



No. Lib/LC/2026/

Dated: 05.03.2026

Minutes of 11th meeting of University Library Committee held on 20.02.2026 at 11.00 AM in the Board Room of the University.

Present:

1.	Prof. Rajive Kumar, Vice-Chancellor	In Chair
2.	Prof. Sachin Teotia, Professor in Life Sciences	Nominated Member-LC
3.	Dr. Arvind Gupta, Chairperson-ME Deptt.	Member
4.	Dr. Ashutosh Dixit, Chairperson-CE	
5.	Dr. Shilpa Sethi, Chairperson-CA Deptt.	Member
6.	Dr. P. R. Sharma, Chairperson-Electrical Engg. Dept.	Member
7.	Dr. Neetu Gupta, Chairperson-Maths	Member
8.	Dr. Rajiv Sindwani, Chairperson-Management and Business Studies Deptt.	Member
9.	Dr. Pawan Singh Malik, Chairperson-CMT Deptt.	Member
10.	Dr. Ravi Dhamija, Chairperson-Chemistry Deptt.	Member
11.	Dr. Kakoli Dutt, Chairperson-Life Sciences Deptt.	Member
12.	Dr. Sonia Bansal, Chairperson-Physics Deptt.	Member
13.	Dr. Renuka Gupta, Chairperson-Civil & EVS Deptt.	Member
14.	Dr. Divya Jyoti Singh, Chairperson-Lit. & Language Deptt.	Member
15.	Dr. Shipra, Representative-Electronics Engg. Deptt.	Member
16.	Dr. P.N.Bajpai, Dy Librarian, Central Library	Member-Secretary

Prof. (Dr.) Ajay Ranga, Registrar, could not attend the meeting.

At the outset, the Dy. Librarian and Member-Secretary, extended a hearty welcome to the Chairman and all the members of the Library Committee for attending the meeting. Thereafter, the agenda items were taken up and after detailed deliberations, the following decisions were taken: -

No. Lib/11/01	To confirm the minutes of 10th meeting of the Library Committee held on 02.12.2024 at 11 AM in the Board Room of the University.
The Committee considered and confirmed the Minutes of its 10 th meeting held on 02.12.2024 at 11.00 AM.	

AS/p=

No. Lib/11/02 **To note the Action Taken Report (where necessary) on the decisions of 10th Library Committee meeting held on 02.12.2024 at 11.00 AM**

The Committee noted the action taken report (where necessary) on the decisions of the Library Committee. However, while considering the action taken report, the Committee made the following observations: -

Item No. Lib/10/09 : Any other item with the permission of the Chair
The Chairman desired that the policy regarding creation of Library Club and the "Earn While Learn" scheme may be finalized at the earliest by the Committees constituted for the purpose.

(Action to be taken by the Concerned Committee)

Item No. Lib/11/03 **To consider and approve the Budget allocation for the year 2026-27.**

After detailed discussions, the Committee approved the following budget allocation for the year 2026-27: -

Budget Head	Estimated budget for FY 2025-26
Print Books	40.00 Lakh
e-Books	20.00 Lakh
e-Resources (e-Library, Press Reader etc.)	09.00 Lakh
Magazines & Newspapers	02.00 Lakh
Machines & Equipments (M&E)	20.00 Lakh
Remuneration to Library Trainees/ Earn while learn	06.00 Lakh
Misc. including binding, shifting to the New Library Block (M&S)	20.00 lakh
Total	01.17 Crore

The amount under various sub-heads is interchangeable as per requirement.

For Self-Finance Courses

Print/ e- Books	20.00 Lac
Remuneration to Library Trainees	04.50 Lac
Total	24.5 Lac

(Action to be taken by the Library)

Item No. Lib/11/04 **To consider and approve renewal of existing e-Resources for the year 2026-27.**

The Committee considered and approved renewal of existing e-resources in the Library i.e. EBSCO e-books, e-Library portal, Press Reader, Delnet, Turnitin etc.

