



Ref.No.10/11/ Acad /2026/ 053

Dated: 04.08.2026

**Important Instructions & Schedule for candidates to report for 1st Institute Level
Physical Counseling for B. Tech. (All Programs) 2026-27**

Candidates who have already applied for Institute Level Counseling for admission against leftover and vacant seats in B.Tech. (All Programs) offered under the University Teaching Departments (UTDs) for the Academic Year 2026-27, through the University Online Admission Portal, and whose names appear in the University Merit List published vide **Ref. No.10/11/Acad/2026/051 dated 04.08.2026** on the University website, are required to report for document verification and the subsequent admission process as per the following schedule:

Program & Category	Merit Number	Reporting Date	Reporting Time
B. Tech. (All Programs) All Candidates of PH, ESM and FF Categories	01 and Onwards	05-08-2026	*8:30 AM (Sharp)
*NOTE: if any candidate of PH, ESM and FF categories report late from stipulated time on 05.08.2026, such candidate will be considered only as per their respective slot of merit list as scheduled, as these sub-categories will be merged in their main category.			
B. Tech. (All Programs) All categories i.e. AIC, HOGC, SC, BC including EWS, TFW, HGST, KM, Orphan Children etc	01 to 80	05.08.2026	9:30 AM
	81 to 160		12:30 PM
	161 to 250		3:00 PM
	251 to 350	06.08.2026	8:30 AM
	351 to 475		10:30 AM
	476 to 600		12:30 PM
	601 to 750	07.08.2026	3:00 PM
	751 to 900		8:30 AM
	901 to 1050		10:30 AM
	1051 to 1200	08.08.2026	12:30 PM
	1201 to 1400		3:00 PM
	1401 to 1550		8:30 AM
	1551 to 1600	08.08.2026	10:30 AM
	1601 to 1800		12:30 PM
	1801 & Onwards		3:00 PM

Venue for Reporting for Counseling:

All candidates are required to report strictly as per the above schedule to **Shakuntalam Hall**, J.C. Bose University of Science and Technology, YMCA, Sector-6, Faridabad (Haryana). After reporting at the venue, candidates will proceed for **document verification**, which will be conducted by the respective committees located at **Shree Krishna Bhawan (Cafeteria Building), near University Gate No. 1**.

Eligibility and Reservation Criteria:

The counseling, admission process, and the reservation policy will be followed strictly as per the instructions and guidelines issued by the **Haryana State Technical Education Society (HSTES)**, Panchkula, and the **University rules**. For details regarding programs offered, intake, eligibility criteria, admission process, reservation policy, fee structure, etc., candidates are advised to refer to the **University Information Brochure 2026-27** (available at University website) and the **HSTES Admission Brochure for B.E. /B. Tech. 2026-27**

Important Instructions:

- Admission to **B. Tech** programs will be based on JEE (Main) CRL Rank 2026, KM Inter-se Merit of HSTES 2026, HGST Inter-se Merit of HSTES 2026, as applicable.
- The **1st Institute Level Physical Counseling** will be conducted for **AIC, HOGC, SC, BC, PH, ESM, FF** by merging female and subcategories into the main reserved category and for all supernumerary quota **EWS, KM, TFW, HGST, Surrendered/Abandoned/Orphan Children**, as per the Haryana Government's reservation policy. **The 2nd counseling** will be conducted without any reservation. Candidates must refer to the HSTES B. Tech. / B. Tech. LEET Admission Brochure 2026–27 for complete details.
- The position of vacant seats will be updated and made available on the University website after each cycle of counseling. No separate call letters, SMS, or emails will be sent in this regard. The vacant seat positions are purely tentative and may change at the time of actual counseling due to admission cancellations by already admitted candidates. Candidates are advised to regularly visit the University website for updates on the vacant seat status and report accordingly for admission.
- **The Merit List is purely tentative and has been prepared based on the information provided by the candidates in the online application form. All such details will be verified at the time of physical reporting/ counseling, if any detail is found incorrect or unverifiable, the candidature will be rejected. No corrections will be entertained at the time of physical reporting.**
- Candidates must attend the counseling in person and be present before the committee at the time of seat allotment. Physical attendance of candidate is mandatory. If a candidate reports late for document verification during counseling, they will be considered only for same day for the seats available at that time, after completion of document verification of such candidates.
- The **Parivar Pehchan Patra (PPP) ID** is mandatory for Haryana residents. Candidates must enter their valid PPP ID during the online application process. Personal and financial data such as name, parents' names, annual family income, category, etc., will be verified from the FIDR database. Only verified data will be considered for caste/reservation benefits or financial assistance. If any data is not verified through the PPP ID, the candidate will be treated as a General Category applicant.
- **The eligibility of a candidate for admission under a particular category is subject to verification and submission of the required documents** at the time of physical counseling. Before reporting, candidates must ensure they possess all relevant documents as per the category claimed for admission. One complete set of all documents should be self-attested and arranged in order. Original documents will be required at the time of manual/institute-level counseling for verification; however, **the original certificates will not be retained.**
- Candidates already admitted to J.C. Bose University through the **1st or 2nd Online Counseling by HSTES**, must **mandatorily produce a copy of the Admission Slip downloaded from the HSTES website and the University Admission Letter in original** at the time of reporting.

