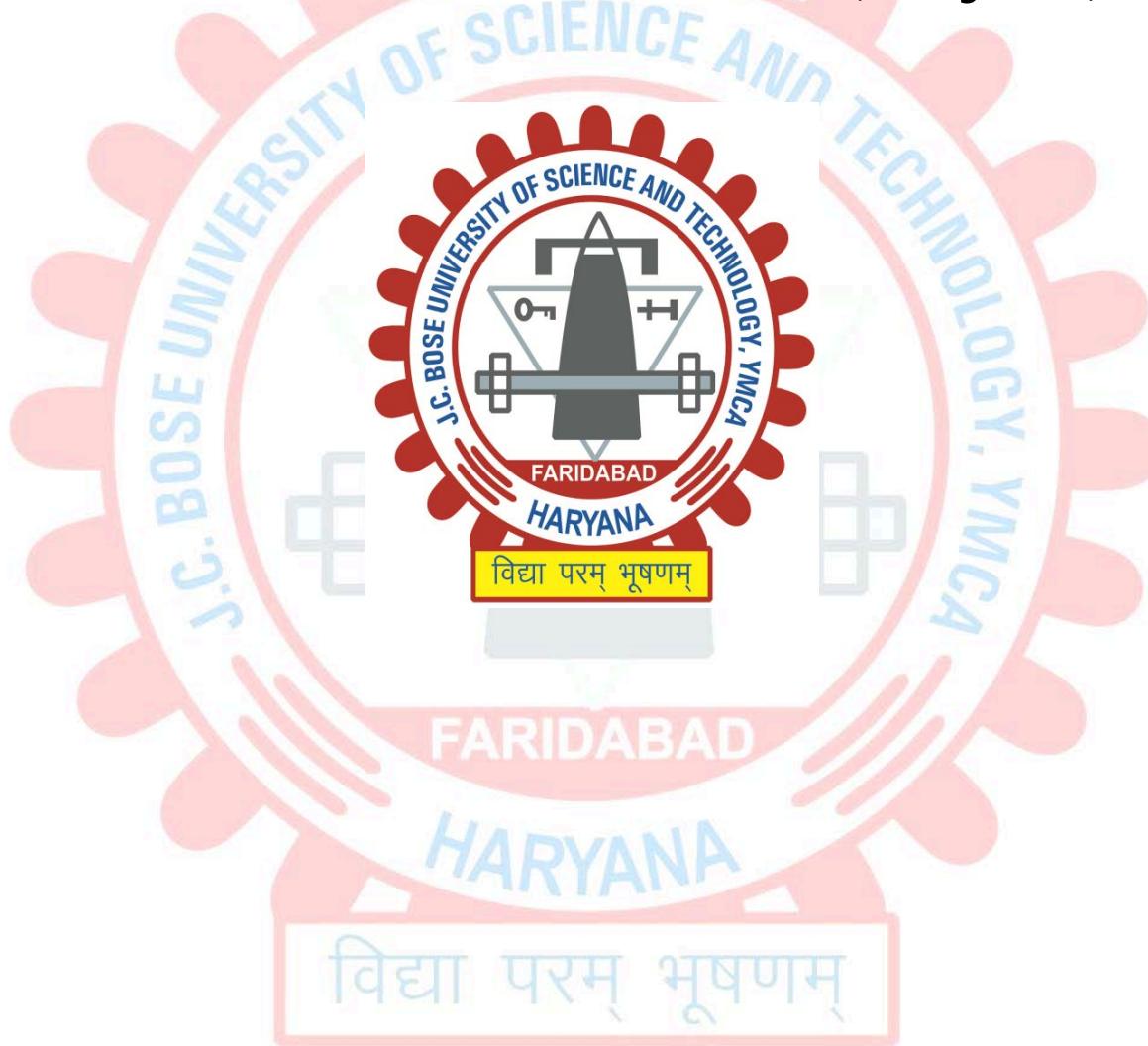


J.C. Bose University of Science & Technology, YMCA, Faridabad

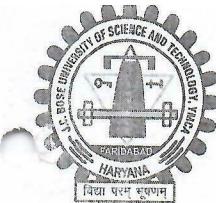
(A State Govt. University Established vide State Legislative Act 21/2009)

