



Policy/Guidelines for change of branch in 3rd semester of B.Tech. Programmes of the University and its affiliated institutions effective for students admitted from AY 2026-27 and onwards.

1. Preamble

The University recognizes that students may demonstrate exceptional academic performance during the first year of study and may develop interests and aptitude for disciplines other than the branch allotted at the time of admission. To provide academically meritorious students an opportunity to pursue their preferred discipline, the University shall permit to change of branch subject to academic merit, seat availability and other institutional constraints.

Branch change shall be treated as an academic privilege extended to eligible students and shall not be construed as a matter of right.

2. Scope

These regulations shall apply to all students admitted (from AY 2026-27 onwards) to the undergraduate B.Tech. programmes of the University and its affiliated institutions only in 3rd semester of their respective academic session through the approved admission process and seeking change of branch in third semester, after completion of the first academic year.

3. Eligibility Criteria

A student shall be eligible to apply for the branch change only after fulfilling the all following conditions:

- a. Merit list will be prepared only on the basis of JEE Mains CRL Rank of their respective admitted year.
- b. The student has successfully completed all courses prescribed for the first semester.
- c. The student has earned all credits of the first semester without any backlog, supplementary examination or re-appear examination.
- d. The student has obtained a minimum SGPA of **7.00** in 1st semester.
- e. The student has not been subjected to any academic or disciplinary penalty involving misconduct, examination malpractice, ragging, disciplinary action, suspension, debarment due to attendance shortage or similar serious violations, that may affect eligibility.
- f. No request for branch change shall be entertained on medical, personal, financial, or other non-academic grounds.

4. Application Procedure and Standard SOPs

1. The Office of the Dean (Academic Affairs) for UTDs and the Director-Principal for Affiliated Institution shall issue a notification after declaration of first semester result inviting applications from eligible students and notified branch-wise vacant seats.

2. Eligible students shall submit the prescribed application form along with required documents within the notified period.

3. Branch change will be done as per availability of seats on the spot as per the merit.

4. For implementation of the Branch Change Policy, the Vice-Chancellor shall constitute a Branch Change Committee (BCC) comprising the following members for UTDs:

For UTDs

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| ➤ Dean (Academic Affairs) | Chairperson |
| ➤ Dean Student Welfare | Member |
| ➤ One Proff / Assoc. Proff. from Engg. Deptt. nominated by the VC | Member |
| ➤ One Proff / Assoc. Proff. from Non - Engg. Deptt. nominated by the VC | Member |
| ➤ Dy. / Asstt Registrar (Acad.) | Members Secretary |

For Affiliated Institutions

(all members will be from the respective Institute only)

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|--|-------------------|
| ➤ Director-Principal of Institute | Chairperson |
| ➤ One Proff / Assoc. Proff. of Non-Engg Department | Member |
| ➤ One Proff / Assoc. Proff. of Engg Department | Member |
| ➤ Dy. / Asstt. Registrar of Institute | Members Secretary |

b) The Branch Change Committee shall:

- a. Scrutinize all applications received for branch change.
- b. Verify the eligibility of applicants in accordance with the approved regulations.
- c. Determine the merit list based on the prescribed criteria.
- d. Ensure compliance with sanctioned intake and seat-strength constraints.
- e. Consider and resolve issues arising during the branch change process.
- f. Recommend branch allocations to the competent authority for approval.
- g. Submit a report of the branch change exercise to the Academic Council through the Dean (Academic Affairs).

5. The recommendations / proceedings of the Branch Change Committee shall be placed before the Vice-Chancellor of the University for approval through Registration Branch. Thereafter, the approved branch allocations shall be notified by the Registration Branch of the University to UTDs / Affiliated Institutions.

6. The recommendations of the Branch Change Committee, once approved by the competent authority, shall be final and binding on all applicants.

5. Preparation of Merit List

1. Branch change shall be granted strictly on the merit of JEE CRL Rank of admitted year.
2. The student has obtained a minimum SGPA of **7.00** in 1st semester result.

6. Intake & Category Constraints

Branch changes shall be subject to the following constraints:

- a. The student strength in any branch shall not exceed actual intakes sanctioned by AICTE after branch change including branch change students.
- b. Branch changes shall be permitted only against seats available within the limits prescribed above.
- c. The substantive category against the left-over seat shall be maintained.

7. Academic Requirements After Branch Change

1. Students whose branch has been changed shall be required to complete all branch-specific courses of the new branch that were not studied during the first year.
2. The concerned Head of Department may prescribe additional courses, bridge courses, laboratories, workshops or tutorials necessary to satisfy curriculum requirements.
3. The student shall be required to satisfy all curriculum requirements of the new branch for award of the degree.
4. The branch allotted through the approved process shall be final and binding. The requests for restoration to the original branch shall not ordinarily be entertained. The decision of the Vice Chancellor shall be final in all matters relating to branch change.
5. Notwithstanding anything contained in these regulations, the Academic Council may, in exceptional circumstances and for reasons recorded in writing, relax any provision of these regulations in the interest of the Institute.
6. Any question regarding interpretation of these regulations shall be referred to the Academic Council, whose decision shall be final.

Dr. Munsih Vashistha
(Chairperson)

Dr. Ashutosh Dixit
(Member)

Dr. Neetu Gupta,
(Member)

Dr. Ashutosh Nigam
(Member)

Dr. Harish Kumar
(Member)

Dr. Meha Sharma
(Member)

Sh. Sachin Gupta
(Member)

Sh. Ajay Sharma
(Member)

Date:- 07.09.2026