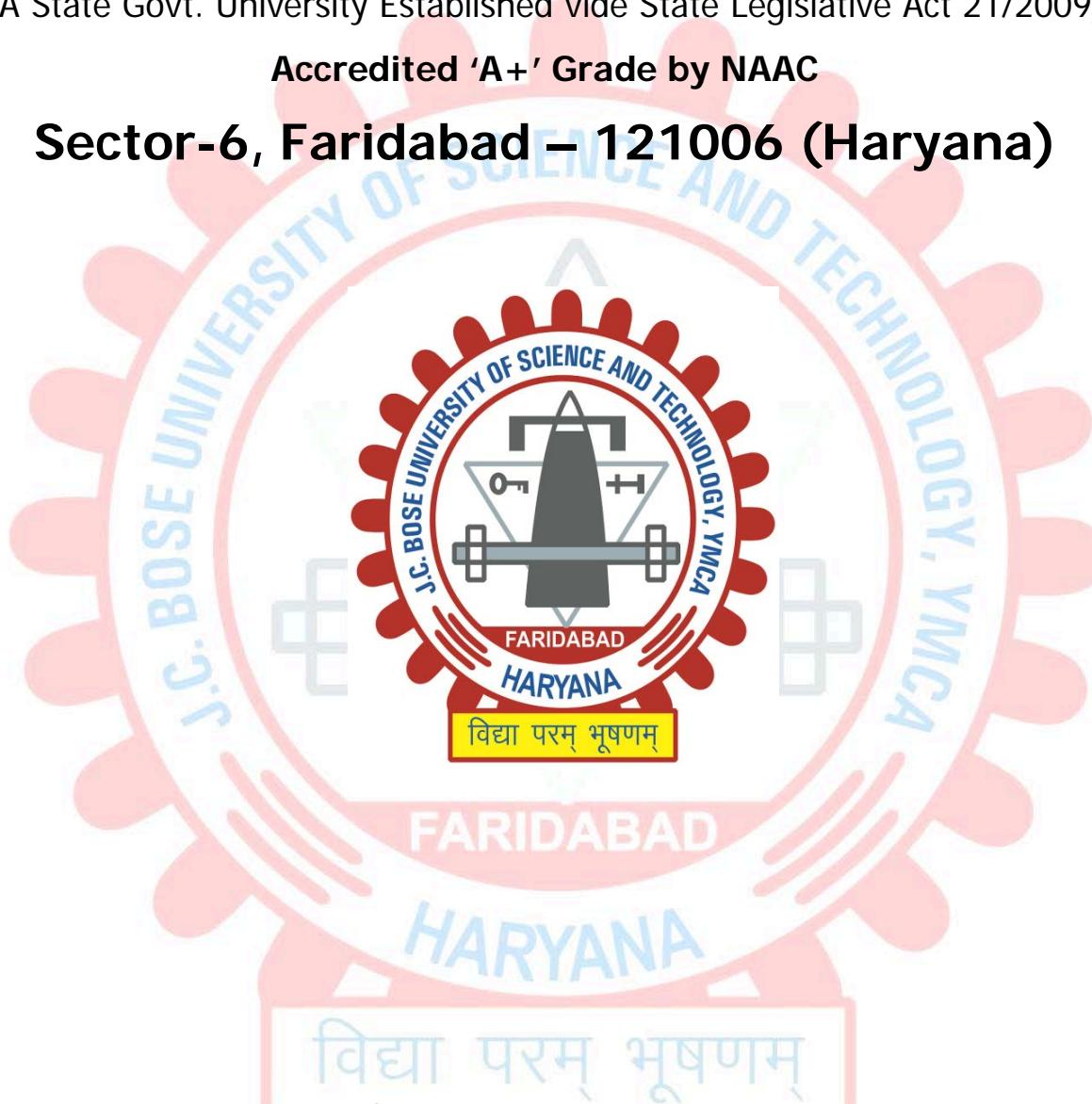


J.C. Bose University of Science & Technology, YMCA, Faridabad

(A State Govt. University Established vide State Legislative Act 21/2009)

