploma is passed from outside Haryana State)

➤ **KM/TFW/Candidates, (if applicable)**

- For TFW "Annual Family Income certificate" of latest financial year issued by the Competent Authority.
- Kashmiri Migrant (KM) Certificate issued by the Competent Authority or Relief Commissioner.

----: Kindly bring one set of documents: ----

NOTE:

- i. Candidates are advised not to submit their original marksheets during admissions and get back the same after documents verification.
- ii. If any board/University issues Migration Certificate only in online mode then students passed out from such board/university has to submit Affidavit along with Online issued Migration Certificate.
- iii. For more information related to commencement of classes of other activities, please visit the University Website: www.jcboseust.ac.in regularly.
- iv. Application / request for Cancellation/withdrawal of admission duly signed by Student & his/her Parents must be submitted in the concerned University Teaching Department along with relevant documents mentioned therein **(As per Annexure XXIV of Information Brochure 2026-27)**.

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Director (Admissions)**