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Sector-6, Faridabad – 121006 (Haryana)



Agenda for 54th Meeting of the Executive Council,
J.C. Bose University of Science & Technology, YMCA,
Faridabad scheduled to be held on March 24, 2025 at
12:00 PM in Boardroom of the University/ Online mode



J. C. Bose University of Science and Technology, YMCA, Faridabad
(formerly YMCA University of Science and Technology)

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SECTOR-6, FARIDABAD-121006, HARYANA

web: www.jcboseust.ac.in

Ref. No: JCBUST/54thEC/3027-49

Dated: 12/03/2025

Through Email

To

1. The Vice-Chancellor, J.C. Bose UST, YMCA	:	Chairman & Ex-Officio Member
2. Addl. Chief Secretary to Govt. Finance Department, Haryana	:	Ex-Officio Member
3. Addl. Chief Secretary to Govt. Technical Educational Department, Haryana	:	Ex-Officio Member
4. The Director General Technical Education, Haryana	:	Ex-Officio Member
5. Prof. Brij Kishore Kuthiala Former Chairperson, HSHEC, Panchkula	:	Member
6. Prof. Tankeshwar Kumar, Vice Chancellor, Central University of Haryana, Mahendergarh	:	Member
7. Prof. Som Nath Sachdeva, Vice-Chancellor, KUK	:	Member
8. Dr. S. N. Mishra, Professor (Retd.), Deptt. of Botany, MDU	:	Member
9. Prof. Bhola Ram Gurjar, Director, NITTTR, Chandigarh	:	Member
10. Prof. Dinesh Kumar, Former Vice-Chancellor Gurugram University, Gurugram	:	Member
11. Prof. Munish Vashishth, Dean, J.C. Bose UST, YMCA	:	Member
12. Prof. Neetu Gupta, Dean, J.C. Bose UST, YMCA	:	Member
13. Prof. Raj Kumar, Dean, J.C. Bose UST, YMCA	:	Member
14. Prof. C. K. Nagpal, Dean, J.C. Bose UST, YMCA	:	Member
15. Prof. Arvind Kumar, J.C. Bose UST, YMCA	:	Member
16. Prof. Vikram Singh, J.C. Bose UST, YMCA, Faridabad	:	Member

**Sub: Agenda for 54th meeting of the Executive Council re-scheduled to be held on
March 25, 2025 at 11:00 AM in Board Room of the University/ Online mode.**

Sir/Madam,

It is informed that with the concurrence of the Vice Chancellor, 54th meeting of the Executive Council of J. C. Bose University of Science & Technology, YMCA, Faridabad is re-scheduled to be held on March 25, 2025 at 11:00 AM onwards in Board Room of the University/online mode. You are requested to make it convenient to attend this meeting. The agenda items for the same are attached herewith. The online link for this meeting will be shared separately.

Yours faithfully,

REGISTRAR

Endst No. JCBUST/54thEC/3043

Dated: 12/03/25

A copy of the above is sent to the Secretary to Hon'ble Governor-Chancellor (J.C. Bose University of Science & Technology, YMCA, Faridabad) Raj Bhawan, Haryana, Chandigarh for kind information of His Excellency, Governor-Chancellor.

REGISTRAR



J. C. Bose University of Science and Technology, YMCA, Faridabad

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SECTOR-6, FARIDABAD-121006, HARYANA

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INDEX

**Agenda items to be placed before the Executive Council in its 54th meeting
scheduled to be held on March 24, 2025 at 12:00 PM**

Item No.	Title	Page No.
EC/54/01	To confirm the minutes of the 53 rd meeting of the Executive Council held on Feb 04, 2025.	1
EC/54/02	To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 53 rd meeting.	1
EC/54/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.	2
EC/54/04	To consider and adopt the Annual Report of the University for the Year 2023-24	2
EC/54/05	To consider & approve the minutes of the 18 th meeting of the Finance Committee of the University.	2
EC/54/06	To consider and approved minutes of the meeting of Fee Revision Committee held on 07.02.2025 at 11:00 AM.	2
EC/54/07	To consider & approve the medical reimbursement bills submitted by Sh. Ankur Bhushan Goyal, Dispenser for treatment of his wife in non-empanelled hospital.	3
EC/54/08	To consider and approve the proposal to revise the financial powers of various authorities including CPC, Department/Branch Head for purchase of requisite items	3
EC/54/09	To consider and approve the recommendations of the Selection Committee to consider the grant of higher APL to teachers under Career Advancement Scheme (CAS).	4
EC/54/10	To note the release of Volume 1 – Issue 1, of J.C. Bose Journal of Engineering, Technology and Sciences.	4
EC/54/11	To consider and decide about engagement of requisite supporting staff for Girls Hostel and University Guest House.	4