- It is mandatory for the candidate to pay the requisite fee at the time of admission; otherwise, their admission will not be confirmed. However, “no fees and funds would be charged (except refundable security money) from the students belonging to Schedule Caste (SC) and eligible for PMS Scholarship, at the time of admission except for the security amount of ₹7,000/- (Refundable). **The eligibility criteria of such students for award of PMS-SC scholarship should be verified by the SC/PMS Verification Team of the University and if found eligible, the date for depositing the fee for such students may be extended till scholarship amount is transferred to his/her account by the Government.** However, an undertaking (as per Format attached) may be obtained from the such Students that they will deposit the fees to the University as and when they receive the same in his/her account from the Government through Direct Bank Transfer (DBT). Following is the 1st Semester Fee for B. Tech. Programs:

Program	Fee for all Categories (other than TFW)	Fee for TFW Category
All B. Tech. Programs {CSE, CSE (DS), CSE (Indian Language), EL, EE (IoT), ECE, E&C , ME, RAI, ME (Indian Language) Civil, Env. Engg and CS with applied mathematics}	Rs.65,440/-	Rs.24,505/-

- The admission fee can be deposited in the form of a **Demand Draft** drawn in favor of **"Registrar, J.C. Bose UST, YMCA Faridabad"** at the time of seat allotment. **Payment can also be made via UPI/Debit/Credit Card**, subject to applicable bank charges. **Cash payments will not be accepted under any circumstances.**
- Haryana open General Category (HOGC)** candidates are require to fulfill any of following
 - The candidates having verified PPP ID number, are resident of Haryana
Note:- Candidates, who has passed his/her qualifying examination from a Board/Recognized School situated in the State of Haryana will be deemed to be Haryana resident and will not be required to submit certificate of Bonafide residents of Haryana. However, Haryana Candidates should fill their PPP ID mandatory.
 - Certificate of Employer in the case of Employee of Govt. of Haryana, members of All India Services born on Haryana Cadre, Employees of Statutory Bodies/ Corporations, if applicable
- Candidates belonging to the **Scheduled Caste (SC), Deprived Scheduled Caste (SCD), Backward Class (BC-A, and BC-B)** reserve categories must submit valid category certificates issued by the competent authority, if applicable. A candidate possessing a BC-A/BC-B category certificate issued in compliance with Notification No. 40/13/2024-1SW dated 16.07.2024 shall be considered eligible for admission under the Backward Class category. However, the following declaration must be included in the certificate:

"This is to certify that he/she does not belong to the creamy layer as per Haryana State Notification No. 40/13/2024-1SW dated 16.07.2024."

Furthermore, if a candidate's income and category details are verified in the PPP ID and reflect an income up to ₹8 lakhs, they need not be compelled to submit physical documents. Verification in such cases may be completed through the PPP portal.