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Sector-6, Faridabad – 121006 (Haryana)



Agenda for 52nd Meeting of the Executive Council,
J.C. Bose University of Science & Technology, YMCA,
Faridabad scheduled to be held on 14.01.2025 at
11:30 AM in Online mode/ Boardroom of the University



Ref. No: JCBUST/52ndEC/ 2769-84

Dated: 07/01/2025

Through Email

To

1. The Vice-Chancellor
J.C. Bose University of Science & Technology, YMCA : Chairman & Ex-Officio Member
2. Addl. Chief Secretary to Govt.
Finance Department, Haryana : Ex-Officio Member
3. Addl. Chief Secretary to Govt.
Technical Educational Department, Haryana : Ex-Officio Member
4. The Director General
Technical Education, Haryana : Ex-Officio Member
5. Prof. Munish Vashishth, Dean of Institutions
J.C. Bose UST, YMCA, Faridabad : Member
6. Prof. Brij Kishore Kuthiala
Former Chairperson, HSHEC, Panchkula : Member
7. Prof. Tankeshwar Kumar, Vice Chancellor,
Central University of Haryana, Mahendergarh : Member
8. Prof. Som Nath Sachdeva, Vice-Chancellor,
Kurukshetra University, Kurukshetra : Member
9. Dr. S. N. Mishra, Professor (Retd.)
Dept. of Botany, MDU, Rohtak : Member
10. Prof. Bhola Ram Gurjar, Director
NITTTR, Chandigarh : Member
11. Prof. Dinesh Kumar, Vice-Chancellor
Gurugram University, Gurugram : Member
12. Prof. Neetu Gupta, Dean – FOS
J.C. Bose UST, YMCA, Faridabad : Member



13. Prof. Raj Kumar, Dean – FET : Member
J.C. Bose UST, YMCA, Faridabad
14. Prof. C. K. Nagpal, Dean – FIC : Member
J.C. Bose UST, YMCA, Faridabad
15. Prof. Arvind Kumar, Deptt of Mechanical Engg : Member
J.C. Bose UST, YMCA, Faridabad
16. Prof. Vikram Singh, Deptt of Mechanical Engg : Member
J.C. Bose UST, YMCA, Faridabad

**Sub: Agenda for 52nd meeting of the Executive Council scheduled to be held on
Jan 14, 2025 at 11:30 AM in Online mode/ Board Room of the University**

Sir/Madam,

It is informed that with the concurrence of the Vice Chancellor, next meeting of the Executive Council of J. C. Bose University of Science & Technology, YMCA, Faridabad is scheduled to be held on Jan 14, 2025 at 11:30 AM in online mode/ Board Room of the University. You are requested to make it convenient to attend this meeting. The agenda items for the same are attached herewith. The online link for this meeting will be shared separately.

Yours faithfully,


07/01/2025
REGISTRAR


Endst No. JCBUST/52nd EC/ 2785

Dated: 07/01/2025

A copy of the above is sent to the Secretary to Hon'ble Governor-Chancellor (J.C. Bose University of Science & Technology, YMCA, Faridabad) Raj Bhawan, Haryana, Chandigarh for kind information of His Excellency, Governor-Chancellor.


07/01/2025
REGISTRAR




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to be held on Jan 14, 2025 at 11:30 AM**

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Item No. EC/52/01: To confirm the minutes of the 51st meeting of the Executive Council held on June 24, 2024

It is brought to the notice that the minutes of 51st meeting of the Executive Council held on June 24, 2024 were circulated amongst the members for their observations. The copy of minutes is placed at [Annexure-A](#). No comments were received from any member.