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Item No. EC/54/01: To confirm the minutes of the 53rd meeting of the Executive Council held on Feb 04, 2025

It is brought to the notice that the minutes of 53rd meeting of the Executive Council held on Feb 04, 2025 were circulated amongst the members for their observations. In response, few members of the Executive Council have sent the observations w.r.t. Item No. EC/53/05 vide email dated Feb 10, 2025.

Accordingly, copy of the minutes along with above mentioned observations are placed at [Annexure-A](#), for appropriate consideration & confirmation.

Item No. EC/54/02: To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 53rd meeting

The action taken report on the decisions taken by the Executive Council in its 53rd meeting held on Feb 04, 2025, is placed before the Council for information and suggestions, if any: -

Item No.	Title	Decision	Action Taken
EC/53/01	To confirm the minutes of the 52 nd meeting of the Executive Council held on Jan 14, 2025.		Confirmed
EC/53/02	To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 52 nd meeting		Noted
EC/53/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Council in terms of clause 10(6) of the University Act.		Ratified
EC/53/04	To note the joining of Dr. Rajiv Kumar Singh as Registrar of this University		Noted
EC/53/05	To consider and approve the recommendations of the Screening cum Evaluation Committees for grant of higher AGP to the teachers under Career Advancement Scheme (CAS)		Promotion letters issued to all concerned
EC/53/06	To consider and approve the minutes of 18 th meeting of IQAC held on Dec 13, 2024 in the Boardroom of this University.		Approved
EC/53/07	The Council authorized the Vice-Chancellor to finalize the names of two members as nominees for the Search/ Selection Committee for the appointment of Vice-Chancellor of this University.		Names have been sent to the State Govt.
EC/53/08	To consider & approve the medical reimbursement bills submitted by Sh. Jawahar Lal, Lab Assistant for treatment of his daughter.		Approved



Item No. EC/54/03: To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.

It is brought to the notice that Vice-Chancellor as Chairman of has taken following decisions, which are placed before the Council for ratification: -

- (a) Approved to grant extra-ordinary leave to Dr. Rajni Saggu, Associate Professor on regular basis in the Department of Civil Engineering w.e.f. 02.03.2025 to 30.06.2025.
- (b) Approved to transfer due amount of Rs 16,88,886/- towards University matching contribution up to Dec 2025 for credit to the CPF account of 05 teachers, working under Self Financing Scheme, consequent upon completion of 02 years of their service.
- (c) Approved to extend the benefit of LTC for the Block year 2024-27 to the SFS staff keeping in view the financial liability, as one-time measure only.
- (d) Approved the refreshment rates/ charges amounting to Rs 500/- per month for Deputy Controller of Examinations.
- (e) (Additional) Approved the resignation of Sh. Vinod Kumar, Lab Assistant, waiving off the notice period as he has to join the other Government Department.

Item No. EC/54/04: To consider and adopt the Annual Report of the University for the Year 2023-24

It is submitted that the [Annual Report](#) of the University for the Academic Year 2023-24 has been prepared. Accordingly, it is placed on table before the Executive Council to consider and adopt the same.

Item No. EC/54/05: To consider & approve the minutes of the 18th meeting of the Finance Committee of the University.

It is informed that the Finance Committee of the University in its 18th meeting held on 24.03.2025 has considered and approved the Annual Accounts for the financial year 2023-24 and Budget Estimates for financial year [2025-26](#).

The recommendations of the Finance Committee are placed on table along with summary of the Budget (ppt presentation) before the Council for consideration & approval.

Item No. EC/54/06: To consider and approve minutes of the meeting of Fee Revision Committee held on 07.02.2025 at 11:00 AM.