- For admissions under the **Economically Weaker Section (EWS)** category, candidates must mandatorily provide a **EWS Income & Asset Certificate of current financial year indicating an income below Rs.8 lakh**, issued by the Competent Authority of Haryana State only. Additionally, a Resident/Domicile Certificate of Haryana is required to avail of the benefits of the EWS category if the candidate has completed his/her last qualifying exam from another state. The family income of the candidate will be matched and verified using their PPP ID. In the event that no eligible students are available in this category, the seat shall not be allotted to candidates from any other category
- For admissions under the **Tuition Fee Waiver (TFW) scheme**, candidates must have an **annual family income of less than ₹8 lakh from all sources**, which must be verified through their Parivar Pehchan Patra (PPP) ID. They must also submit an **Income Certificate of current financial year** issued by a **Competent Authority of the Haryana State**, reflecting this income. Candidates who have passed their last qualifying examination from a state other than Haryana must additionally provide a valid **Haryana Resident/Domicile Certificate** to avail of the benefits under the TFW category. Candidates admitted under the TFW category **shall not be permitted to change the institution or program under any circumstances**.
- For **Kashmiri Migrants (KM)** Category candidate has to produce certificate in support of their claim from the competent authority of Relief Commissioner.
- **Divyang (PH) candidates, wards of Deceased/Disabled/Discharged Military or Para-Military Personnel, Ex-Servicemen, or Ex-Personnel of Para-Military Forces, and wards of ex-employees of Indian Defense Services/Para-Military Forces** must possess a valid certificate as prescribed in the *Admission Brochure for B.E./B. Tech. 2026* issued by HSTES.
- In case of **Haryana Government School Topper (HGST)**, the candidate must produce a certificate as per Annexure-X of the Admission Brochure of B.E./B. Tech. 2026 issued by HSTES, in support of their claim. The certificate must be issued by the Principal/Headmaster of the Government School from which the candidate is a topper, clearly stating the class strength and other relevant details.
- If a candidate provides false information or withholds facts, they will be disqualified. If admitted, the admission will be cancelled and legal action may be initiated. All fees deposited will be forfeited.
- Admission cancellation and refund of fee will be proceeding as per the guidelines of AICTE/ HSTES and University refund policy. Candidates are required to submit cancellation request in prescribed format duly signed by candidate and his/her parent along with documents as per Annexure XXIV of University Information Brochure 2026-27. **It is mandatory to provide use ID and Password of HSTES online portal of the candidate for cancellation of Admission.**
- **The counseling and admission process will be conducted strictly in accordance with the rules and guidelines prescribed by the Haryana State Technical Education Society (HSTES). In case any rule, condition, or clarification is not explicitly mentioned in the above instructions, the provisions of the Admission Brochure for B.E./B. Tech. and B. Tech. (LEET) Programs for the academic session 2026–27, issued by HSTES, Panchkula, shall be applicable.**
- In case any grievance arises on the spot during admission/counseling, the matter shall be addressed by the **Chairman of the Admission Committee**. If the issue remains unresolved, it shall be forwarded to the **Director (Admissions)** for immediate resolution.

Enclosed: Annexure-A List of Documents required at the time of reporting.

Sd/-
Director (Admissions)

UPDATED LIST OF DOCUMENTS REQUIRED **AT THE TIME OF REPORTING**

(All Documents must be self attested by the Candidate)

S.No.	Particulars
1.	Printout of online-application form (from “Shiksha Setu” of JCBUST)
2.	Original HSTES & University Admission Slip for already admitted candidates in JC Bose, Ust.
3.	Admission form alongwith Temporary Identity card and undertaking for attendance, filled by the student (To be provided by the concerned UTDs)
4.	Four Passport size color photographs (not older than 6 months)
5.	10th Mark sheet / High School Certificate
6.	Copy of 12th mark sheet / Qualifying Exam Certificate/DMC as per Eligibility Criteria
7.	Copy of Diploma mark sheet (Grand total/Final semester result- if applicable)
8.	Copy of UG / PG / other qualifying Mark Sheet with grand total (for PG Courses)
9.	No Objection Certificate from current employer and experience certificate(s) for MBA for working professionals (Weekend Program)
10.	Copy of Valid category certificate (SC/BC/PH/ESM/FF/SGC/HGST/EWS/KM/TFW/ Abandoned/Surrendered/Orphan children etc.)
11.	Aadhar card photocopy
12.	Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner- cum-District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP)
13.	Original Character Certificate from the Head of Institution last attended
14.	Haryana Resident Domicile Certificate (if applicable)
15.	Original Migration Certificate from the last attended Board/University / (Online/ DigiLocker issued Migration Certificate along with requisite affidavit as per Annexure-XVIII). However Migration Certificate is exempted for the LEET category Diploma Holders pass-out from HSBTE only.
16.	Online Anti-ragging undertaking reference number
17.	Original gap year Affidavit (if applicable)
18.	Original Medical fitness Certificate issued from Gazetted Govt. Medical Officer
19.	Family ID/PPP ID (if applicable)
20.	Voter Card (EPIC)