Item No. EC/52/02: To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 51st meeting

The action taken report on the decisions taken by the Executive Council in its 51st meeting held on June 24, 2024, is placed before the Council for information and suggestions, if any: -

Item No.	Title	Decision	Action Taken
EC/51/01	To confirm the minutes of the 50 th meeting of the Executive Council held on March 29, 2024	Confirmed	
EC/51/02	To report the action taken, wherever required, on the various decisions taken by the Executive Council in its 49 th meeting		Reported
EC/51/03	To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.	Revised the recommendations of the Committee constituted to decide the ratio of applicants to be called for interview to the no. of posts advertised by the University, for the post of Assistant Professor.	Revised recommendations issued <u>(Annexure-B)</u>
EC/51/04	To consider and approve the minutes of the 17 th meeting of the IQAC		Approved
EC/51/05	To consider and approve the policy document with respect to Constitution of the 'Staff Club' in the University.		Approved
EC/51/06	To consider and approve the recommendations of the Committee constituted to allocate the newly sanctioned and vacant teaching posts in the reservation roster for direct recruitment as per applicable instructions of the State Government.		Approved



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Item No.	Title	Decision	Action Taken
EC/51/07	To approve the recommendations of the Selection Committees constituted for making selection to various teaching posts on regular basis, advertised vide Advt. No. 03/2022, 04/2023 & 06/2023	Approved	Appointment Letters issued. All concerned have joined except Dr. Meenu Chhabra selected on the post of Associate Professor – Microbiology against Advt. No. 06/2023
EC/51/08	To consider and approve the minutes of the 29 th meeting of Academic Council of the University held on May 09, 2024	Approved and it was resolved that the 'Dean of Institutions' will look after the matters pertaining to affiliated colleges.	-----
EC/51/09	To consider and approve the recommendations of the Selection Committee constituted for engagement of 'Adjunct Faculty' in various Teaching Departments of the University.	Approved	Appointment Letters issued and all concerned have joined
EC/51/10	To consider and approve the introduction of new programme 'Master in Social Work (MSW)' from the academic session 2024-25.	Approved	-----
EC/51/11	To consider the minutes of the meeting regarding adoption of various recommendations of UGC & MHRD with regard to minimum qualification for appointment of Teachers & other academic staff in the Universities and colleges for the maintenance of the standards of Higher Education.	Approved	-----
EC/51/12	To ratify the engagement of expert faculty member for the subject 'Message of Bhagavad Gita'.	Ratified	-----



Item No. EC/52/03: To ratify the decisions taken by the Vice Chancellor as Chairman of the Executive Council in terms of clause 10(6) of the University Act.

It is brought to the notice that Vice-Chancellor as Chairman of the Executive Council has taken following decisions, which are placed before the Council for ratification:

(a) Approved to grant extension in joining period to Dr. Meenu Chhabra till 31.03.2025, selected on the post of Associate Professor - Microbiology in Department of Life Sciences, on regular basis against Advt. No. 06/2023.

(b) Sanctioned to grant an amount of Rs 75000/- (Rs 25000/- each) for funding three start-ups namely Tila Heal, Nano Agro and Nestays, initiated by students of the University.

(c) Assigned the responsibilities to the teachers as follows: -

Sr.	Name	Assigned Responsibility
1.	Prof. Munish Vashishath, Dept of Electronics Engineering	<ul style="list-style-type: none">• Dean of Institutions, w.e.f. 07.10.2024 for 02 years• Chairperson, Electronics Engineering, w.e.f. 27.11.2024 for 03 years
2.	Prof. Sonia, Deptt of Physics	Dean Alumni Affairs w.e.f. 27.12.2024, till further orders
3.	Prof. Raj Kumar, Dept of Mechanical Engineering	Director, Open and Distance Learning (ODL) Programmes w.e.f. 25.10.2024 till further orders
4.	Prof. Pradeep Kumar, Dept of Electronics Engineering	Dean Student Welfare, w.e.f. 03.12.2024, till further orders
5.	Prof. Manjeet Singh, Dept of Computer Applications	Chairperson – Standing Space Allocation-cum-Utilization Committee, w.e.f. 14.10.2024, till further orders
6.	Dr. Neelam Duhan, Associate Professor, Dept of Computer Engineering	Incharge – Saraswati E-Content Development Centre, w.e.f. 07.08.2024, till further orders
6.	Dr. Aman Joshi, Assistant Professor, Deptt of Physics	Faculty Coordinator – Sports, w.e.f. 03.12.2024, till further orders
7.	Dr. Bhaskar Nagar, Associate Professor, Dept of Mechanical Engg	Sports Co-coordinator, w.e.f. 14.10.2024, till further orders