It is brought to the notice that the meeting of the Fee Revision Committee to revise the fee of various programmes in the University and Community College for Skill Development (CCSD) was held on Feb 02, 2025.

The recommendations of the above Committee are placed at [Annexure-B](#) before the Council for consideration & approval.



Item No. EC/54/07: To consider & approve the medical reimbursement bills submitted by Sh. Ankur Bhushan Goyal, Dispenser for treatment of his wife in non-empaneled hospital.

It is submitted that Sh. Ankur Bhushan Goyal, Dispenser has submitted medical bills towards treatment of his wife in non-empanelled hospital (Dr. Suraj Prakash Arogya Kendra, Faridabad), amounting to Rs 2153/- along with medical emergency certificate, issued by the Civil Surgeon, Faridabad. It requires the approval of the Executive Council for reimbursement of the same. These bills have been verified by the Medical Officer of the University and duly checked by the Accounts Branch.

Accordingly, above medical bills are placed at [Annexure-C](#) before the Council for consideration & approval.

Item No. EC/54/08: To consider and approve the proposal to revise the financial powers of various authorities including CPC, Department/Branch Head for purchase of requisite items

It is brought to the notice that in line with the applicable provisions of GeM, it is proposed to enhance the financial powers of various authorities as follows:

Sr	Authority	Existing limit	Proposed Revision	Annual limit
1	Central Purchase Committee	Above Rs. 1 lac	Above Rs. 2 lac	---
2	Deans/Chairpersons/Directors/Proctor/ CHW/ Heads of various Branches/ Offices	Rs. 0.25 lac without quotation	Rs. 0.5 lac without quotation	Rs. 2 lac
		Rs. 0.5 lac with quotations	Rs. 1 lac with quotations	Rs. 5 lac
3	Registrar	Rs. 1 lac on single quotation basis or lower of two/ higher quotation basis	Rs. 2 lac on single quotation basis or lower of two/ higher quotation basis	---
4	Prior scrutiny of Purchase cases by Audit	Above Rs. 0.20 lac	Above Rs. 1 lac	----

The above proposal is placed before the Council for consideration and approval to amend the purchase provisions accordingly.



Item No. EC/54/09: To consider and approve the recommendations of the Selection Committee to consider the grant of higher APL to teachers under Career Advancement Scheme (CAS).

It is brought to the notice that the meeting of the Selection Committee constituted to consider the grant of higher APL Stage-V (APL-14) under Career Advancement Scheme to Dr. Pawan Singh Malik, Associate Professor in the Department of Communication & Media Technology was held on March 11, 2025.

According, the recommendations of the Selection Committee are placed before the Council in sealed envelope for consideration and approval.

Item No. EC/54/10: To note the release of Volume 1 – Issue 1, of J.C. Bose Journal of Engineering, Technology and Sciences.

It is brought to the notice of the Council that University has released the Volume 1 – Issue 1, March 2025 of biannual J.C. Bose Journal of Engineering, Technology and Sciences. Accordingly, it is placed on table before the Executive Council to note the same.

ADDITIONAL AGENDA ITEMS

Item No. EC/54/11: To consider and decide about engagement of requisite supporting staff for Girls Hostel and University Guest House.

It is brought to the notice of the Council that the University has requested the State Government for sanction of posts for newly constructed Girls Hostel and University Guest House. The State Government has sanctioned the posts and advised to fill the following posts through HKRNL: -

Sr.	Name of Post	No. of Posts
1.	Girls Hostel Matron	01
2.	Hospitality Manager-cum-Caretaker	01
3.	Cook (Guest House)	01
4.	Girls Hostel Lady Guards	06
5.	Girls Hostel Attendant (Female)	03
6.	Attendant (Guest House)	02
7.	Dispensary Attendant	01

Accordingly, the request has been placed with the HKRNL since Oct to Dec, 2023 to provide the above staff but despite several reminders, none of the above staff has been provided so far. As the Girls Hostel and the University Guest House is functioning at its optimal capacity, thus the University urgently requires the above mentioned staff.

It is pertinent to mention here that the University is facing problems on daily basis due to crunch of above staff. Accordingly, it is put-up before the Executive Council for consideration and appropriate decision in this regard.

Any other item with permission of the Chair