The candidates must bring the following documents during reporting as per their Category:-

➤ **SC/SC(D)/BC Category Candidates:**

- Schedule Caste {SC /SC(D)}: Respective Category Certificate (Issued by the Competent Authority)
- Backward Class (BC-A/ BC-B) Category Certificate should be issued as per instruction mentioned in Notification dated 16.07.2024 issued by the Haryana Government.
- Domicile/Residence Certificate of Haryana State (if he/she passed his/her last qualifying exam from outside Haryana State)

➤ **EWS (Economically Weaker Section) Category Candidates:**

- EWS Income and Assets Certificate of below Rs.8 Lakh (Eight lakh only) (Issued by the Competent Authority)

- Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
- **HOGC/ROHC Candidates:**
 - Student claiming HOGC Category should have passed his/her last qualifying exam from the School / Institute situated in Haryana or they should possess the Domicile/Residence Certificate of Haryana State.
 - Student claiming ROHC Category should have passed their last qualifying exam from the School / Institute situated Outside Haryana or they should possess the Domicile/Residence Certificate of State other than Haryana.
- **SGC (Single Girl Child) Candidates:**
 - Student claiming SGC Category should have passed her 12th from the School situated in Haryana or she should possess the Domicile/Residence Certificate of Haryana State.
 - The eligible Single Girl Child required to submit an affidavit on stamp paper worth Rs.20/- duly attested by 1st Class Magistrate, to be obtained from the parents of the girl child declaring therein that the girl child is only a single child of their family not having any brother/sister.
- **Abandoned/Surrendered/Orphan children:**
 - Domicile/Residence Certificate of Haryana State (if 10+2 is passed from outside Haryana State)
 - Certificate issued by the Competent Authority/ Body i.e. Concerned District Programme Officer
 - **For Orphan Children Category:** Income Certificate issued by ADC-cum-DCRIO (Additional Deputy Commissioner- cum-District Citizen Resources Information Officer) if applicable (Annexure-XI) (Income verified from PPP) having the family income (including guardian, if any) less than Rs.2.00 Lakh Per Annum from all sources.
- **KM/TFW/PH/ESM/FF Candidates, (if applicable)**
 - For TFW “Annual Family Income certificate” of latest financial year issued by the Competent Authority.
 - Kashmiri Migrant (KM) Certificate issued by the Competent Authority or Relief Commissioner.
 - PH certificate must be issued from Chief Medical Officer of the concerned District
 - ESM certificate as per annexure-X (as applicable) of Information Brochure 2026-27
 - Freedom Fighter certificate as per Annexure-IX of Information Brochure 2026-27

----: Kindly bring one set of documents:----

NOTE:

- i. Candidates are advised not to submit their original marksheets during admissions and get back the same after documents verification.
- ii. If any board/University issues Migration Certificate only in online mode then students passed out from such board/university has to submit Affidavit along with Online issued Migration Certificate.
- iii. For more information related to commencement of classes of other activities, please visit the University Website: www.jcboseust.ac.in regularly.
- iv. Application / request for Cancellation/withdrawal of admission duly signed by Student & his/her Parents must be submitted in the concerned University Teaching Department alongwith relevant documents mentioned therein **(As per Annexure XXIV of Information Brochure 2026-27).**

**Sd/-
Director (Admissions)**