(d) Approved to extend the term of engagement of Sh. Mahesh Kumar, Sports Officer on visiting basis, w.e.f. 01.01.2025 for further six months i.e. till 30.06.2025.



Item No. EC/52/04: To consider and approve the duty leave of Dr. Mahesh Chand, Assistant Professor in Department of Mechanical Engineering from 28.07.2024 to 12.10.2024 for attending NCC PRCN Training at OTA, Kamptee, Nagpur

It is submitted that Dr. Mahesh Chand, Assistant Professor in Department of Mechanical Engineering is acting as 'Care Taking Officer (CTO/ANO)' of NCC Army Wing in the University. He had attended NCC PRCN Training at OTA, Kamptee, Nagpur from 28.07.2024 to 12.10.2024 after permission of the Competent Authority.

Now, the matter regarding consideration of his training period from 28.07.2024 to 12.10.2024 as 'Duty Leave' is placed for consideration & approval of the Council.

Item No. EC/52/05: To consider the recommendations of the committee constituted to review various affiliation fee structures

It is submitted that keeping in view the affiliation fee applicable in other State Universities, the Committee constituted for the purpose has recommended revision in the existing affiliation fee as mentioned in its proceedings at [Annexure -C](#).

Accordingly, the above recommendations are placed before the Council for consideration and appropriate decision.

Item No. EC/52/06: To consider and approve the foreign tour of Dr. Anurag Prakash Sunda, Assistant Professor in Department of Chemistry for attending the international conference

It is submitted that the Vice-Chancellor had permitted Dr. Anurag Prakash Sunda, Assistant Professor in Department of Chemistry to attend, participate & present the research paper in 'International Joint Symposium of Royal Society of Chemistry (RSC) and Chemical Society of Japan (CSJ)' on 'Materials for Energy Storage and Conversion' at London (United Kingdom) from 31.10.2024 to 01.11.2024.

Accordingly, keeping in view the rules of the University for attending conference/seminar/FDP/STC etc., the matter is placed before the Executive Council to grant ex-post facto approval in respect of foreign tour performed by Dr. Anurag Prakash Sunda to attend, participate & present the research paper in an international event.



Item No. EC/51/07: To consider and decide on retention of accommodation in the University by the family of the deceased employee

It is submitted that Sh. Rajbir was working as Helper Attendant – on regular basis in the University. He was allotted University accommodation in Group-D flats and consequent upon his demise, his family submitted a representation/ request to enquire regarding entitlement of House Rent Allowance in case the accommodation is vacated by them and the period for which they can retain the allotted accommodation.

In this regard, a Committee was constituted by the Vice-Chancellor to examine the above said request. The Committee recommended seeking clarification from the State Government in the matter. The State Government informed that the House Allotment Committee of the University can take decision at its level in the matter. The matter has been forwarded by the Vice-Chancellor to the Executive Council for discussion & possible outcome.

Accordingly, the matter is placed before the Council for an appropriate decision regarding retention of University accommodation after death of an employee and entitlement of house rent allowance.

Item No. EC/51/08: To consider & approve the gradation list of Assistants & Clerks, working in the University on regular basis.