(Action to be taken by the Library)

MJP

Item No. Lib/11/05	To consider constitution of Book & Journal Purchase Committee and empanelment of vendors for the purchase of books.
<p>The Committee considered and approved constituting a Book & Journal Purchase Committee for the acquisition of books and journals. The same Committee will frame detailed terms and conditions for empanelment of vendors for procurement of books, invite applications, scrutinize and recommend a panel of vendors for the approval by the competent authority. Committee will also negotiate for e-resources including e-books and other purchase as per requirement. The Chairman desired that, as this process may take time, the purchase of books should continue through the existing vendors/ procedure until the empanelment process is completed.</p> <p style="text-align: center;">(Action to be taken by the Library)</p>	
Item No. Lib/11/06	To consider and approve the procurement of e-books.
<p>The Committee considered and approved the procurement of e-books from PHI Learning, New Age International, Khanna Publishers, S. Chand, Vikas etc. in a phased manner on a perpetual basis (or as per publishers' policy) with unlimited access. Priority shall be given to AICTE/UGC recommended textbooks and core titles. Accordingly, Chairpersons shall send recommendations for e-Books in consultation with the faculty members of the concerned department. The Book & Journal Purchase Committee may negotiate with e-Books publishers regarding offered discounts.</p> <p>The Chairman also desired to purchase more e-books in place of print books as the students are adapting new technologies and it also saves space. Moreover, regulatory bodies like AICTE also suggest to promote the use of e-Books.</p> <p style="text-align: center;">(Action to be taken by all Chairperson-UTDs & Library)</p>	
Item No. Lib/11/07	To Consider the change of name of the University Library.
<p>The Committee considered and recommended the naming the new Library Block as "Deendayal Upadhyay Knowledge Resource Centre", as the name was mentioned during the foundation stone laying ceremony by the Hon'ble Chief Minister Sh. Manohar Lal.</p> <p style="text-align: center;">(Action to be taken by the Library)</p>	
Item No. Lib/11/08	To consider allowing Casual Leave to Library Trainees.
<p>The Committee considered and approved the proposal to allow one Casual Leave per month to each trainee during their training period.</p> <p style="text-align: center;">(Action to be taken by the Library)</p>	

RJP

Item No. Lib/11/09	To consider writing to the Government for correction of Pay Level of Library Assistant and promotion of Library Counter Clerk.
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After detailed discussion on the issue, the Committee decided that the matter may be taken up with the State Govt. on priority basis for correction of the Pay Level of recently sanctioned post of Library Assistant from Pay Level 2 to Pay Level 6, as it appears to have occurred inadvertently.

Further, the Chairman recommended the constitution of the following committee to examine the possibility of promotion of existing Library Counter Clerk to the post of Library Assistant (without change of Pay Level at the present) and they may be given pay scale of the post of Library Assistant from the date of receipt of corrected pay scale from the State Govt. It was desired that the committee may submit its recommendation/report to the Vice Chancellor.

1. Prof. Ashu Shokeen, Professor (Retd), LIS Department, KUK
2. Dr. Satish Malik, Librarian, MDU, Rohtak
3. Dr. Prem Singh, former University Librarian, CCSHAU
4. Deputy Registrar (Establishment)
5. Deputy Librarian (Convenor)

(Action to be taken by the Library)

Item No. Lib/11/10	To consider constitution of a committee for reviewing existing library staff strength and recommending creation of new posts.
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The house decided that the Committee as constituted under the Agenda Item Lib/11/09 above, will also consider this matter and submit its report to the Vice Chancellor, for further necessary action.

(Action to be taken by the Library)

Item No. Lib/11/11	Any other item with the permission of the Chair
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With the permission of the Chair, the following issues were discussed: -

1. The Chairman raised concern regarding forfeiture of students' security deposits. He suggested that a mechanism should be developed for automatic refund of the security deposit to students after obtaining essential internal No-Dues certificates (e.g., from the Library), and thereafter refunding the amount directly to the students' bank accounts. The Academic/Registration Branch should make necessary provision and to prepare detailed modalities for the same.
2. He further suggested that the Library may make provision to name various Sections within the Library in the name of Alumni & other dignitaries etc, after fixing suitable duration and donation/sponsorship amount.

Atyja

3. To provide security person exclusively for the Library during working hours of the Library/Reading Room.
4. The Chairman also pointed out following flaws in the new upcoming Library Block: -
 - (i) No internal connectivity to the Stack Section (first floor)
 - (ii) No grill-mesh system is available on the windows to secure from the stealing of books.

The meeting ended with a vote of thanks to the Chair.


**Dy. Librarian &
Member-Secretary**