It is submitted that a Committee had been constituted to prepare the seniority/ gradation list of Assistants & Clerks working on regular basis for grant of further promotion, as per recruitment/ promotion rules of the University. The Committee prepared the tentative gradation list and thereafter, the same was circulated amongst the concerned officials to check/ verify their particulars entered in the list and to invite objections regarding the tentative gradation list, along with relevant supporting documents/ proof of claim. The representations received from the concerned officials were examined by the above said Committee and a final gradation list of Assistants & Clerks was prepared. **(Annexure-D)**

Accordingly, the matter is placed before the Council for consideration & approval of the final gradation list of Assistants & Clerks, prior to circulation of the same amongst the concerned officials.

विद्या परम् भूषणम्



ADDITIONAL AGENDA ITEMS

Item No. EC/52/09: To consider and approve the minutes of the 30th meeting of the Academic Council of the University held on Nov 25, 2024.

It is submitted that the 30th meeting of the Academic Council was held on Nov 25, 2024 at 11:00 AM onwards in the University. Accordingly, the minutes of the same are placed at [Annexure-E](#) for consideration and approval of the Executive Council.

Item No. EC/52/10: To ratify the enhancement of monthly honorarium of CTO/ ANO of NCC Army Wing in the University.

It is informed that Dr. Mahesh Chand, Assistant Professor in the Department of Mechanical Engineering is acting as 'Care Taking Officer' of NCC Army Wing in the University. Now, he has been commissioned as 'Lieutenant' and became 'Associate NCC Officer (ANO)' w.e.f. 14.10.2024 after successful completion of NCC PRCN Training at OTA, Kamptee, Nagpur from 28.07.2024 to 12.10.2024.

The Vice-Chancellor has accorded in-principle approval for enhancement of monthly honorarium from Rs 1500/- to Rs 2000/- to Dr. Mahesh Chand, for acting as ANO. Accordingly, the matter is placed before the Council for ratification.

Item No. EC/52/11: To consider and approve the recommendations of the Committee constituted for engagement of 'Adjunct Faculty' in various teaching Departments of the University.

It is brought to the notice of the Council that the meetings of the respective Committees constituted for engagement of 'Adjunct Faculty' in various teaching Departments of the University were held on 13.08.2024 & 08.01.2025. The recommendations of the same are placed on table in the sealed envelopes for consideration and approval of the Executive Council.

Item No. EC/52/12: To consider and approve the recommendations of the Committee constituted for engagement of Chair-Professor, 'Sir Jagadish Chandra Bose Chair' in the University.

It is brought to the notice of the Council that the meeting of the respective Committee constituted for engagement of Chair-Professor, 'Sir Jagadish Chandra Bose Chair' in the University was held on 13.08.2024. The recommendations of the same are placed on table in the sealed envelopes for consideration and approval of the Executive Council.



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Item No. EC/52/13:

To consider and approve the recommendations of the Selection Committees constituted to consider the grant of higher AGP to the teachers of various Departments of the University under Career Advancement Scheme (CAS)

It is brought to the notice that the meetings of the respective Selection Committees constituted to consider the grant of higher AGP under Career Advancement Scheme to teachers in the Department of Mechanical Engineering was held on 10.10.2024 and for Department of Computer Engineering & Computer Applications was held on 09.01.2025.

The recommendations of the same are placed on table in the sealed envelopes for consideration and approval of the Executive Council.

Item No. EC/52/14:

To consider & approve the revised recruitment rules updated in-line with 'UGC Model Cadre Recruitment Rules for Non-Teaching posts'

It is informed that a Committee had been constituted by the Vice-Chancellor to frame the recruitment rules for the newly sanctioned non-teaching posts in the University and to suggest if any updatations are required in the existing recruitment rules of the University.

The Committee has submitted the report vide which the Committee has framed the recruitment rules for the newly sanctioned non-teaching posts and suggested that the existing recruitment rules for the non-teaching posts be updated in-line with UGC prescribed recruitment rules. The Vice-Chancellor has approved the said recommendations of the Committee.

Accordingly, the report of the Committee and the proposed revised recruitment rules for non-teaching & Technical posts in the University is placed at [Annexure-F](#) for consideration and approval of the Council.

Any other item with permission of the Chair